

NED COE  
1<sup>st</sup> District

PATRICIA CULLINS  
2<sup>nd</sup> District

KATHIE RHOADS  
3<sup>rd</sup> District

ELIZABETH CAVASSO  
4<sup>th</sup> District

GERI BYRNE  
5<sup>th</sup> District



TIFFANY A. MARTINEZ  
CLERK OF THE  
BOARD OF SUPERVISORS

204 S. COURT STREET  
ALTURAS, CALIFORNIA 96101

(530) 233-6201  
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**January 8, 2019**

**10:00 AM Call to Order**

| Attendee Name     | Title                        | Status  | Arrived |
|-------------------|------------------------------|---------|---------|
| Ned Coe           | Supervisor District I        | Present | 9:44 AM |
| Patricia Cullins  | Supervisor District II       | Present | 9:00 AM |
| Kathie Rhoads     | Supervisor District III      | Present | 9:48 AM |
| Elizabeth Cavasso | Supervisor District IV       | Present | 9:35 AM |
| Geri Byrne        | Supervisor District V        | Present | 9:37 AM |
| Margaret Long     | County Counsel               | Present | 9:50 AM |
| Chester Robertson | Chief Administration Officer | Present | 9:57 AM |
| Tiffany Martinez  | Clerk of the Board           | Present | 9:30 AM |

**Pledge of Allegiance**

**Moment of Prayer**

**Public Comment**

Doreen Smith Powers provided comments regarding issues with the City, County, and State.

**Approval or Additions/Deletions to Agenda**

Supervisor Byrne requested to pull item 4.a. from the Consent Agenda.

Supervisor Coe requested to pull 4.d. from the Consent Agenda.

The Clerk of the Board requested to have item 4.a. placed as 2.c. and 4.d. be placed as 14.e.

County Administrative Officer, Chester Robertson, requested to remove 13.a. and 13.b. from the agenda.

**Motion to approve the agenda as amended.**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>          |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V    |
| <b>SECONDER:</b> | Ned Coe, Supervisor District I       |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne |

## Correspondence

Supervisor Cavasso entered a letter from the California Insurance Commissioner, Dave Jones, regarding free home inventory guides for constituents.

### Correspondence - Letter from Insurance Commissioner

## Department Head Reports

Sheriff, Tex Dowdy, introduced the new Undersheriff, Scott Withrow, to the Board of Supervisors and provided a background on his experience.

The Board of Supervisors welcomed Undersheriff Withrow to the Modoc County team.

### 1. Board of Supervisors Items:

#### 1.a. **CONSIDERATION/ACTION: Reorganization of the Board of Supervisors, election of the 2019 Chair and Vice-Chair. (Clerk of the Board)**

Supervisor Cullins thanked her fellow Board members for the opportunity to serve as the 2018 Chair.

Supervisor Cullins turned the gavel over to the Clerk of the Board.

Clerk of the Board, Tiffany Martinez, requested nominations for 2019 Chair of the Board.

Supervisor Byrne nominated Supervisor Rhoads to serve as 2019 Chair of the Board.

**Motion by Supervisor Byrne, seconded by Supervisor Cullins to elect Supervisor Rhoads to the position of 2019 Chair of the Board.**

**Motion carried unanimously.**

The Clerk of the Board requested nominations for 2019 Vice-Chair of the Board.

Supervisor Cullins nominated Supervisor Cavasso to serve as 2019 Vice-Chair of the Board.

**Motion by Supervisor Cullins, seconded by Supervisor Byrne to elect Supervisor Cavasso to the position of 2019 Vice-Chair of the Board.**

**Motion carried unanimously.**

The Clerk of the Board turned the gavel over to the Chair of the Board.

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| <b>RESULT:</b> | <b>COMPLETED</b> |
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**10:11 a.m. Motion for a five minute recess.**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Patricia Cullins, Supervisor District II |
| <b>SECONDER:</b> | Geri Byrne, Supervisor District V        |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

**10:15 a.m. The Board reconvened with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.**

- 1.b. CONSIDERATION/ACTION: Requesting approval of a Resolution in recognition and profound appreciation to Jordan Funk, Modoc County District Attorney, for his years of service and dedication to the County of Modoc. (Board of Supervisors)**

**Resolution# 2019-01**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V         |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**FINAL CERTIFIED RESOLUTION# 2019-01**

**2. Health Services Items:**

- 2.a. DISCUSSION/INFORMATION: Presentation on general overview of the Health Services Department by Interim Director of Health Services, Supervising PHN- Acting Public Health Branch Director and Director of Environmental Health. (Health Services)**

Interim Director of Health Services, Stacy Sphar, and Supervising Nurse, Tanya Schultz, provided a report on the following: 1) Organizational Chart; 2) Overview Public Health; 3) Jail Health; 4) Environmental Health overview; 5) Vision of the Interim Director of Health Services for Public Health and Environmental Health.

