

NED COE
1st District

PATRICIA CULLINS
2nd District

KATHIE RHOADS
3rd District

ELIZABETH CAVASSO
4th District

GERI BYRNE
5th District



TIFFANY A. MARTINEZ
CLERK OF THE BOARD
OF SUPERVISORS

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ALTURAS, CALIFORNIA 96101

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January 22, 2019

10:00 AM Call to Order

Attendee Name	Title	Status	Arrived
Ned Coe	Supervisor District I	Present	9:30 AM
Patricia Cullins	Supervisor District II	Present	9:30 AM
Kathie Rhoads	Supervisor District III	Present	9:46 AM
Elizabeth Cavasso	Supervisor District IV	Present	9:30 AM
Geri Byrne	Supervisor District V	Present	9:42 AM
Sophia Meyer	County Counsel	Present	9:55 AM
Chester Robertson	County Administration Officer	Present	9:57 AM
Tiffany Martinez	Clerk of the Board/ACAO	Present	9:30 AM

Pledge of Allegiance

Moment of Prayer

Public Comment

None.

Approval or Additions/Deletions to Agenda

Motion to approve the agenda as presented.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

10:03 a.m. Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

1. Closed Session :

- 1.a. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: Social Services Director. (Board of Supervisors)**

Evaluation completed.

RESULT:	COMPLETED
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11:23 a.m. The Board reconvened with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.

The Chair of the Board moved to item 3.a.

Correspondence

None.

Department Head Reports

None.

2. Board of Supervisors Items:

- 2.a. CONSIDERATION/ACTION: Requesting approval of a Resolution which recognizes Modoc County Administrative Officer, Chester Robertson, as the Modoc County Employee of the Quarter. (Board of Supervisors)**

Resolution# 2019-05

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2019-05

The Chair of the Board moved to item 4.a

3. Health Services Items:

- 3.a. DISCUSSION/INFORMATION: Presentation on general overview of the Health Services Department by Interim Director of Health Services, Behavioral Health Branch Director. (Health Services)**

Interim Director of Health Services, Stacy Sphar, provided part two of the Health Services presentation on the following: 1) Organizational chart for the Behavioral Health Department; 2) Behavioral Health mission and governing boards; 3) Statistics on clients served; 4) Core functions of Behavioral Health Services; 5) Clinical Assessments; 6) Outpatient Counseling; 7) Case Management Services; 8) Pre-Trial Mental Health Diversion Program; 9) Jail Services; 10) Other outreach Services; 11) Therapeutic Behavioral Services (TBS); 12) Crisis Intervention; 13) Acute Hospitalization and Residential Substance Use Treatment Services; 14) Medication Services (Clinic and Tele-Psychiatry); 15) Continuum of Care Reform (CCR); 16) California Integrated Core Practice Model; 17) Modoc's Pathways to Well Being; 18) Core Functions of Behavioral Health in the County; 19) Quality Improvement Plan, Committees and Program Overview; 20) Monitoring; 21) Mental Health Services Division Funding; 22) Substance Use Disorder Services Division Funding; 23) Mental Health Services Act (MHSA); 24) State Mandated Modoc County MHSA Funding Requirements; 25) Partners and Collaborations; 26) Visions of the Interim Director of Health Services for Behavioral Health; 27) Potential grant for Modoc County Opioid Overdoes Response Project; 28) Positive Behavior Intervention & Support (PBIS) Overview by Instructional Specialist (MTSS/PBIS), Krissy Hess and the Director of Student and Educational Services, Misty Norby.

Health Services Presentation Part II

RESULT:	ANNOUNCED
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The Chair of the Board returned to Correspondence.

4. First 5 Modoc:

4.a. PRESENTATION: Presentation on a general overview of First 5 Modoc by the Executive Director, Nicole Hinton. (First 5 Modoc Commission)

First 5 Modoc Executive Director, Nicole Hinton, provided a presentation on the following: 1) Background on First 5 Modoc; 2) Strategic Plan Review Timeline; 3) Local Funding Investments; 4) Current Modoc 5 Commission.

