

NED COE
1st District

PATRICIA CULLINS
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

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ALTURAS, CALIFORNIA 96101

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January 14, 2020

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Patricia Cullins	Supervisor District II	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Margaret Long	County Counsel	Present	10:14 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Public Comment

Sandra Stevenson reported the Alturas Rotary Club would like to present a \$1,000.00 donation for the Veteran's Hall electrical repairs payable to County of Modoc. Sandra Stevenson presented the check to the Board of Supervisors and invited the board and staff to attend the Alturas Rotary Club meeting.

Approval or Additions/Deletions to Agenda

Supervisor Cavasso requested to have item 7.d. pulled from the consent agenda.

Clerk of the Board, Tiffany Martinez, requested to place the item as 16.e. on the agenda.

Motion to approve the agenda as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

Correspondence

The Chair of the Board entered the following correspondence into the record: 1) Doreen Smith Powers with questions and comments regarding the January 14, 2020 agenda; 2) Charles A. Orwick regarding

the Circle "C" Ranch ditch flow; 3) United States Forest Service seeking comments on the Parman and Patterson restoration project; 4) Comments from Robert Silva regarding Assembly Bill 1254; 5) Fish and Game Commission regarding the Klamath River Basin sport fishing regulations; 6) Fish and Game Commission regarding the upper Klamath-Trinity spring Chinook salmon sport fishing; 7) Fish and Game Commission regarding the Central Valley sport fishing regulations; 8) United States Army Corps of Engineers regarding a notification and safety education initiative at Department of Defense Formerly Used Defense Sites.

Department Head Reports

Road Commissioner, Mitch Crosby, introduced Deputy Director of Administration and Project Delivery, Lilly Toaetolu. The Board welcomed her to the Modoc County Road Department team.

1. Board of Supervisor Items:

1.a. CONSIDERATION/ACTION: Reorganization of the Board of Supervisors, election of the 2020 Chair and Vice-Chair. (Clerk of the Board)

Supervisor Rhoads read the item into the record and turned the gavel over to the Clerk of the Board.

The Clerk of the Board announced the item and opened the floor for nominations for the 2020 Chair of the Board.

Supervisor Byrne nominated Supervisor Cavasso for the 2020 Chair of the Board. Supervisor Coe seconded the motion.

As there were no other nominations Clerk of the Board Martinez closed the nominations.

Ordered on a motion by Supervisor Byrne, seconded by Supervisor Coe to elect Supervisor Cavasso as the 2020 Chair of the Board.

Motion carried unanimously.

The Clerk of the Board Martinez opened the floor for nominations for the 2020 Vice-Chair of the Board.

Supervisor Cullins nominated Supervisor Coe for the 2020 Vice-Chair of the Board. Supervisor Cavasso seconded the motion.

As there were no other nominations Clerk of the Board Martinez closed the nominations.

Ordered on a motion by Supervisor Cullins, seconded by Supervisor Cavasso to elect Supervisor Coe as the 2020 Vice-Chair of the Board.

Motion carried unanimously.

RESULT:	COMPLETED
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1.b. DISCUSSION/INFORMATION: The Board of Supervisors request an update on the Modoc County external audits from Singleton and Auman, PC. (Board of Supervisors)

County Administrative Officer, Chester Robertson, provided a background on the timeline of the audits and information received from Singleton and Auman, PC. CAO Robertson read an e-mail from Clay Singleton which reported the following: Singleton & Auman plan to have a draft audit report to Auditor Wellemeyer by January 15, 2020, if not today. Auditor Wellemeyer will then need to complete the Management's Discussion and Analysis (MD&A). Once the MD&A is received from Auditor Wellemeyer, Singleton & Auman will have the final report issued within eight (8) business days. The single audit submission to the Federal Audit Clearinghouse should also occur within one (1) day of issuing the report.

Auditor Wellemeyer reported the 16/17 audit is the last audit with accounting firm Singleton and Auman. Auditor Wellemeyer reported the new auditors are waiting for the 16/17 audit for review prior to beginning the 17/18 audits.