Deputy Director of Environmental Health, Warren Farnam, provided a report on the following: 1) MCEH Operations; 2) Organizational Chart; 3) Food Sanitation Program; 4) Land Use; 5) Rabies and Animal Control; 6) Hazardous Material Incidents; 7) General Underground Tank Removal; 8) Onsite Waste Treatment Program; 9) Solid Waste; 10) Body Art (Tattoos and Body Piercing); 11) Recreational Public Pools; 12) Medical Waste; 13) Well Program; 14) Detention Facilities; 15) Environmental Epidemiology; 16) Drinking Water; 17) Certified Unified Program Agency (CUPA); 18) Aboveground Storage Tanks and Spill Prevention Countermeasure Control (AST/SPCC); 19) California Accidental Release Plans (Cal ARP); 20) Uniform Fire Code-Hazmat; 21) Business Plans; 22) Hazardous Waste Generators; 23) Underground Storage Tank Facilities; 24) Code Enforcement; 25) General Housing; 26) Vector Program; 27) Organized Camps; 28) Emergency Preparedness; 29) Methamphetamine Labs; 30) Rural Perspective Outreach; 31) Current or Emerging Issues.

**Handout Provided - Health Services Presentation**

**Handout Provided - Environmental Health Presentation**

**11:19 a.m. Motion for a five minute recess.**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Patricia Cullins, Supervisor District II |
| <b>SECONDER:</b> | Geri Byrne, Supervisor District V        |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

**11:26 a.m. The Board reconvened with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.**

- 2.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Interim Health Services Director to sign a Memorandum of Understanding (MOU) with Partnership HealthPlan of California for the Whole Child Model Program, effective January 1, 2019. (Public Health)**

Interim Health Services Manager, Stacy Sphar, provided a background on the proposed Memorandum of Understanding (MOU).

**Contract# 19-01**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Patricia Cullins, Supervisor District II  |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**4.a. Requesting approval and authorization for the Chair of the Board and the Interim Director of Behavioral Health to sign a contract between Modoc County Behavioral Health and Aurora Behavioral HealthCare, not to exceed \$80,000, effective July 1, 2018 through June 30, 2019. - *Item moved from original posting order.***

Interim Director of Health Service, Stacy Sphar, provided a background on the proposed contract.

A discussion was held and several questions were asked of staff.

**Contract# 19-02**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V        |
| <b>SECONDER:</b> | Patricia Cullins, Supervisor District II |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

**3. Discussion/Information:**

**3.a. DISCUSSION/INFORMATION: Update from TEACH regarding the Community Work Service Program. (Administrative Services)**

Executive Director of TEACH Inc., Carol Madison, provided a handout of the community work service programs. Madison reported the program has received fifty two (52) referrals from the court and probation and currently have thirty four (34) active participants in the program. Madison reported in the six months of the program, they have completed six hundred and forty nine (649) hours of community work service. Madison reported the current Justice Assistance Grant (JAG), which the community service program was funded through, ended December 31, 2018. Madison reported that the program is not currently funded, but TEACH will work to scale the program back in order to continue community work service projects.

**4. Consent Agenda Items:**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V        |
| <b>SECONDER:</b> | Patricia Cullins, Supervisor District II |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

**4.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Interim Director of Behavioral Health to sign a contract between Modoc County Behavioral Health and Aurora Behavioral HealthCare, not to exceed \$80,000, effective July 1, 2018 through June 30, 2019. - *Pulled from consent agenda.* (Behavioral Health)**

**4.b. CONSIDERATION/ACTION: Requesting the reappointment of Michael Sykes as the District 1 representative and David Misso as the District 5 representative to the Modoc County Library Advisory Board, effective January 1, 2019 through December 31, 2022. (Library)**

**4.c. CONSIDERATION/ACTION: Requesting approval of the November 13, 2018 Board of Supervisors meeting minutes. (Clerk of the Board)**

**4.d. CONSIDERATION/ACTION: Requesting approval of the December 11, 2018 Board of Supervisors meeting minutes. - *Pulled from consent agenda.* (Clerk of the Board)**

