

NED COE  
1<sup>st</sup> District

PATRICIA CULLINS  
2<sup>nd</sup> District

KATHIE RHOADS  
3<sup>rd</sup> District

ELIZABETH CAVASSO  
4<sup>th</sup> District

GERI BYRNE  
5<sup>th</sup> District



TIFFANY A. MARTINEZ  
CLERK OF THE BOARD  
OF SUPERVISORS  
  
204 S. COURT STREET  
ALTURAS, CALIFORNIA 96101  
  
(530) 233-6201  
FAX (530) 233-2434

**February 26, 2019**

**10:00 AM Call to Order**

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	9:35 AM
Patricia Cullins	Supervisor District II	Absent	
Kathie Rhoads	Supervisor District III	Present	9:40 AM
Elizabeth Cavasso	Supervisor District IV	Present	9:35 AM
Geri Byrne	Supervisor District V	Present	9:35 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	9:30 AM
Margaret Long	County Counsel	Present	9:51 AM

**Pledge of Allegiance**

**Moment of Prayer**

**Public Comment**

Ryan Holman requested clarification on the Ordinance 349-D. Holman reported he would like to have the opportunity to grow medicinal marijuana in Modoc County.

**Approval or Additions/Deletions to Agenda**

**Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

**Correspondence**

None.

**Department Head Reports**

Sheriff, Tex Dowdy, reported on the following: 1) Open house at the Sheriff's Office on March 21, 2019 starting at 1:00 p.m.; 2) Sheriff's Office will host a free movie screening of the movie "Max" to highlight

the canine program on March 22, 2019 at the Community Center in Adin; 3) Modoc County Sheriff's K-9 Association Fundraiser on April 13, 2019 at 4:00 p.m. held at the Brass Rail.

**Handout Provided - K-9 Fundraiser Information**

**Handout Provided - Sheriff's Office Movie Night**

**1. Board of Supervisors Items:**

**1.a. DISCUSSION/INFORMATION: Presentation from Nor-Cal EMS CEO, Dan Spiess, and Southern Cascades Community Services District, Dan Bouse, regarding ambulance services from Sierra Medical Services Alliance (SEMSA) for the Adin area. (Board of Supervisors)**

Nor-Cal EMS, Dan Spiess, provided a handout which detailed the background and status on the activities of ground and air ambulance services in Adin.

Southern Cascades Community Service District, Clinton Davis, provided a background on the need for air and ground ambulance service in the Adin and surrounding areas. Clinton reported they will not meet the March deadline, but the Ad Hoc Committee will meet again with SEMSA to discover possible options. Clinton reported all rural areas will have to come together to keep the service in our community.

Southern Cascades Community Services District Manager, Dan Bouse, provided a background on the proposed plan to continue air and ground ambulance services for Southern Cascades Community Service District. Bouse reported on the alternative options available to continue ambulance services in the area focusing on sustainability. Bouse reported on an error made in the number of parcels which would qualify for tax collection in the Lassen County portion of the district. Bouse reported this calculation error reduced the overall budget by \$100,000. Bouse provided a background on the two different emergency medical services regions and the requirements and policies which differ for each region.

Sierra Medical Services Alliance (SEMSA) staff provided a background on the scope of practice in the area and reported air medical is working towards a universal medical practice.

A discussion was held and several questions were asked of the presenters.

**Handout Provided- Nor-Cal EMS Handout regarding Southern Cascades and SEMSA Ground and Air Operations in Adin**

**1.b. CONSIDERATION/ACTION: Requesting authorization for the Chair of the Board to sign a letter of sincere appreciation and gratitude to the Surprise Valley Chamber of Commerce for the maintenance of the Cedarville Community Park. (Board of Supervisors)**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ned Coe, Supervisor District I
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

## **2. Consent Agenda Items:**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

- 2.a. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter of support for the 6th Annual Survival Century Bike Ride. (Board of Supervisors)**

## **3. Road/Airport Items:**

- 3.a. **CONSIDERATION/ACTION: Request permission to promote one (1) Road Maintenance Worker II, Range 218: Step-F; \$3,691 monthly to Road Maintenance Supervisor, Range 260: Step-C; \$3,932 monthly, effective February 26, 2019. (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the proposed hire.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

## **4. Emergency Services Items:**

- 4.a. **CONSIDERATION/ACTION: Requesting approval of a Resolution to ratify the existence of a local emergency in Modoc County due to storm damage resulting in flooding, erosion and damage to county roads. (Office of Emergency Services)**

Sheriff, Tex Dowdy, and Deputy Director of the Office of Emergency Services, Heather Hadwick, provided a background on the damage to Modoc County roads.

**Resolution# 2017-12**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

**FINAL CERTIFIED RESOLUTION # 2019-12**

**5. Public Health Items:**

- 5.a. CONSIDERATION/ACTION: Requesting approval to award bid and authorize the purchase of one (1) 2019 Chevrolet Traverse SUV from Champion Chevrolet, in the amount of \$34,645.71. (Public Health)**

Interim Director of Health Services, Stacy Sphar, provided a background on the proposed bid award and vehicle purchase.