Supervisor Byrne asked Auditor Wellemeyer if Singleton and Auman were able to provide the audits by the reported time frame, how long would it take for the Management's Discussion & Analysis to be completed by Auditor Wellemeyer.

Auditor Wellemeyer reported she could complete the Management's Discussion & Analysis within a week if the audit was received by January 15, 2020.

Supervisor Byrne asked that the Audit and Payroll Ad Hoc Committee be notified if the audit is not received by January 15, 2020.

Supervisor Cullins asked if the new auditing firm has a timeline of completion for the audits.

Auditor Wellemeyer reported the firm does not have a timeline as they are waiting to receive the 16/17 audit.

Supervisor Rhoads asked Auditor Wellemeyer if she will be contacting the agencies that are concerned with the proposed timeline of completion for the audits.

CAO Robertson reported he is in contact with the agencies who have requested updates from the Office of Administration.

Auditor Wellemeyer reported there are currently three potentially four state agencies which have reached out to the Auditors Office regularly to get updates. Auditor Wellemeyer reported she is in contact with the following agencies: 1) California Office of Emergency Services; 2) State Department of Social Services; 3) Department of Transportation; 4) Secretary of States Office.

Auditor Wellemeyer reported she has been and will continue to update the agencies on the progress of the audits.

Supervisor Rhoads asked Auditor Wellemeyer to keep the board up to date at all times, with no lapse, with information so they can stay on top of the issue and assist the Auditor if needed.

Auditor Wellemeyer reported she would keep the board up to date as requested.

Supervisor Cavasso asked if the auditing firm does not meet the timeline, what recourse is there against the firm.

Auditor Wellemeyer stated she feels the county should continue to lean on Singleton & Auman as the auditing firm has pulled away from the county audits during tax season in the past.

A discussion was held on the recourse covered under the contract.

2. PUBLIC HEARING -10:00 AM:

2.a. PUBLIC HEARING: Public Hearing - Amending Chapter 3.06.020 (Assessor)

10:23 a.m. This being on or after the regularly scheduled time for the public hearing on the matter of amending Chapter 3.06.020 of the Modoc County code, the Chair of the Board opened the public hearing and requested a staff report.

Assessor, Kristen DePaul, reported on the updated of the proposed ordinance amendment.

Proponents

None.

Opponents

None.

There being no members of the public to speak on the matter, the Chair of the Board closed the public hearing at 10:24 a.m.

3. Assessor Items:

3.a. CONSIDERATION/ACTION: Requesting approval to waive the first reading of an Ordinance to amend Chapter 3.06.020 of the Modoc County Code and set the date for the second reading on January 28, 2020. (Assessor)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

4. PUBLIC HEARING 10:00 AM:

4.a. PUBLIC HEARING: Public Hearing - Recorder Fee Update (Recorder)

10:25 a.m. This being on or after the regularly scheduled time for the public hearing on the matter of updating the Recorder Fee Schedule for the Recorder's Office, the Chair of the Board opened the public hearing and requested a staff report.

Recorder, Kristen DePaul, provided a background on the proposed fee schedule update.

Proponents

None

Opponents

None

There being no members of the public to speak on the matter, the Chair of the Board closed the public hearing at 10:26 a.m.

5. Recorder Items:

5.a. CONSIDERATION/ACTION: Requesting approval of a Resolution updating the fee schedule for the Recorder's office in order to be compliant with the passage of SB 780. (Recorder)

Resolution# 2020-01

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2020-01

5.b. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2019-2020 to Recorder Fund 4780, increasing expenditures in the amount of \$400.00. (Recorder)

Assessor/Recorder, Kristen DePaul, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

6. Planning Department Items:

- 6.a. CONSIDERATION/ACTION: Requesting approval to waive the second reading and approve an ordinance for Industrial Hemp Cultivation within the Unincorporated Areas of Modoc County. (Planning)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED ORDINANCE# 359

7. Consent Agenda Items:

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 7.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Interim Director of Health Services to sign a contract between Modoc County and Vision y Compromiso, not to exceed \$15,000.00. (Health Services)**

Contract# 2020-01

- 7.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the County Administrative Officer to sign a lease renewal between the Quality Children's Services and the Newell Migrant Center, effective January 1, 2020 through December 31, 2020. (Agriculture)**

