

NED COE
1st District

PATRICIA CULLINS
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

204 S. COURT STREET
ALTURAS, CALIFORNIA 96101

(530) 233-6201
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February 11, 2020

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Patricia Cullins	Supervisor District II	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Margaret Long	County Counsel	Present	10:00 AM
Tex Dowdy	Sheriff	Present	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Public Comment

None.

Approval or Additions/Deletions to Agenda

County Counsel, Margaret Long, requested to add an emergency item 1.b. to the agenda as follows: Requesting approval and authorization for the Chair of the Board to sign a letter of support for the for the Modoc County Homeless, Housing, Assistance, and Prevention Allocation (HHAP).

County Counsel Long reported the information regarding the item came to the attention of the board after the posting of the agenda and requires action prior to the next meeting.

Ordered on a motion by Supervisor Byrne, seconded by Supervisor Rhoads to add the following emergency item to the agenda: Requesting approval and authorization for the Chair of the Board to sign a letter of support for the for the Modoc County Homeless, Housing, Assistance, and Prevention Allocation (HHAP).

Motion carried unanimously.

County Administrative Officer, Chester Robertson, requested to have item 4.a. removed from the agenda.

Motion to approve the agenda as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

Correspondence

The Chair of the Board entered a letter from the Director of the Governor's Forest Management Task Force requesting Modoc County identify a point of contact to serve as a representative on the Governor's Forest Management Task Force (FMTF).

The Chair of the Board reported she currently serves on a committee which advises the Governor's Forest Management Task Force (FMTF) and would be willing to serve as the point of contact with the support of the board.

All board members expressed their support of Supervisor Cavasso becoming the point of contact for the Governor's Forest Management Task Force (FMTF).

Correspondence Provided - Forest Management Taskforce Letter

Department Head Reports

Deputy Director of Social Services, Tom Sandage, provided an update on the Housing, Homeless, Whole Person Care program. Deputy Director Sandage reported the Continuum of Care (CoC) advisory board has been meeting to develop a plan for the funding received. Deputy Director Sandage provided a background on the members of the CoC advisory board. Deputy Director Sandage provided an updated on the point-in-time count which occurred on January 28, 2020. Deputy Director Sandage reported thirty-two (32) homeless members of Modoc County communities were identified. Deputy Director Sandage reported the total number was compiled of twenty (20) adults and twelve (12) children. Deputy Director Sandage reported on the timing of the point-in-time count and the challenges of the county occurring during the winter. Deputy Director Sandage thanked all of the volunteers and individuals who assisted with the point-in-time count.

Supervisor Cullins stated the count for 2019 was seven (7) individuals.

Supervisor Coe asked if the count included individuals who are temporarily staying in a home or are they individuals who are living outdoors.

Program Manager, Diane Fogle, reported the Point-In-Time count is the identification of unsheltered individuals in Modoc County.

1. Board of Supervisors Items:

- 1.a. PRESENTATION: Midyear update for 2019-2020 report of job seeker and business services provided to Modoc County by Alliance Workforce Development, Inc. (Clerk of the Board)**

Resource Coordinator, Stacy Snow, provided an update on the following activities of the Modoc Business and Career Network: 1) New location and working in collaboration with Adult Education through T.E.A.C.H; 2) Unemployment rate update for Modoc County; 3) Number of individuals served; 4) Number of businesses using Modoc Business and Career Network services; 5) Internship services; 6) National Dislocated Worker Grant; 7) Website feature update.

Handout Provided - AFWD Community Coordinator Report October - December 2019

- 2.b. Requesting approval and authorization for the Chair of the Board to sign a letter of support for the for the Modoc County Homeless, Housing, Assistance, and Prevention Allocation (HHAP).**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

2. Consent Agenda Items:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 2.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter of support for the 7th Annual Survival Century Bike Ride. (Clerk of the Board)**
- 2.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Interim Director of Health Services to sign the Modoc County Behavioral Health Mental Health Services Act (MHSA) three-year plan for Fiscal Years 2020-2021, 2021-2022, and 2022-2023 and Prevention and Early Intervention Evaluation Report for Fiscal Year 2018-2019. (Behavioral Health)**

Contract# 2020-19

3. Probation Items:

- 3.a. CONSIDERATION/ACTION: Requesting permission to hire one (1) Probation Officer II, Step 232: Range-F; \$3,959.00, effective February 15, 2020. (Probation)**

Probation Officer, Kim Wills, provided a background on the proposed hire.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

4. Health Services Items:

- 4.a. CONSIDERATION/ACTION: Requesting approval to award bid and authorize the purchase of one (1) LED sign and installation to Stewart Signs, in the amount of \$32,259.29. - *Removed from the agenda by requesting department.* (Health Services)**

Contract# 2020-20

RESULT:	NO ACTION
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5. Treasurer/Tax Collector Items:

- 5.a. CONSIDERATION/ACTION: Requesting approval to sell tax-defaulted property subject to the Tax Collector's power to sale in a public auction format on the website: www.bid4assets.com. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed tax-defaulted properties.