Handout Provided - First 5 Modoc

5. Consent Agenda Items:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 5.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an annual lease renewal between Quality Children's Services and the County of Modoc for use of the Newell Child Care Center, effective January 1, 2019 through December 31, 2019. (Administrative Services)**

Contract# 19-08

- 5.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign the California Department of Veterans Affairs Subvention Certificate of Compliance for Fiscal Year 2018/2019. (Administrative Services)**

Contract# 19-09

- 5.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign the Standard Agreement# 18-0246 between the California Department of Food and Agriculture and the County of Modoc for detection exotic insect pests, in the amount of \$2,300.00, effective July 1, 2018 through June 30, 2019. (Agriculture)**

Contract# 19-10

- 5.d. CONSIDERATION/ACTION: Requesting the reappointment of Wendy Dier to the Modoc County Law Library, effective January 1, 2019 through December 31, 2019. (Board of Supervisors)**

- 5.e. CONSIDERATION/ACTION: Requesting the appointment of Cheryl Baker to the Modoc County Law Library, effective January 1, 2019 through December 31, 2019. (Board of Supervisors)**

- 5.f. CONSIDERATION/ACTION: Requesting the appointment of Ronda Gysin to the Modoc County Law Library, effective January 1, 2019 through December 31, 2019. (Board of Supervisors)**

- 5.g. CONSIDERATION/ACTION: Requesting approval of the appointment of Dion Ditmore as the District II Alternate to the Modoc County Fish, Game & Recreation Commission, effective January 2019 through December 2020. (Fish, Game & Recreation Commission)**

- 5.h. **CONSIDERATION/ACTION:** Requesting approval of the reappointment of George Wistos as the District I Commissioner, Lorissa Soriano as the District II Commissioner, Dewayne Matthews as the District III Commissioner, Pete Carey as the District IV Commissioner, Paul Molder as the District V Commissioner and Bryce O'Sullivan as the District I Alternate to the Modoc County Fish, Game & Recreation Commission, effective January 2019 through December 2020. (Fish, Game & Recreation Commission)
- 5.i. **CONSIDERATION/ACTION:** Requesting approval of the January 8, 2019 Board of Supervisors meeting minutes. (Clerk of the Board)

6. Planning Department Items:

- 6.a. **CONSIDERATION/ACTION:** Requesting permission to promote from within a 0.5 FTE Administrative Assistant, Range 203: Step-F; \$3,425 monthly to a 0.5 FTE Assistant Planner, Range 215: Step-F; \$3,638 monthly, effective date January 1, 2019. (Planning)

Planning Director, Sean Curtis, provided a background on the proposed promotion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

12:25 p.m. Motion to recess for lunch.

Motion to recess for lunch.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

1:32 p.m. The Board reconvened with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.

7. Treasurer/Tax Collector Items:

- 7.a. **CONSIDERATION/ACTION:** Requesting approval of a Resolution renewing the delegation of investment authority to the Treasurer for the year February 1, 2019 to February 1, 2020. (Treasurer/Tax Collector)

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed Resolution.

Resolution# 2019-06

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2019-06

- 7.b. CONSIDERATION/ACTION: Requesting a review and approval to accept the 2017-2018 Treasury Oversight Compliance Audit performed by R.J. Ricciardi, Inc. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the proposed audit.

Contract# 19-11

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

8. Social Services Items:

- 8.a. CONSIDERATION/ACTION: Requesting approval and authorization to transfer one (1) Fujitsu split type air conditioner from the CalWORKS fixed asset inventory list to the Watermaster Department's inventory list, effective January 1, 2019. (Social Services)**

Social Services Director, Kelly Crosby, provided a background on the proposed transfer of asset.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 8.b. CONSIDERATION/ACTION: Requesting permission to promote from within one (1) Social Worker II, Range 221: Step-D; \$3,399 monthly to Social Worker III, Range 245: Step-C; \$3,648.00 monthly, effective January 15, 2019. (Social Services)**

Director of Social Services, Kelly Crosby, provided a background on the proposed promotion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

9. Probation Items:

- 9.a. CONSIDERATION/ACTION: Requesting approval and authorization to purchase safety gear for the Probation Department as approved by the Community Corrections Partnership Committee, not to exceed \$6,380. (Probation)**

Chief of Probation, Kim Wills, provided a background on the proposed purchase of safety gear.