Contract# 2020-02

- 7.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Interim Director of Behavioral Health Services to sign an agreement# 18-95257 between Modoc County Health Services and Department of Health Care Services (DHCS), this contract will be in effect retroactively from July 1, 2018 through June 30, 2021. (Behavioral Health)**

Contract# 2020-03

- 7.d. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign a daily alcohol license for the Big Valley Endowment Foundation for an event to be held at the Adin Community Center on January 24, 2020. - *Pulled from consent agenda.* (Clerk of the Board)
- 7.e. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign a letter of support for the Modoc Transportation Commission. (Administrative Services)
- 7.f. **CONSIDERATION/ACTION:** Requesting approval of the September 24, 2019 Board of Supervisors meeting minutes. (Clerk of the Board)
- 7.g. **CONSIDERATION/ACTION:** Requesting approval of the November 12, 2019 Board of Supervisors meeting minutes. (Clerk of the Board)
- 7.h. **CONSIDERATION/ACTION:** Requesting approval of the November 26, 2019 Board of Supervisors meeting minutes. (Clerk of the Board)
- 7.i. **CONSIDERATION/ACTION:** Requesting approval of the December 10, 2019 Board of Supervisors meeting minutes. (Clerk of the Board)

Recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.

Motion to recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

8. Air Pollution Control District Items:

- 8.a. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the Air Pollution Control Officer to sign the grant application for the Carl Moyer funding in the amount of \$200,000.00, effective Fiscal Year 2019-2020 (Year 22). (Air Pollution Control District)

Air Pollution Control Officer, Gary Fensler, provided a background on the proposed contract. Air Pollution Control Officer Fensler reported on upcoming staffing changes for the department.

Contract# 2019-04

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

Adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.

Motion to adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

9. Behavioral Health Items:

- 9.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Interim Director of Behavioral Health Services to sign an agreement between Modoc County Health Services and California Mental Health Services Authority (MHSA) Innovation Program (Help@Hand) not to exceed \$344,597.00, effective January 1, 2020 through June 30, 2023. (Behavioral Health)**

Interim Director of Health Service, Stacy Sphar, provided a background on the proposed contract and requested an amendment to the amount of the contract to \$158,700.00.

Ordered on a motion by Supervisor Cullins, seconded by Supervisor Rhoads to approve as amended and authorize the Chair of the Board and Interim Director of Behavioral Health Services to sign an agreement between Modoc County Health Services and California Mental Health Services Authority (MHSA) Innovation Program (Help@Hand) not to exceed \$158,700.00, effective January 1, 2020 through June 30, 2023.

Motion carried unanimously.

Contract# 2020-05

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

10. Treasurer/Tax Collector Items:

10.a. CONSIDERATION/ACTION: Requesting approval of a Resolution renewing the delegation of investment authority to the Treasurer for the year February 1, 2020 to February 1, 2021. (Treasurer/Tax Collector)

Resolution# 2020-02

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2020-02

11. Agriculture Items:

11.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an agreement between the County of Modoc and the California Department of Food and Agriculture (CDFA) to enforce all laws and regulations pertaining to industrial hemp program in the amount of \$2,000.00, effective April 30, 2019 through June 30, 2020. (Agriculture)

Agriculture Commissioner, Gary Fensler, provided a background on the proposed contract.

A discussion was held and several questions were asked of staff.

Contract# 2020-06

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

12. Emergency Services Items:

12.a. CONSIDERATION/ACTION: Requesting approval of a Governing Body Resolution required to apply for the Emergency Management Performance Grant (2019) and Homeland Security Grant Program (2019-2020). (Office of Emergency Services)

County Administrative Officer, Chester Robertson, provided a background on the proposed Resolution at the request of the Sheriff's Office.

Supervisor Byrne requested the documents be placed on file with the Clerk of the Board.

