

NED COE
1st District

PATRICIA CULLINS
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

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May 14, 2019

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	10:00 AM
Patricia Cullins	Supervisor District II	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
Elizabeth Cavasso	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Margaret Long	County Counsel	Present	10:00 AM
Chester Robertson	County Administration Officer	Present	10:00 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	10:00 AM

Pledge of Allegiance

Moment of Prayer

Public Comment

American Red Cross representative, Lou Miller, reported on the opening of the Red Cross office in Alturas and the number of clients served during disasters. Miller thanked the Board for their support of the Red Cross.

Doreen Smith Powers asked several questions regarding previous meeting items.

Approval or Additions/Deletions to Agenda

Supervisor Cullins requested to pull item 2.a. from the consent agenda and place it as item 9.c.

Motion to approve the agenda as amended.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

Correspondence

Ryan T. Holman provided a written statement regarding concerns about medical care givers and medical cannabis and requested the Marijuana Ad Hoc committee address this issue.

Correspondence provided - Cal OES - U.S. Department of Agriculture Designation

Correspondence provided - Cal OES U.S. Small Business Administration Private Nonprofit Organizations Physical Disaster Declaration

Correspondence provided - NACo Memorandum of the Election of NACo Officers and Voting Policy

Department Head Reports

Road Commissioner, Mitch Crosby, reported Cal Fire crews will be clearing brush on County Road 56.

Agriculture Commissioner, Gary Fensler, provided an update on the development of industrial hemp regulations.

10:14 a.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

1. Closed Session:

1.a. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: Road Commissioner. (Administrative Services)

RESULT:	EVALUATION HELD
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10:33 a.m. The Board reconvened out of Closed Session with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.

2. Consent Agenda Items:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 2.a. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to increase the funds consistent with the CCP committee budget for the Training Employment & Community Help Inc. (T.E.A.C.H.) BIP program for the operation of their Women's Batterer's Intervention Program, for January 1, 2019 through June 30, 2019. - *Pulled from consent agenda.* (Probation)

Contract# 2019-60

- 2.b. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and Megabyte Property Tax Systems for the maintenance and support of the Megabyte System, effective July 1, 2019 through June 30, 2020. (Assessor)

Contract# 2019-61

- 2.c. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and the Behavioral Health Interim Director to sign a contract between Modoc County Behavioral Health and Crestwood Behavioral Health, effective July 1, 2019 through June 30, 2020. (Behavioral Health)

Contract# 2019-62

- 2.d. **CONSIDERATION/ACTION:** Requesting approval and authorization for Chair of the Board to sign a cooperative service agreement between the County of Modoc and United States Department of Agriculture (USDA) for the Integrated Wildlife Damage Management Program, effective July 1, 2019 through June 30, 2019. (Agriculture)

Contract# 2019-63

- 2.e. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign a cooperative agreement between the County of Modoc and the California Department of Food and Agriculture (CDFA) for the Weighmaster Program in the amount of \$240.00, effective July 1, 2019 through June 30, 2019. (Agriculture)

Contract# 2019-64

- 2.f. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a cooperative agreement between the County of Modoc and the California Department of Food and Agriculture (CDFA) for the Inspection of Petroleum and automotive product labeling in the amount of \$900.00, effective July 1, 2019 through June 30, 2019. (Agriculture)**

Contract# 2019-65

3. Board of Supervisors Items:

- 3.a. **CONSIDERATION/ACTION: Requesting approval to adopt a Proclamation which designates the month of May as Older Americans month in Modoc County. (Board of Supervisors)**

Supervisor Cullins provided a background on Older Americans Month and presented the Proclamation to a representative of the PSA2 committee.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED PROCLAMATION - Older Americans Month

- 3.b. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a support letter to U.S. Fish and Wildlife for the de-listing of the gray wolf. (Board of Supervisors)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

4. Social Services Items:

- 4.a. **CONSIDERATION/ACTION: Requesting permission to promote from within one (1) Social Worker II, Range 221: Step-D; \$3,399 monthly to Social Worker III, Range 245: Step-C; \$3,648.00 monthly, effective April 15, 2019. (Social Services)**

Child Welfare Program Manager, Tom Sandage, provided a background on the proposed promotion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

5. Treasurer/Tax Collector Items:

- 5.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2018-2019 to General Fund 001; Treasurer Department Fund 1140, decreasing expenditures in the amount of \$15,040.00 and Tax Collector Department Fund 1160, increasing expenditures in the amount of \$3,808.10. (Treasurer/Tax Collector)**

County Administrative officer, Chester Robertson, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

6. Agriculture Items:

- 6.a. CONSIDERATION/ACTION: Requesting permission to award bid to Northstate Powersports in Chico for three (3) ATV's for the County Noxious Weed Program, in the amount of \$25,330.77. (Agriculture)**

Agriculture Commissioner, Gary Fensler, provided a background on the proposed bid.