**5. Behavioral Health Items:**

- 5.a. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2018-2019 to Mental Health Fund 120: Medi-Cal Rev Short/Doyle Unit 4722, increasing revenues in the amount of \$250,000.00 and increasing expenditures to Refunds & Reimbursements Unit 7405, in the amount of \$250,000.00. (Behavioral Health)**

Interim Director of Health Services, Stacy Sphar, provided a background on the proposed budget modification.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V         |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**Recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.**

**Ordered on a motion by Supervisor Byrne, seconded by Supervisor Cullins to recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.**

**Motion carried unanimously.**

**6. Air Pollution Control District:**

- 6.a. CONSIDERATION/ACTION: Requesting the Air Pollution Control District Board approve of a Resolution accepting the terms and conditions of the Carl Moyer Program for Fiscal Year 2018-2019. (Air Pollution Control District)**

Modoc County Air Pollution Control Officer, Gary Fensler, and Air Pollution Control Specialist, Amy Frey, provided a background on the Air Pollution Control program for Modoc County.

A discussion was held and several questions were asked of staff.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V        |
| <b>SECONDER:</b> | Patricia Cullins, Supervisor District II |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

**FINAL CERTIFIED RESOLUTION# 2019-02**

**Adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.**

**Ordered on a motion by Supervisor Coe, seconded by Supervisor Cavasso to adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.**

**Motion carried unanimously.**

**7. Sheriff/Coroner Items:**

- 7.a. CONSIDERATION/ACTION: Requesting approval of budget modification for Fiscal Year 2018-2019 to General Fund 001; Sheriff Unit 2110, increasing revenue and expenditures in the amount \$28,928.00. (Sheriff's Office)**

Sheriff, Tex Dowdy, provided a background on the proposed budget modification.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Patricia Cullins, Supervisor District II  |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

- 7.b. CONSIDERATION/ACTION: Requesting approval of budget modification for Fiscal Year 2018-2019 to General Fund 001; Jail Unit 2210, increasing revenue and expenditures in the amount of \$39,000.00. (Sheriff's Office)**

Sheriff, Tex Dowdy, provided a background on the proposed budget modification.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Elizabeth Cavasso, Supervisor District IV |
| <b>SECONDER:</b> | Geri Byrne, Supervisor District V         |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

- 7.c. CONSIDERATION/ACTION: Requesting approval of a bid exemption pursuant to County Code 3.24.060(b) and authorization to purchase a used van for the corrections, not to exceed \$39,000. (Sheriff's Office)**

Sheriff, Tex Dowdy, provided a background on the proposed bid exemption and authorization to purchase a used van for corrections.

A discussion was held and several questions were asked of staff.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Patricia Cullins, Supervisor District II |
| <b>SECONDER:</b> | Ned Coe, Supervisor District I           |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

**8. Emergency Services Items:**

- 8.a. CONSIDERATION/ACTION: Requesting approval of budget modification for Fiscal Year 2018-2019 to General Fund 001; Office of Emergency services Unit 2630, increasing revenue and expenditures in the amount of \$3,800.00. (Office of Emergency Services)**

Deputy Director of Emergency Services, Heather Hadwick, provided a background on the proposed budget modification.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Patricia Cullins, Supervisor District II  |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**12:03 p.m. Motion to recess for lunch until 1:15 p.m.**

Motion to recess for lunch.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V         |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**1:20 p.m. The Board reconvened with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.**

**9. Social Services Items:**

- 9.a. CONSIDERATION/ACTION: Requesting approval of a bid exemption pursuant to county code 3.24.060 (B)(2),(3) for McCombs Electric Inc. and authorize the Chair to sign the documents for a Pacific Power WattsSmart LED retrofit, in the amount of \$8,400.00. (Social Services)**

Director of Social Services, Kelly Crosby, provided a background on the proposed contract and stated the total cost to County will be \$1,680. Director Crosby reported on the savings which will be in the amount of \$4,000 per year due to the completion of the retrofit.

**Contract# 19-03**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Patricia Cullins, Supervisor District II |
| <b>SECONDER:</b> | Ned Coe, Supervisor District I           |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

**10. County Clerk Items:**

- 10.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign agreement #18G27125 between the County of Modoc and the Secretary of State with Help America Vote Act (HAVA) funds provided for county efforts to improve cyber security and infrastructure related to VoteCal administered by the US Elections Administration Commission (EAC), in the amount of \$10,000, effective January 2, 2019 through June 30, 2021. (Elections)**



Auditor/County Clerk, Stephanie Wellemeyer, provided a background on the proposed contract.