A discussion was held and several questions were asked of staff.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

- 5.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Interim Director of Health Services to an agreement with the Regents of the University of California not to exceed \$25,000, effective January 1, 2019 through September 30, 2019. (Public Health)**

Interim Director of Health Services, Stacy Sphar, provided a background on the proposed contract.

Health Program Manager, Bill Hall, provided further clarification on the survey.

A discussion was held and several questions were asked of staff.

**Contract# 2019-21**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

**6. Behavioral Health Items:**

- 6.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Interim Director of Behavioral Health to sign a Memorandum of Understanding (MOU) between the Partnership Health Plan of California and Modoc County Health and Human Services Agency, effective January 1, 2019 and shall remain in full force and effect until terminated by mutual agreement by all parties. (Behavioral Health)**

Interim Director of Behavioral Health, Stacy Sphar, provided a background on the proposed contract.

**Contract# 2019-22**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

- 6.b. CONSIDERATION/ACTION: Requesting approval to award bid and authorize the purchase of one (1) 2019 GMC Acadia SUV from Hall Motor Company, in the amount of \$33,723.25. (Behavioral Health)**

Interim Director of Behavioral Health, Stacy Sphar, provided a background on the proposed bid award and vehicle purchase.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ned Coe, Supervisor District I
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

**10:59 a.m. Motion for a five minute recess.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso, Byrne

**11:05 a.m. The Board reconvened with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.**

**7. Treasurer/Tax Collector Items:**

- 7.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2018/2019 to General Fund 001; Treasurer Department 1140, increasing revenue and expenditures in the amount of \$2,500. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed budget modification.

A discussion was held and several questions were asked of staff.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

- 7.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Treasurer/Tax Collector to sign an agreement between the County of Modoc and Bid4Assets, Inc. for web site advertising and sale services for tax defaulted properties, effective February 26, 2019 through June 30, 2022. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed contract.

A discussion was held and several questions were asked of staff.

Supervisor Cavasso requested to complete the correction of his to her within the contract.

**Requesting approval and authorization for the Chair of the Board and the Treasurer/Tax Collector to sign an agreement, as corrected, between the County of Modoc and Bid4Assets, Inc. for web site advertising and sale services for tax defaulted properties, effective February 26, 2019 through June 30, 2022 with the requirement for an annual review of the agreement.**

**Motion carried unanimously.**

**Contract# 2019-23**

<b>RESULT:</b>	<b>APPROVE AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

- 7.c. CONSIDERATION/ACTION: Requesting approval to sell tax-defaulted property subject to the Tax Collector's power to sale in a public auction format on the website: [www.bid4assets.com](http://www.bid4assets.com). (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background and handout on the proposed tax sale.

A discussion was held and several questions were asked of staff.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

### **Handout Provided - Tax Sales Statistics**

#### **8. Social Services Items:**

- 8.a. CONSIDERATION/ACTION: Requesting authorization to promote from within one (1) Office Assistant III, Range 174: Step-D; \$2,688.00 monthly to Eligibility Specialist I, Range 185: Step-D; \$2,841.00 monthly, effective February 15, 2019. (Social Services)**

Director of Social Service, Kelly Crosby, provided a background on the proposed promotion. Director Crosby reported the employee has been employed with the Social Services Department for four years.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

- 8.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Director of Social Services to sign the standard rental agreement between Modoc County Department of Social Services and The Alturas Community Theater, Inc., effective March 1, 2019. (Social Services)**

Director of Social Services, Kelly Crosby, provided a background on the proposed contract.

A discussion was held and several questions were asked of staff.

**Contract# 2019-24**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

- 8.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a Memorandum of Understanding (MOU) between the Siskiyou Modoc Regional Department of Child Support Services (DCSS) Office and Modoc County Department of Social Services, effective April 1, 2019 to June 30, 2023. (Social Services)**

Director of Social Services, Kelly Crosby and Director of Siskiyou/Modoc Regional Department of Child Services, Gary Sams, provided a background on the proposed contract.

A discussion was held and several questions were asked of staff.

**Contract# 2019-25**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

**9. Administrative Services Items:**

- 9.a. CONSIDERATION/ACTION: Requesting approval of the Modoc County Agricultural Department Castle Rock Farmworker Center Orientation policy, Maintenance policy, and Producer/Farmer and Farmworker Expectation policy, effective February 26, 2019. (Administrative Services)**

Migrant Program Manager, Jolene Moxon, provided a background on the proposed policies.

Supervisor Cavasso provided several grammatical and format corrections to the Clerk of the Board to be completed within the policies.

**Contract# 2019-26**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins



- 9.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign the Newell Migrant Center Sublease Agreement between the Department of Housing and Community Development and the County of Modoc, effective January 1, 2019 through December 31, 2022. (Administrative Services)**

Migrant Program Manager, Jolene Moxon, provided a background on the proposed agreement.

