

NED COE  
1<sup>st</sup> District

PATRICIA CULLINS  
2<sup>nd</sup> District

KATHIE RHOADS  
3<sup>rd</sup> District

ELIZABETH CAVASSO  
4<sup>th</sup> District

GERI BYRNE  
5<sup>th</sup> District



TIFFANY A. MARTINEZ  
CLERK OF THE BOARD  
OF SUPERVISORS  
  
204 S. COURT STREET  
ALTURAS, CALIFORNIA 96101  
  
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**February 13, 2019**

**10:00 AM Call to Order**

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	9:40 AM
Patricia Cullins	Supervisor District II	Present	9:30 AM
Kathie Rhoads	Supervisor District III	Present	9:45 AM
Elizabeth Cavasso	Supervisor District IV	Present	9:40 AM
Geri Byrne	Supervisor District V	Absent	
Chester Robertson	County Administration Officer	Present	9:50 AM
Tiffany Martinez	Clerk of the Board/CAAO	Present	9:30 AM

**Pledge of Allegiance**

**Moment of Prayer**

**Public Comment**

Betsy Ingraham expressed concerns regarding the use of the Modoc County mule deer logo. Mrs. Ingraham asked several questions regarding the difference between a seal and a logo and expressed her desire to keep the mule deer logo in use.

Acting Modoc National Forest Supervisor, Gwen Sanchez, provided a background employment history with the Forest Service as well as her appreciation for rural life. Forest Supervisor Sanchez stated she will be filling in for Forest Supervisor, Amanda McAdams until May of 2019.

**Approval or Additions/Deletions to Agenda**

Supervisor Cullins requested to pull and remove item 10.a. from the agenda for further review.

**Motion to approve the agenda as amended.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

## Correspondence

None.

## Department Head Reports

Planning Director/Resource Analyst, Sean Curtis reported he will be in Washington working on the following issues: 1) Radar Site; 2) Secure Rural School; 3) Wild horses.

### 1. Consent Agenda Items:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

- 1.a. **CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between Vince Minto and the County of Modoc for services regarding the Williamson Act not to exceed \$3,000, effective February 5, 2019 through August 1, 2019. (Assessor)**
- 1.b. **CONSIDERATION/ACTION: Requesting approval of the January 22, 2019 Board of Supervisors meeting minutes. (Clerk of the Board)**

**Recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.**

**Motion to recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

### 2. Air Pollution Control District Items:

- 2.a. **CONSIDERATION/ACTION: Requesting authorization to establish accounts for the Rural Assistance Program (RAP) and Carl Moyer Programs and approve of a budget modification to Air Pollution Control District Fund 250-0251 and 250-0252, increasing revenue and expenditures in the amount of \$60,000. (Air Pollution Control District)**

Agriculture Commissioner, Gary Fensler and Agriculture Department Fiscal Officer, Susie Johnson, provided a background on the proposed budget modification.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

**Adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.**

**Motion to adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ned Coe, Supervisor District I
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

### **3. Agriculture Items:**

**3.a. CONSIDERATION/ACTION: Requesting authorization to declare fixed and non-fixed assets as surplus and allow the items to be sold. (Agriculture)**

Agricultural Commissioner, Gary Fensler, reported on the proposed removal of excess equipment which is no longer utilized by the Agriculture Department.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

### **4. Recorder Items:**

**4.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a contract between the County of Modoc and Placer Title for access to Recorder information via remote access through SouthTech Systems, effective February 13th, 2019. (Recorder)**

Assessor/Recorder, Kristen DePaul, provided a background on the proposed contract.

**Contract# 2019-16**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

**5. Treasurer/Tax Collector Items:**

- 5.a. CONSIDERATION/ACTION: Requesting approval of a Resolution for a 180-Day Wait Period Exception pursuant to G.C. Sections 7522.56 & 21221(h) for retiree Linda Wilson. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed Resolution.

**Resolution# 2019-10**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

**FINAL CERTIFIED RESOLUTION # 2019-10**

**6. Health Services Items:**

- 6.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Interim Director of Health Services to sign a contract between Modoc County and Vision y Compromiso, not to exceed \$15,000. (Health Services)**

Supervising PHN, Tanya Schultz, provided a background on the proposed contract.