A discussion was held and several questions were asked of staff.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 5.b. CONSIDERATION/ACTION: Requesting a review and approval to accept the 2018-2019 Treasury Oversight Compliance Audit performed by R.J. Ricciardi, Inc. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed compliance audit.

Contract# 2020-21

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

6. Auditor Items:

- 6.a. CONSIDERATION/ACTION: Requesting permission to promote from within one (1) Accountant/Auditor II, Range 260: Step-F+2%; \$4,643.00 monthly to Assistant Auditor/Clerk, Range 320: Step-B; \$5,053.00 monthly, effective February 1, 2020. (Auditor)**

Auditor, Stephanie Wellemeyer, provided a background on the proposed promotion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 6.b. DISCUSSION/INFORMATION: Continuation of update on the Modoc County external audits from Singleton and Auman, PC. (Auditor)**

Auditor, Stephanie Wellemeyer, reported she received the Singleton & Auman draft 2016-2017 audit report on January 15, 2020. Auditor Wellemeyer reported she has sent her questions to the auditing firm and the audit firm has completed the following corrections: 1) Retirement Supplementary Information; 2) Changes to the Road Department; 3) Adjustment to capital grants. Auditor Wellemeyer reported she received the draft single audit on Monday, February 10, 2020 and followed up with questions regarding items she did not agree with. Auditor Wellemeyer reported on the areas which she has requested changes from Singleton and Auman. Auditor Wellemeyer reported she will not sign the final letter until the corrections have been made as requested to the audit findings.

Supervisor Rhoads asked if there was a time frame for the completion of the 2016-2017 audit.

Auditor Wellemeyer stated the audit firm is ready to print and submit but are waiting on the letter from Auditor Wellemeyer. Auditor Wellemeyer reported she is holding off on signing the letter until she receives an answer from the auditing firm regarding her questions. Auditor Wellemeyer stated it was her understanding the auditing firm would be printing and submitting as soon as possible and then it would move to the Federal Audit Clearinghouse (FAC). Once approved at the Federal Audit Clearinghouse (FAC), Auditor Wellemeyer reported she will sign off and then the audit will move to the State for approval.

Supervisor Rhoads asked what has been the historical time frame for closing out an audit year in the past.

Auditor Wellemeyer reported the audits should be completed within a month if there are no issues.

Auditor Wellemeyer reported she received a draft contract from the new auditing firm. Auditor Wellemeyer reported she has sent the contract to County Counsel and will bring the contract before the board at the next meeting.

Supervisor Rhoads asked the Chair of the Board to appoint an 2016-2017 Audit Review for the Single Audit Findings Ad Hoc Committee to follow up on this matter and requested to have the following members appointed: Supervisor Rhoads and Supervisor Byrne

The Chair of the Board concurred and appointed the 2016-2017 Audit Review for the Single Audit Findings Ad Hoc Committee as requested.

Supervisor Cavasso asked what the time frame for a response from the auditing firm regarding Auditor Wellemeyer's questions.

Auditor Wellemeyer reported the audit firm has been responding timely and expects to hear from the audit firm today.

Recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.

Motion to recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

7. Air Pollution Control District:

7.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2019-2020 to Air Pollution Control District Fund 250; increasing revenues and expenditures in the amount of \$218,349.00. (Air Pollution Control District)

Agricultural Commissioner, Gary Fensler and Fiscal Officer, Susie Johnson, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

7.b. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2019-2020 to Air Pollution Control District Fund 250; increasing revenues and expenditures in the amount of \$140,000.00. (Air Pollution Control District)

Agricultural Commissioner, Gary Fensler and Fiscal Officer, Susie Johnson, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

Adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.

