

**MODOC COUNTY BOARD OF SUPERVISORS
AGENDA REQUEST FORM**

Date of Meeting for Which Item is Requested: **June 23, 2020**

Name of Requesting Party or Entity: **Sean Curtis, Planning**

Regular or Consent: **Regular**

Kind of Action Requested: **Consideration/Action**

Describe Specific Action Requested or Information to be Discussed:

Requesting approval and authorization for the Chair of the Board and the Interim Planning Director to sign a contract between the County of Modoc and Pitney Bowes for 60 month lease of the postage meter at the cost of \$108.45 quarterly (\$36.15 monthly), effective September 30, 2020.

Budget Affected: Yes

Financial Impact:

The current lease expiring is \$94.41 quarterly and under the new lease it will increase to \$108.45 quarterly. The total cost of the new 60 month lease term will be \$2,169.00. The mailstation we currently have is no longer produced, sold or leased. The new system is the like for like equivalent of what we currently have within the department.

Clerk's Instructions:

Certified Copies Needed: 2

Minutes Orders Needed: 2

Date Submitted: 6/16/2020

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Agenda Item Number:3.a