Contract# 2019-66

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

7. Health Services Items:

- 7.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2018-2019 to Public Health Fund 105, increasing expenditures in the amount of \$235,876.10. (Health Services)**

Interim Director of Health Services, Stacy Sphar, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 7.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Public Health to sign a Memorandum of Understanding (MOU) between Modoc County Public Health and St. Michael's Episcopal Church, effective upon signature through October 31, 2022. (Public Health)**

Interim Director of Health Services, Stacy Sphar, provided a background on the proposed Memorandum of Understanding (MOU).

Contract# 2019-67

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

8. Behavioral Health Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2018-2019 to Mental Health Fund 120, increasing revenues in the amount of \$235,876.00. (Behavioral Health)**

Interim Director of Health Services, Stacy Sphar, provided a background on the proposed budget modification.

Ordered on a motion by Supervisor Byrne, seconded by Supervisor Cullins to approve of an amended budget modification for Fiscal Year 2018-2019 to Mental Health Fund 120, increasing revenues in the amount of \$235,876.10.

Motion carried unanimously.

RESULT:	APPROVE AS AMENDED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 8.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Interim Director of Behavioral Health Services, to sign the business customer service agreement between Modoc County Behavioral Health and US Cellular, effective as of March 14, 2019. (Behavioral Health)**

Interim Director of Health Services, Stacy Spahr, provided a background on the proposed contract.

A discussion was held and several questions were asked of staff.

Contract# 2019-68

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

9. Probation Items:

- 9.a. CONSIDERATION/ACTION: Requesting approval of a budget modification to County Corrections Performance Incentive (CCPIF) Fund 04696, increasing expenditures in the amount of \$1,500.00. (Probation)**

Chief Probation Officer, Kim Wills, provided a background on the proposed budget modification.

A discussion was held and several questions were asked of staff.

Supervisor Byrne, Rhoads, Coe, Cullins, and Cavasso expressed concerns.

County Administrative Officer, Chester Robertson, provided a background on the challenges with increasing the budget for travel.

RESULT:	MOTION TO DENY [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 9.b. CONSIDERATION/ACTION: Requesting approval of a budget modification to General Fund 001, Probation Unit 2220, increasing revenue and expenditures in the amount of \$1,500.00. (Probation)**

RESULT:	NO ACTION
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- 9.c. Requesting approval and authorization for the Chair of the Board to increase the funds consistent with the CCP committee budget for the Training Employment & Community Help Inc. (T.E.A.C.H.) BIP program for the operation of their Women's Batterer's Intervention Program, for January 1, 2019 through June 30, 2019. - *Pulled from consent agenda.***

Ordered on a motion by Supervisor Cullins, seconded by Supervisor Coe to table the contract amendment for the Training Employment & Community Help Inc. (T.E.A.C.H.) BIP program

for the operation of their Women's Batterer's Intervention Program, for January 1, 2019 through June 30, 2019.

Motion carried unanimously to table the item.

Contract# 2019-60

10. Road/Airport Items:

10.a. CONSIDERATION/ACTION: Requesting approval of a Resolution confirming the 2019 County Maintained Road Mileage of 982.872 miles. (Road/Airport)

Road Commissioner, Mitch Crosby, provided a background on the proposed resolution.

Resolution# 2019-25

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION # 2019-25

10.b. CONSIDERATION/ACTION: Requesting authorization to revise the Road Department Personnel Allocation Table to add one (1) Administrative Assistant, Range 203: Step A-F; \$2,684-\$3,425 monthly. (Road/Airport)

Road Commissioner, Mitch Crosby, provided a background on the proposed allocation table update.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

11:16 a.m. Motion for a five minute recess.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

11:22 a.m. The Board reconvened with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.

11. Auditor Items:

11.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2018-2019 to General Fund 001: Clerk Unit 1020 increasing expenditures in the amount of \$648.37; Payroll Fund 1120 increasing expenditures \$3,517.10; Auditor Fund 1130 decreasing expenditures in the amount of \$14,185.98; Elections Fund 1310 increasing expenditures in the amount of \$66,400.11, for an overall additional impact to the General Fund in the amount of \$56,379.60. (Auditor)

Auditor, Stephanie Wellemeyer, provided a background on the proposed budget modification.