Resolution# 2020-03

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2020-03

13. Sheriff/Coroner Items:

- 13.a. CONSIDERATION/ACTION: Requesting approval to create the position of the Correctional Sergeant, Range 256: Step A-F; \$3,690.00 - \$4,709.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)**

County Administrative Officer, Chester Robertson, provided a background on the proposed positions. CAO Robertson reported the proposed positions and salary adjustments have been vetted through the 19/20 Budget Ad Hoc Committee and the Reclassification Review and Salary Adjustment Committee. CAO Robertson reported the following actions will create sustainability which will allow the county implement the proposed salary increases: 1) Reduced risk profile of insurance; 2) Continue to pay down the Unfunded Accrued Liability (UAL) for the post 2013 hires; 3) Management of the cost plan appropriately. CAO Robertson reported all parties of the process are satisfied with the proposed changes. CAO Robertson reported the proposed changes are contingent on the approval and signature of the DSA Memorandum of Understanding (MOU) by all parties.

Supervisor Byrne reported the Reclassification Review and Salary Adjustment Committee reviewed each position carefully and thanked the Sheriff, CAO, and team of staff members who worked collaboratively to present the proposed items.

Supervisor Rhoads reported the proposed positions have not been reviewed in twenty one (21) years.

Supervisor Cavasso reported she was proud to have been a part of a group who have worked so hard to review the numbers and have the relationships and rapport to make these changes which are important, not just to the individuals, but to the department and county as a whole.

Supervisor Coe provided his appreciation of the group for their efforts in this matter.

Director of Social Services, Kelly Crosby, reported that as a part of the Reclassification Review and Salary Adjustment Committee who reviewed these items, that each proposed position was reviewed carefully and provided her support of the proposed changes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 13.b. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Correctional Officer III/Corporal, Range 198: Step A-F; \$2,773.00 to \$3,541.00 to a Correctional Officer III, Range 226: Step A-F; \$3,178.00 - \$4,056.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)**

County Administrative Officer, Chester Robertson, reported the proposed position is a represented position and one of the items addressed in the Memorandum of Understanding (MOU) is the change to the longevity structure for those DSA members. CAO Robertson reported the core reason for the change, is that CalPERS was not recognizing longevity due to longevity going into perpetuity.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 13.c. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Correctional Officer II, Range 188: Step A-F; \$2,640.00 - \$ 3,371.00 monthly to a Correctional Officer II, Range 216: Step A-F; \$3,025.00 - \$3,861.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 13.d. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Correctional Officer I, Range 178: Step A-F; \$2,516.00 - \$3,212.00 monthly to a Correctional Officer I, Range 206: Step A-F; \$2,881.00 - \$3,677.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)**

RESULT: APPROVED [UNANIMOUS]
MOVER: Patricia Cullins, Supervisor District II
SECONDER: Ned Coe, Supervisor District I
AYES: Coe, Cullins, Rhoads, Cavasso, Byrne

- 13.e. CONSIDERATION/ACTION: Requesting approval to create the position of Dispatch Supervisor, Range 248: Step A-F; \$3,546.00-\$4,526.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)**

RESULT: APPROVED [UNANIMOUS]
MOVER: Ned Coe, Supervisor District I
SECONDER: Geri Byrne, Supervisor District V
AYES: Coe, Cullins, Rhoads, Cavasso, Byrne

- 13.f. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the 911 Dispatcher II, Range 184: Step A-F; \$2,590.00 - \$3,306.00 monthly to Dispatcher II, Range 218: Step A-F; \$3,054.00 - \$3,898.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)**

RESULT: APPROVED [UNANIMOUS]
MOVER: Kathie Rhoads, Supervisor District III
SECONDER: Ned Coe, Supervisor District I
AYES: Coe, Cullins, Rhoads, Cavasso, Byrne

- 13.g. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the 911 Dispatch I, Range 174: Step A-F; \$2,467.00 - \$3,149.00 monthly to Dispatcher I, Range 203: Step A-F; \$2,840.00 - \$3,625.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)**

RESULT: APPROVED [UNANIMOUS]
MOVER: Patricia Cullins, Supervisor District II
SECONDER: Geri Byrne, Supervisor District V
AYES: Coe, Cullins, Rhoads, Cavasso, Byrne

13.h. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Sheriff's Patrol Sergeant, Range 227: Step A-F; \$3,194.00- \$4,076.00 monthly to Range 272: Step A-F; \$3,997.00 - \$5,101.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

13.i. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Deputy Sheriff II, Range 198: Step A-F; \$2,773.00 - \$3,541.00 monthly to Range 242: Step A-F; \$3,442.00 - \$4,393.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

13.j. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Deputy Sheriff I, Range 188: Step A-F; \$2,640.00 - \$3,371.00 monthly to Range 227: Step A-F; \$3,194.00 to \$4,076.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

10:58 a.m. Motion for a five minute recess.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

11:04 p.m. The Board reconvened with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.