**Order on a motion by Supervisor Byrne, seconded by Supervisor Coe to approve and authorize the Chair of the Board to sign the Newell Migrant Center Sublease Agreement between the Department of Housing and Community Development and the County of Modoc, effective January 1, 2019 through December 31, 2022 and provide the County Administrative Officer the ability to make small adjustments to the attachments as needed.**

**Motion carried unanimously.**

**Contract# 2019-27**

<b>RESULT:</b>	<b>APPROVE AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

- 9.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a lease agreement between the County of Modoc and Duncan Family Farms for the lease of twenty two (22) dwelling units at the Castle Rock Farmworker Center Housing, effective February 26, 2019 with a yearly term through December 31, 2022. (Administrative Services)**

Migrant Program Manager, Jolene Moxon, provided a background on the proposed agreement.

**Contract# 2019-28**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

- 9.d. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a lease agreement between the County of Modoc and Sues Family Farms for the lease of twenty two (22) dwelling units at the Castle Rock Farmworker Center Housing, effective February 26, 2019 with a yearly term through December 31, 2022. (Administrative Services)**

Migrant Program Manager, Jolene Moxon, provided a background on the proposed agreement.

A discussion was held and several questions were asked of staff.

**Contract# 2019-29**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

**9.e. CONSIDERATION/ACTION: Requesting approval of budget modification for Fiscal Year 2018/2019 creating Fund 4648; Castle Rock Farmworker Center; and increasing revenues \$47,040 and increasing expenditures \$32,720. (Administrative Services)**

Migrant Program Manager, Jolene Moxon, provided a background on the proposed budget modification.

A discussion was held and several questions were asked of staff.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

**12:07 a.m. Motion to recess for lunch until 1:15 p.m.**

Motion to recess for lunch.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso, Byrne

**1:15 p.m. The Board reconvened with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.**

**10. Comments/Reports:**

**a. Public Comments**

None.

**b. Administrative Services Report**

Assistant County Administrative Officer, Tiffany Martinez, reported on the following: 1) Conference calls regarding the geothermal grant; 2) Industrial Hemp Ad Hoc Committee meeting; 3) Watermaster meeting regarding water user issues; 4) Meeting with the courts regarding the Mental Health Diversion Program; 5) Meeting with Charter regarding a proposed project in Modoc County; 6) Meeting with Sierra Nevada Conservancy regarding potential grant opportunities; 7) Community Corrections Partnership (CCP); 8) Update on the Newell Park grant application; 9) Update on the 2020 Census; 10) Employee of the 1st Quarter application deadline.

**c. Department Head Reports**

None.

**d. Board of Supervisors Reports**

Supervisor Cavasso reported on the following: 1) Conference call with Superior Economic Development (SCED); 2) Report on a call received from a constituent regarding County Road 54.

Supervisor Coe reported on the following: 1) Industrial Hemp Ad Hoc Committee Meeting; 2) California State Association of Counties (CSAC) Conference call regarding the US/Mexico trade agreement; 3) Attended the second session of California State Association of Counties (CSAC) New Supervisors Institute.

Supervisor Byrne reported on the following: 1) Reclassification Review and Salary Adjustment Committee special meeting; 2) Meeting with Assemblymen Gloria's staff; 3) Attended presentations on Hemp at the World Ag Expo; 4) Big Valley Cattlemen's Dinner; 5) Classical Conversations; 6) Forum for the Tulelake Butte-Valley Fair concerning funding; 7) Radar Site meeting; 8) Water meeting in Big Valley.

Supervisor Rhoads reported on the following: 1) Wild horse working group meeting; 2) Oral Health Group meeting; 3) Modoc Outdoor Recreational Tourism meeting; 4) Wild Horse working group meeting.

A special reminder to the public that the Board of Supervisor will be holding a special meeting on March 25, 2019 as March 26, 2019 is a Special Election and the Board does not meet on election days.

The Chair of the Board read the closed Session items into the record.

**1:26 p.m. Motion to go into Closed Session.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b>	Cullins

**11. Closed Session:**

**11.a. CLOSED SESSION: Pursuant to Government Code 54957.6: Conference with Labor Negotiator Ms. Sophia Meyer and Pam Randall. (County Counsel)**

<b>RESULT:</b> <b>DIRECTION GIVEN</b>
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**11.b. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: County Administrative Officer. (Board of Supervisors)**

Evaluation completed.

<b>RESULT:</b> <b>COMPLETED</b>
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**ADJOURNMENT**

**Motion to adjourn.**

Motion to adjourn the February 26, 2019 meeting.

<b>RESULT:</b> <b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b> Geri Byrne, Supervisor District V
<b>SECONDER:</b> Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b> Coe, Rhoads, Cavasso, Byrne
<b>ABSENT:</b> Cullins

The meeting was adjourned at 2:58 PM

\_\_\_\_\_  
Tiffany A. Martinez  
Clerk of the Board

\_\_\_\_\_  
Kathie Rhoads  
Chair, Modoc County Board of Supervisors