**Contract# 2019-17**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

**7. Resource Analyst Items:**

- 7.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter of support for the Warner Mountain Lumber grant application to the US Forest Service Woody Innovation grant. (Natural Resources)**

Resource Analyst, Sean Curtis, provided a background on the proposed support letter.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

**8. Probation Items:**

- 8.a. CONSIDERATION/ACTION: Requesting approval of a budget modification to County Corrections Performance Incentive (CCPIF) Fund 04696, increasing expenditures in the amount of \$10,142.00. (Probation)**

Support Services Administrator, Cheryl Blair, provided a background on the proposed budget modification.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

- 8.b. CONSIDERATION/ACTION: Requesting approval of a budget modification to General Fund 001, Probation Unit 2220, increasing revenue and expenditures in the amount of \$10,142.00. (Probation)**

Support Services Administrator, Cheryl Blair, provided a background on the proposed budget modification.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

**9. Road/Airport Items:**

- 9.a. CONSIDERATION/ACTION: Requesting approval to terminate the existing contract to supply Modoc County with gasoline and diesel, due to failure to comply with contract provisions, and authorize the Chair of the Board to sign a contract between the County of Modoc and Ed Staub and Sons, the second lowest bidder, effective February 13, 2019 through December 31, 2020 with an option to extend the agreement for an additional year. (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the failure to comply with the terms of the contract and provided an updated on the proposed contract.

**Contract# 2019-18**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

- 9.b. CONSIDERATION/ACTION: Requesting approval to create the position of one (1) Deputy Road Commissioner of Administration & Project Delivery, Range 296: Step A-F; \$4,269 - \$5,447 monthly and grant permission to update the allocation table. (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the proposed creation of the position.

County Administrative Officer, Chester Robertson, reported on the incentive to add the new positions due to the county receiving SB1 funds. CAO Robertson reported having staff capacity enables the department to continue to go after traditional discretionary dollars which includes the Federal Lands Access program, State Transportation Improvement Program, and the Highway Safety Improvement Program. CAO Robertson stated these positions are an important component in ensuring that Modoc County has a dual approach. CAO Robertson reported he would like to go on record as supporting the creation of the new positions.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

- 9.c. CONSIDERATION/ACTION: Requesting approval to create the position of one (1) Deputy Road Commissioner of Maintenance & Operations, Range 296: Step A-F; \$4,269 - \$5,447 monthly and grant permission to update the allocation table. (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the proposed creation of the position.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ned Coe, Supervisor District I
<b>SECONDER:</b>	Patricia Cullins, Supervisor District II
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

**10. Administrative Services Items:**

- 10.a. CONSIDERATION/ACTION: Requesting approval of the Modoc County Agricultural Department Castle Rock Farmworker Center Orientation policy, Maintenance policy, and Producer/Farmer and Farmworker Discipline policy, effective January 22, 2019. (Administrative Services)**

<b>RESULT:</b>	<b>WITHDRAWN</b>
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- 10.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign the Laundry Room Lease Agreement between the County of Modoc and CSC Service Works, Inc., effective January 22, 2019 through January 21, 2022. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed agreement.

Supervisor Coe suggested an annual internal review of the contract.

**Contract# 2019-20**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

- 10.c. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the Office of Administration to apply for the Shasta Regional Community Foundation, McConnell Fund Grant project to rehabilitate the Newell Community park. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the proposed Resolution.

**Resolution# 2019-11**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

## **FINAL CERTIFIED RESOLUTION # 2019-11**

### **11. Board of Supervisors Items:**

- 11.a. CONSIDERATION/ACTION: Requesting permission for the use of the Modoc County Courthouse to host an open house highlighting the historical mural in collaboration with the Modoc County Historical Society, Alturas Chamber of Commerce, Rotary Club of Alturas and the Alturas Sunrise Rotary and grant permission to provide alcohol during the event. (Clerk of the Board)**

A representative of both Rotary Clubs, Carol Sharp, provided a background on the proposed event held at the Modoc County Courthouse.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>SECONDER:</b>	Ned Coe, Supervisor District I
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

### **12. Comments/Reports:**

#### **a. Public Comments**

None.