A discussion was held and several questions were asked of staff.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

- 9.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a Memorandum of Understanding (MOU) between the Modoc Superior Court and the Modoc County Probation Department for the Bureau of Justice Administration (BJA) Adult Drug Court Grant services and funds, effective January 1, 2019 through December 31, 2023. (Probation)**

Chief of Probation, Kim Wills, provided a background on the proposed Memorandum of Understanding (MOU).

A discussion was held and several questions were asked of staff.

The item died for a lack of a motion.

RESULT:	NO ACTION
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10. County Clerk Items:

- 10.a. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the County Clerk to conduct all elections requested of her office during 2019. (Elections)**

County Clerk, Stephanie Wellemeyer, provided an update on the following: 1) Special election on March 26th to fill the Senate District 1 seat; 2) Special general election on June 4th; 3) Special election for the Lassen Community College on May 7th.

Resolution# 2019-07

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2019-07

10.b. DISCUSSION/INFORMATION: Discussion and update regarding new legislation and requirements affecting the Election department. (Elections)

County Clerk of Elections, Stephanie Wellemeyer, provided an update on the changes in election laws and proposed changes to election laws: 1) AB 216; 2) AB 306; 3) AB 1013; 4) SB 25- pilot program to change the layout of the ballot; 5) AB 2665; 6) Cybersecurity; 7) SB 1171; 8) Update on the use of the poll pads; 9) Voter maintenance software; 10) 2020 primary election will be moved from June to March; 11) HR 1.

11. Auditor Items:

11.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an agreement between the County of Modoc and MGT of America Consulting, LLC, for preparation and filing of the SB90 Claims in the amount of \$2,000 annually, effective July 1, 2018 through June 30, 2021. (Auditor)

Auditor, Stephanie Wellemeyer, provided a background on the proposed contract. Auditor Wellemeyer provided a handout detailing the outstanding claims for SB 90 in Modoc County from the State Controller's Office Division of Accounting and Reporting Local Reimbursement Section.

A discussion was held and several questions were asked of staff.

Contract# 19-13

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

Handout Provided - SB 90 Outstanding Claims

2:32 p.m. Motion for a five minute recess.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

2:39 p.m. The Board reconvened with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.

11.b. CONSIDERATION/ACTION: Requesting approval and authorization of a five (5) year audit period for Cedarville Fire District. (Auditor)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

11.c. CONSIDERATION/ACTION: Requesting approval and authorization of a five (5) year audit period for Modoc Resource Conservation District. (Auditor)

A motion was made by Supervisor Coe, and seconded by Supervisor Byrne to approve the item. A discussion was held and Supervisor Coe rescinded his motion, Supervisor Byrne rescind her second of the motion.

No action was taken on the item as further clarification was requested by the Board on the annual operating income of the Modoc Resource Conservation District (RCD).

RESULT:	NO ACTION
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11.d. CONSIDERATION/ACTION: Requesting approval and authorization of a five (5) year audit period for Adin Community Service District. (Auditor)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

11.e. CONSIDERATION/ACTION: Requesting approval to dispose of records within the Auditor's office per the Accounting Standards and Procedures for Counties 2018 Edition. (Auditor)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

12. Public Works Items:

12.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign the Fifth Amendment to the Refuse Collection Agreement between USA Waste of California, Inc. dba Alturas Disposal and the County of Modoc, effective through February 28, 2020. (Public Works)

Public Works Director, Chester Robertson, provided a background on the proposed amendment.