Motion to adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

8. Road/Airport Items:

8.a. DISCUSSION/INFORMATION: Discussion regarding the installation of Data Communications equipment at the Cedarville Airport. (Road/Airport)

Road Commissioner, Mitch Crosby, provided a background on the proposed data communications at the Cedarville Airport.

A discussion was held and several questions were asked of staff.

8.b. CONSIDERATION/ACTION: Requesting permission to promote one (1) Auto & Equipment Mechanic II, Range 227: Step-F+2%; \$3,939.00 monthly to Auto & Equipment Supervisor, Range 276: Step-C; \$4,259.00 monthly, effective March 1, 2020. (Road/Airport)

Road Commissioner, Mitch Crosby, provided a background on the proposed promotion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

9. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

County Administrative Officer reported on the following: 1) Superior California Economic Development (SCED) meeting regarding a potential broadband feasibility study for an enterprise fund for the County of Modoc; 2) Meeting with Modoc Medical Center about the next steps on the Memorandum of Understanding (MOU) for the transfer of MMC older facility; 3) 19/20 Mid-Year Budget meetings; 4) Sexual Harassment training; 5) Geothermal grant update; 6) Discussion regarding budget modifications for the Community Corrections Partnership Committee (CCP); 7) Quotes on the housing element updates; 8) AFWD project on the Pit River levee and the Cedarpass campground in partnership with the Modoc County Forest Service to complete projects by March 31, 2020; 9) Lake City project update; 9) Newell park and Migrant Center project updates; 10) Meeting with Sheriff Dowdy to discuss the potential of the audits moving forward and the need for a project manager in order to move forward with the jail project; 11) Update on tour of the San Benito County jail project; 12) Trindel Conference legislation update; 13) Inquiries related to the hemp ordinance regarding the use permit process.

c. Department Head Reports

Auditor, Stephanie Wellemeyer, provided an update regarding the action by the Secretary of State decision to decertify current voting equipment and the approved extension to continue to use existing equipment until May 1, 2020.

d. Board of Supervisors Reports

Supervisor Cullins reported on the following: 1) Fish & Game Recreation Commission meeting; 2) Public safety sales tax; 3) Board of Supervisor Threat Assessment of the board chambers; 4) California State Associations of Counties (CSAC) Board of Directors meeting; 5) Modoc County Forest Service Coordination meeting.

Supervisor Coe reported on the following: 1) Meeting with a group of water users of Pine Creek; 2) Phone conference to attend Washoe Lands meeting; 3) Received a call from a consentient regarding the closure of the obsidian mines.

Supervisor Byrne reported on the following: 1) Big Valley Groundwater Advisory Committee meeting; 2) Coalition of the Willing meeting regarding Klamath Basin water issues; 3) Meeting with Laura Snell and David Fairman regarding wells; 4) National Association of Counties (NACo) Public Lands steering committee call; 5) Big Valley Cattlemen's Association dinner; 19/20 Mid-year budget review.

Supervisor Rhoads reported on the following: 1) Public safety sales tax; 2) Board of Supervisor Threat Assessment of the board chambers; 3) Local Agency Formation Commission (LAFCo).

Supervisor Cavasso reported on the following: 1) Follow up call with a constituent regarding land use issues; 2) Superior Economic Development (SCED) meeting to discuss a comprehensive economic development strategy for Modoc County; 3) Continuum of Care (CoC) meeting; 4) Board of Supervisor Threat Assessment of the board chambers; 5) Constituent call regarding the closure of the obsidian mines; 6) Conference call for the Governor's Forest Management Task Force update.

The Chair of the Board read the Closed Session items into the record.

11:14 a.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

10. Closed Session:

- 10.a. CLOSED SESSION: Pursuant to CA Government Code 54957(a); Conference with Sheriff on matters of posing a threat to security of public building, threat to security of essential public services. (Board of Supervisors)**

RESULT:	DIRECTION GIVEN
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- 10.b. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: Road Commissioner. (Board of Supervisors)**

RESULT:	EVALUATION HELD
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- 10.c. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: County Counsel. (Board of Supervisors)**

RESULT:	EVALUATION HELD
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- 10.d. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: County Administrative Officer. (Board of Supervisors)**

RESULT:	EVALUATION HELD
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1:51 p.m. The Board reconvened and reported out of Closed Session with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the February 11, 2020 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

The meeting was adjourned at 1:53 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, February 25, 2020 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Elizabeth Cavasso
Chair, Modoc County Board of Supervisors