14. Social Services Items:

14.a. CONSIDERATION/ACTION: Requesting permission to adjust salary for Staff Services Analyst II, Range 240: F+12%; \$4,640.00 monthly to Range 240: F+14%; \$4,733.00, effective November 1, 2019. (Social Services)

Director of Social Services, Kelly Crosby, provided a background on the proposed salary adjustment.

A discussion was held and several questions were asked of staff.

Supervisor Byrne stated she would like to have on record the fact that the change is due to an involuntary change by the county merging the departments.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

14.b. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the county to participate in one-time funding to initiate Whole Person Care Pilot Program. (Social Services)

Director of Social Services, Kelly Crosby, provided a background on the proposed Resolution. Director Crosby reported the level of funding for Modoc County is \$364,000.00 but the working group determined the county should apply for additional funds in the amount of \$800,000.00.

Program Manager, Diane Fogle, provided a background on the Whole Person Care program.

Interim Director of Health Services, Stacy Sphar, provided a background on the proposed Whole Person Care program.

Executive Director of T.E.A.C.H, Carol Madison, reported the proposed program should reduce the number of emergency room visits and detailed how the proposed program will help the people in our communities.

Director Crosby provided a background on the other funding opportunities for the County of Modoc which will work in conjunction with the proposed program.

A discussion was held and several questions were asked of staff.

Director Crosby requested to have Board representation on the Modoc Continuum of Care (COC) Advisory Committee.

The Chair of the Board expressed interest in serving as a Board representative to the COC Committee. Supervisor Cullins also expressed interest in serving on the COC Committee. The Chair of the Board requested the Modoc Continuum of Care (COC) Advisory Committee be added as an Standing Committee list with Supervisor Cullins and Cavasso as representatives.

Resolution# 2020-04

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2020-04

- 14.c. CONSIDERATION/ACTION: Requesting approval to award bid and authorize the purchase of one (1) 2020 Chevrolet Traverse AWD 4Dr LT from Lithia Chevrolet Redding per County Code, in the amount of \$35,084.19. (Social Services)**

Director of Social Services, Kelly Crosby, provided a background on the proposed purchase.

Contract# 2020-04

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 14.d. CONSIDERATION/ACTION: Requesting approval to award bid and authorize the purchase of three (3) 2020 Chevrolet Suburban 4WD 4dr 1500 Commercial CK15906 from Lithia Chevrolet Redding per County Code, in the amount of \$48,156.96 per vehicle. (Social Services)**

Director of Social Services, Kelly Crosby, provided a background on the proposed purchase.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

15. Road/Airport Items:

- 15.a. CONSIDERATION/ACTION: Requesting permission to promote one (1) Road Maintenance Worker II, Range 218: Step-D; \$3,348.00 monthly to Senior Road Maintenance Worker, Range 240: Step-C; \$3,560.00 monthly, effective February 1, 2020. (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the proposed promotion in the Alturas District.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 15.b. CONSIDERATION/ACTION: Requesting permission to promote one (1) Road Maintenance Worker II, Range 218: Step-C; \$3,189.00 monthly to Senior Road Maintenance Worker, Range 240: Step-B; \$3,390.00 monthly, effective February 1, 2020. (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the proposed promotion in Lookout.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 15.c. CONSIDERATION/ACTION: Requesting permission to promote one (1) Road Maintenance Worker II, Range 218: Step-B; \$3,037.00 monthly to Senior Road Maintenance Worker, Range 240: Step-A; \$3,229.00 monthly, effective February 1, 2020. (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the proposed promotion in Surprise Valley District.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

16. Administrative Services Items:

- 16.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign the updated 2020 Equal Employment Opportunity Policy (EEO) in compliance with the Fair Employment and Housing Act (FEHA) regulations. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed update to the policy.