#### **b. Administrative Services Report**

County Administrative Officer, Chester Robertson, reported on the following: 1) Meeting with the Judicial System regarding AB 1810 and SB 215 Mental Health Diversion program; 2) Meeting with outlying communities regarding Prop 68 grant funding; 3) Received a formal letter from the Surprise Valley Chamber Commerce regarding the resignation of care for the Cedarville park; 4) Contracts related to the Migrant Housing Center; 5) Update on the geothermal project; 6) Meeting with Charter to bring broadband to the Alturas area; 7) Received phone calls regarding concerns on the creation of a fleet management program for the County.

#### **c. Department Head Reports**

Planning Director, Sean Curtis, thanked the Information and Technology staff for their assistance to restore internet services during the weekend.



**d. Board of Supervisors Reports**

Supervisor Coe reported on the following: 1) Modoc County Groundwater Advisory Committee meeting; 2) Behavioral Health Advisory Committee meeting; 3) Presented comments at Central Valley Regional Water Quality Control Board meeting; 4) Klamath Water Shed Coalition of the willing via conference call; 5) LAFCo; 6) Scheduling an Industrial Hemp Ad Hoc committee meeting; 7) Surprise Valley Community Park maintenance and safety issues; 8) Contacted by constituents regarding the Modoc County seal; 9) Will be attending the second session of the California State Association of Counties (CSAC) New Supervisor Institute.

Supervisor Cavasso reported on the following: 1) Conference call with Western Region Fire Management Cohesive Strategy group; 2) Governor's task force on forest management which created a wildfire survey; 3) Modoc County Collaborative Group submittal of the forest management survey; 4) Questions from constituents regarding industrial hemp, fleet maintenance, and a county rock quarry; 5) Attended LAFCo as a public member to receive an update on the dissolution of the Canby Community Service District.

Supervisor Cullins reported on the following: 1) PSA2 Special Executive Board meeting via conference call; 2) Charter Broadband meeting; 3) California State Association of Counties (CSAC) Board of Directors meeting via conference call.

Supervisor Rhoads reported on the following: 1) Treasury Oversight Committee meeting; 2) Reclassification Review and Salary Adjustment Committee special meeting; 3) Modoc County Transportation and Modoc Transportation Agency meeting; 4) Broadband meeting; 5) LAFCo meeting; 6) Wild horse working group meeting.

The Chair of the Board read the closed session items into the record.

**11:08 a.m. Motion to go into Closed Session.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Elizabeth Cavasso, Supervisor District IV
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

**13. Closed Session:**

**13.a. CLOSED SESSION: Pursuant to Government Code 54957.6: Conference with Labor Negotiator Ms. Sophia Meyer and Pam Randall to discuss UPEC local 792 Impasse. (County Counsel)**

No reportable action.

<b>RESULT:</b>	<b>NO ACTION</b>
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**13.b. CLOSED SESSION: Pursuant to Government Code 54957.6: Conference with Labor Negotiator Ms. Sophia Meyer and Pam Randall to discuss DSA proposals. (County Counsel)**

No reportable action.

<b>RESULT:</b> <b>NO ACTION</b>
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**13.c. CLOSED SESSION: Pursuant to CA Government Code 54956.9: Pending Litigation. Claim: McCauley v. County of Modoc. (County Counsel)**

County Administrative Officer, Chester Robertson recused himself from item 13.c. and was not present in the board room for this item.

<b>RESULT:</b> <b>DIRECTION GIVEN</b>
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**13.d. CLOSED SESSION: Pursuant to Government Code 54956.95: Workers' Compensation Liability Claim #: TIBS-600302; Claimant: Robert Dolan. (County Counsel)**

<b>RESULT:</b> <b>DIRECTION GIVEN</b>
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**ADJOURNMENT**

**11:54 a.m. Motion to adjourn.**

Motion to adjourn the February 13, 2019 meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ned Coe, Supervisor District I
<b>SECONDER:</b>	Patricia Cullins, Supervisor District II
<b>AYES:</b>	Coe, Cullins, Rhoads, Cavasso
<b>ABSENT:</b>	Byrne

The meeting was adjourned at 11:54 AM

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Tiffany A. Martinez  
Clerk of the Board

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Kathie Rhoads  
Chair, Modoc County Board of Supervisors