A discussion was held and several questions were asked of staff.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

11.b. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2018-2019 to General Fund 001: Auditor Unit 1130, decreasing revenue in the amount of \$12,500.00 and Elections Unit 1310, increasing revenues in the amount of \$31,000.00. (Auditor)

Auditor, Stephanie Wellemeyer, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

11.c. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2018-2019 to General Fund 001: Due to Other Funds Unit 1040, increasing expenditures in the amount of \$15,769. (Auditor)

Auditor, Stephanie Wellemeyer, provided a background on the proposed budget modification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

12. Groundwater Resources Advisory Committee:

- 12.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a Memorandum of Understanding (MOU) between the County of Modoc and the County of Lassen to form the Big Valley Groundwater Basin Advisory Committee (BVAC), effective upon signature by all parties and in effect until written termination by all parties. (Groundwater Resource Advisory Committee)**

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the proposed Memorandum of Understanding.

Contract# 2019-69

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Ned Coe, Supervisor District I
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

13. Administrative Services Items:

- 13.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an agreement between the County of Modoc and the North Cal Neva Resource Conservation and Development Council, Inc. not to exceed \$33,920, effective December 5, 2018 through April 30, 2022. (Administrative Services)**

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the proposed agreement.

Ordered on a motion by Supervisor Byrne, seconded by Supervisor Coe approve and authorize the Chair of the Board to sign an agreement between the County of Modoc and the North Cal Neva Resource Conservation and Development Council, Inc. not to exceed \$33,920, effective December 5, 2018 through April 30, 2022 with approval to work with County Counsel on the amendment of the insurance provisions of the contract.

Motion carried unanimously.

Contract# 2019-70

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

13.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign Agreement# CCC-18-20020 between the County of Modoc and the California Complete Count Census 2020 (CCC Office) to provide marketing and outreach services on behalf of the State for the 2020 Census not to exceed \$25,000, effective upon signature through December 21, 2020. (Administrative Services)

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the proposed agreement.

Contract# 2019-71

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

14. Comments/Reports:

a. Public Comments

Doreen Smith Powers provided several statements to the Board.

b. Administrative Services Report

County Administrative Officer, Chester Robertson, reported on the following: 1) Mid-Year Budget meeting update; 2) 19/20 Budget Projections; 3) End of the year budget modifications to 18/19 Budget.

c. Department Head Reports

None.

d. Board of Supervisors Reports

Supervisor Coe reported he will be attending the Klamath Water Coalition meetings.

Supervisor Byrne reported on the following: 1) Mid-Year Budget review meetings; 2) Wild horse court case in San Francisco; 3) Klamath Water Coalition of the Willing meetings.

Supervisor Cavasso reported on the following: 1) Wild horse court case in San Francisco; 2) Participated in the interview process for Deputy Road Department positions.

Supervisor Cullins reported on the following: 1) Community Corrections Partnership (CCP) meeting; 2) Special Board meeting; 3) Industrial Hemp Ad Hoc Committee meeting; 4) First 5 Commission meeting.

Supervisor Rhoads reported on the following: 1) Mid-Year Budget review meetings; 2) Meeting with the County Administrative Officer and Road Commissioner.

The Chair of the Board read the Closed Session items into the record.

12:21 p.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

15. Closed Session:

15.a. CLOSED SESSION: Pursuant to Government Code 54957: CalPERS Industrial Disability Retirement application; Member: Otis Sommers. (Administrative Services)

RESULT:	DIRECTION GIVEN
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15.b. CLOSED SESSION: Pursuant to CA Government Code 54957: Performance Evaluation; Title: County Watermaster. (Administrative Services)

RESULT:	EVALUATION CONTINUED
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15.c. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: Interim Director of Health Services. (Administrative Services)

RESULT:	EVALUATION HELD
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15.d. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: County Administrative Officer. (Board of Supervisors)

RESULT:	EVALUATION HELD
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3:07 p.m. The Board reconvened and reported out of Closed Session with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.

ADJOURNMENT

3:09 p.m. Motion to adjourn.

Motion to adjourn the May 14, 2019 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

The meeting was adjourned at 3:09 PM

There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, May 28, 2019 at 10:00 a.m.

Tiffany A. Martinez
Clerk of the Board

Kathie Rhoads
Chair, Modoc County Board of Supervisors