Contract# 2020-09

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 16.b. CONSIDERATION/ACTION: Requesting permission to increase compensation of the following positions in order to comply with the California minimum wage for exempt employees, effective January 1, 2020: Amounts listed are annual total: (2) Deputy Road Commissioners from \$51,228 annually to \$54,080; (1) Payroll Specialist from \$50,436 annually to \$54,080; (1) Support Services Administrator annually from \$49,992 to \$54,080; (1.65) Support Services Administrators from \$52,488 to \$54,080; (1) Watermaster from \$49,920 to \$54,080; (1) Social Worker Supervisor from \$54,060 to \$54,080. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed minimum wage increase for exempt employees.

A discussion was held and several questions were asked of CAO Robertson.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 16.c. CONSIDERATION/ACTION: Requesting approval to purchase one (1) John Deer Gator for the Newell Migrant Housing Center in the amount of \$16,181.00 and bid exemption pursuant to County Code 3.24.060 (B) (3). (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed purchase.

Contract# 2020-10

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 16.d. CONSIDERATION/ACTION: Requesting appointment of Margaret Long as County Counsel and approval and authorization for the Chair of the Board to sign a Legal Services Agreement between the County of Modoc and PrenticeLong, PC for County Counsel services in the amount of \$10,000.00 monthly for fixed retainer, effective January 1, 2020 through January 1, 2024. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed contract.

Ordered on a motion by Supervisor Coe, seconded by Supervisor Byrne to approve as amended the appointment of Margaret Long as County Counsel with the exemption of residency, and approve and authorize the Chair of the Board to sign a Legal Services Agreement between the County of Modoc and PrenticeLong, PC for County Counsel services in the amount of \$10,000.00 monthly for fixed retainer, effective January 1, 2020 through January 1, 2024.

Motion carried unanimously.

Contract# 2020-11

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 16.e. Requesting approval and authorization for the Chair of the Board to sign a daily alcohol license for the Big Valley Endowment Foundation for an event to be held at the Adin Community Center on January 24, 2020.**

Supervisor Cavasso reported she requested to pull the item from the consent agenda as the event is two days, January 24 and 25, 2020.

Ordered on a motion by Supervisor Byrne, seconded by Supervisor Rhoads to approve and authorize the Chair of the Board to sign a daily alcohol license for the Big Valley Endowment Foundation for an event to be held at the Adin Community Center on January 24 & 25, 2020.

Motion carried unanimously.

RESULT:	APPROVED AS AMENDED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

17. Board of Supervisors Items:

17.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter regarding the Bureau of Reclamation Fiscal Year 2020 funding of the Klamath Project. (Board of Supervisors)

Supervisor Coe provided a background on the proposed letter.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

17.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter of support for the proposed Intermountain West Joint Venture and Sierra Nevada Conservation (SNC) land conservation project # 1159 - LC Kramer. (Board of Supervisors)

Supervisor Cavasso provided a background on the proposed support letter.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

17.c. CONSIDERATION/ACTION: Requesting approval to adopt the 2020 Board of Supervisors meeting calendar schedule. (Clerk of the Board)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

17.d. CONSIDERATION/ACTION: Discussion and approval for the Chair of the Board to set the 2020 Standing Committees for the Board of Supervisors. (Clerk of the Board)

A discussion was held and several additions were made to the list.

Motion by Supervisor Coe, seconded by Supervisor Byrne to approve the 2020 Standing Committees for the Modoc County Board of Supervisors as amended.

Motion carried unanimously.

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

17.e. CONSIDERATION/ACTION: Discussion and approval for the Chair of the Board to set the 2020 Ad Hoc Committees for the Board of Supervisors. (Clerk of the Board)

A discussion was held and several additions were made to the list.

Ordered on a motion by Supervisor Byrne, seconded by Supervisor Cullins to approve of the 2020 Ad Hoc Committees for the Modoc County Board of Supervisors.