Contract# 19-14

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Elizabeth Cavasso, Supervisor District IV
SECONDER:	Ned Coe, Supervisor District I
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

13. Administrative Services Items:

13.a. CONSIDERATION/ACTION: Requesting approval of a Resolution to "Op-In" to an outreach agreement with the California Complete Count Census 2020. (Administrative Services)

Assistant County Administrative Officer, Tiffany Martinez, provided a background on the proposed Resolution.

Resolution# 2019-08

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Geri Byrne, Supervisor District V
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2019-08

13.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter informing the California Complete County Census 2020 (CCC Office) that Modoc County elects to "Opt-In" to the County-Optional Outreach Agreement for Fiscal Years 2018/2019 and 2019/2020. (Administrative Services)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Patricia Cullins, Supervisor District II
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

13.c. CONSIDERATION/ACTION: Requesting approval of a Resolution for a 180-Day Wait Period Exception pursuant to G.C. Sections 7522.56 & 21221(h) for retiree Mark Cook. (Administrative Services)

County Administrative Officer, Chester Robertson, provided a background on the proposed Resolution.

Resolution# 2019-09

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Elizabeth Cavasso, Supervisor District IV
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

FINAL CERTIFIED RESOLUTION# 2019-09

14. Comments/Reports:

a. Public Comments

None.

b. Administrative Services Report

County Administrative Officer, Chester Robertson, reported on several meetings with special districts.

c. Department Head Reports

Auditor, Stephanie Wellemeyer, provided an update on the following: 1) Payroll implementation update; 2) Update on the 15/16 audit is being finalized 16/17 will begin audits.

d. Board of Supervisors Reports

Supervisor Cullins reported on the following: 1) First 5 Modoc Commission meeting; 2) Community Corrections Partnership Committee (CCP) meeting.

Supervisor Cavasso reported on the following: 1) Local Oral Health Advisory Committee meeting; 2) Governors' Taskforce regarding Forest Management; 3) Fire Safe Council; 4) Marijuana Ad Hoc Committee meeting.

Supervisor Byrne reported on the following: 1) Rural County Representatives of California (RCRC) meeting; 2) Meeting with Nick Macy; 3) Farm Advisor, Laura Snell and Supervisor Byrne will be meeting with Assemblymen Gloria regarding AB 28; 4) Klamath Water Users meeting was canceled.

Supervisor Coe reported on the following: 1) NorCal EMS meeting; 2) MCI-Wildfire scenario training April 2nd.

Supervisor Rhoads reported on the following: 1) Local Oral Health Committee; 2) Road Department Restructure Ad Hoc Committee meeting; 3) Rural County Representatives of California (RCRC) meeting; 4) Board of Supervisors Travel policy update; 5) Marijuana Ad Hoc Committee meeting.

The Closed Session items were read into the record.

3:08 pm Motion to go into Closed Session.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

15. Closed Session:

15.a. CLOSED SESSION: Pursuant to Government Code 54956.9: Pending Litigation. Case Name: Tule Lake Committee v. Modoc County (CU 14104). (County Counsel)

RESULT:	DIRECTION GIVEN
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15.b. CLOSED SESSION: Pursuant to CA Government Code 54957.6 - Conference with Labor Negotiator Mr. David Prentice and Pam Randall. (County Counsel)

Sophia Meyer has been appointed as an additional negotiator. Direction given to negotiators.

RESULT:	DIRECTION GIVEN
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3:54 p.m. The Board reconvened and reported out of Closed Session with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.

ADJOURNMENT

Motion to adjourn.

Motion to adjourn the January 22, 2019 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Geri Byrne, Supervisor District V
SECONDER:	Patricia Cullins, Supervisor District II
AYES:	Coe, Cullins, Rhoads, Cavasso, Byrne

The meeting was adjourned at 3:55 PM

Tiffany A. Martinez
Clerk of the Board

Kathie Rhoads
Chair, Modoc County Board of Supervisors