Motion carried unanimously.

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

12:04 p.m. Motion to recess for lunch.

Motion to recess for lunch.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

1:19 p.m. The Board reconvened with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.

18. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

County Administrative Services, Chester Robertson, reported on the following: 1) New W-4 forms; 2) Waste Management update; 3) Board of State and Community Corrections (BSCC) update regarding the jail project and reported on design-build versus design-bid-build; 4) Meeting with Economic Development regarding storm funding; 5) Human Resources is working on the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) and Resolution regarding longevity; 6) Report on a number of vandalism incidents at county facilities; 7) Report on the continuation of storm recovery work at the Lake City Canyon location; 8) Report on upcoming tour of the San Benito County jail; 9) Reported the USGS has completed the report on the geothermal project; 10) Health Services USDA application for parking lot project; 11) Reported the completion of the audits will remain the priority for the county.

c. Department Head Reports

Director of Social Services, Kelly Crosby, reported on the process which was conducted to select the Deputy Director of Social Services. Director Crosby reported Tom Sandage was selected as the Deputy Director of Social Services.

Clerk of the Board, Tiffany Martinez, provided an update on the redevelopment of the County of Modoc website.

d. Board of Supervisors Reports

Supervisor Cullins reported on the following: 1) Library Advisory Board meeting; 2) Social Services first round of interviews for the Deputy Director; 3) Interviews for the Modoc County Sheriff's Office Patrol Sergeant; 4) First 5 Commission meeting; 5) Social Services second round of interviews for the Deputy Director.

Supervisor Coe reported on the following: 1) Attended the Davis Creek Juniper Berry Parade; 2) Tri-Counties meeting; 3) Interviews for the Modoc County Sheriff's Office Patrol Sergeant; 4) Nor-Cal EMS meeting via conference call.

Supervisor Byrne reported on the following: 1) Rural County Representatives of California (RCRC) update; 2) US Forest Service Coordination meeting; 3) Tri-Counties meeting; 4) Public Lands Steering Committee call; 5) National Environmental Policy Act (NEPA) call; 6) Rural County Representatives of California (RCRC) meeting and installation of officers.

Supervisor Rhoads reported on the following: 1) Forest Service Coordination meeting; 2) Wild Horse working group meeting.

Supervisor Cavasso reported on the following: 1) Social Services first and second round of interviews for the Deputy Director; 2) Kramer Ranch easement; 3) Provided input on the 4th Quarter- Employee of the Quarter; 4) Received a call from a constituent regarding the Building Department; 5) Modoc County Sheriff Posse annual election of officers and dinner; 5) Participated in a conference call for the Governors Sierra Eastside Regional Prioritization; 6) Jury duty; 7) County training; 8) Local Oral Health Committee meeting; 9) Fire Safe Council meeting; 10) Nor-Tec meeting; 11) Western Region National Cohesive Wildland Fire Management Strategy meeting.

The Chair of the Board read the closed session items into the record.

1:41 p.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kathie Rhoads, Supervisor District III
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

19. Closed Session:

19.a. CLOSED SESSION: Closed Session Pursuant to CA Government Code 54957; Performance Evaluation; Title: Interim Health Services Director. (Board of Supervisors)

RESULT:	EVALUATION COMPLETED
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19.b. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: Road Commissioner. (Board of Supervisors)

RESULT:	EVALUATION COMPLETED
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19.c. CLOSED SESSION: Closed Session Pursuant to Government Code 54956.9: Pending Litigation. Case Name: McCauley v. Modoc County. (Administrative Services)

RESULT:	DIRECTION GIVEN
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19.d. CLOSED SESSION: Pursuant to Government Code 54956.9 (b); Significant Exposure to Litigation - Number of cases one (1). (County Counsel)

RESULT:	DIRECTION GIVEN
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4:25 p.m. The Board reconvened and reported out of Closed Session with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the January 14, 2020 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Kathie Rhoads, Supervisor District III
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

The meeting was adjourned at 4:26 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, January 28, 2020 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Elizabeth Cavasso
Chair, Modoc County Board of Supervisors