**Contract#19-04**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V        |
| <b>SECONDER:</b> | Patricia Cullins, Supervisor District II |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

- 10.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign agreement #18G26125 between the County of Modoc and the Secretary of State for the Help America Vote Act (HAVA) Polling Place Accessibility Training Program administered by the US Elections Administration Commission (EAC), in the amount of \$10,000, effective December 10, 2018 through June 30, 2021. (Elections)**

Auditor/County Clerk, Stephanie Wellemeyer, provided a background on the proposed contract.

**Contract#19-05**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V         |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**11. Probation Items:**

- 11.a. CONSIDERATION/ACTION: Requesting approval of a budget modification to County Corrections Performance Incentive (CCPIF) Fund 04696, increasing expenditures in the amount of \$44,800.00. (Probation)**

Chief Probation Officer, Kim Wills, provided a background on the proposed budget modification.

A discussion was held and several questions were asked of staff.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Patricia Cullins, Supervisor District II |
| <b>SECONDER:</b> | Ned Coe, Supervisor District I           |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

- 11.b. CONSIDERATION/ACTION: Requesting approval of a budget modification to General Fund 001; Probation Unit 2220, increasing revenue and expenditures in the amount of \$400.00. (Probation)**

Chief Probation Officer, Kim Wills, provided a background on the proposed budget modification.

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Patricia Cullins, Supervisor District II  |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**12. Road/Airport Items:**

- 12.a. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the submittal of an application for 2019 Airport Improvement Program grant funds to continue the Environmental Assessment for the proposed perimeter fence at Tulelake Municipal Airport. (Road/Airport)**

Road Commissioner, Mitch Crosby, provided a background on the proposed Resolution and reported that the costs may increase due to additional comments which will require a response.

**Resolution# 2019-03**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V         |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

**FINAL CERTIFIED RESOLUTION# 2019-03**

**13. Administrative Services Items:**

- 13.a. CONSIDERATION/ACTION: Requesting approval to adopt the updated version of Modoc County Substance Abuse Policy along with Reasonable Suspicion Checklist and authorize the Chair of the Board to sign the policy. - *Removed from the agenda by requesting department.* (Administrative Services)**

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| <b>RESULT:</b> | <b>WITHDRAWN</b> |
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- 13.b. CONSIDERATION/ACTION: Requesting approval to establish the Modoc County Dress Code Policy and authorize the Chair of the Board to sign the policy. - *Removed from the agenda by requesting department.* (Administrative Services)**

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| <b>RESULT:</b> | <b>WITHDRAWN</b> |
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- 13.c. CONSIDERATION/ACTION: Requesting permission to increase compensation of the Watermaster from \$41,760 annually to \$49,920 annually and increase compensation for one (1) current Eligibility Supervisor from \$48,264 annually to \$49,920 annually in order to comply with the California minimum wage for exempt employees, effective January 1, 2019. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background the California minimum wage requirements.

Director of Social Services, Kelly Crosby, reported there are two (2) current Eligibility Supervisors who require attention to comply with the California minimum wage requirements. Director Kelly Crosby reported she confirmed the addition of an additional Eligibility Supervisor with the Human Resources Director.

**Ordered on a motion by Supervisor Coe, seconded by Supervisor Cullins to grant permission to increase compensation of the Watermaster from \$41,760 annually to \$49,920 annually and increase compensation for two (2) current Eligibility Supervisors from \$48,264 annually to \$49,920 annually in order to comply with the California minimum wage for exempt employees, effective January 1, 2019.**

**Motion carried unanimously.**

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| <b>RESULT:</b>   | <b>APPROVE AS AMENDED [UNANIMOUS]</b>    |
| <b>MOVER:</b>    | Ned Coe, Supervisor District I           |
| <b>SECONDER:</b> | Patricia Cullins, Supervisor District II |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

**14. Board of Supervisors Items:**

- 14.a. CONSIDERATION/ACTION: Discussion and approval for the Chair of the Board to set the 2019 Ad Hoc Committees for the Board of Supervisors. (Board of Supervisors)**

A discussion was held on the various 2019 Ad Hoc Committees.

The Board requested to add three new Ad Hoc Committees as follows:

2019 Commercial Agricultural Hemp Ad Hoc Committee - Supervisor Cullins and Coe

2019 Klamath Basin Water Issues Ad Hoc Committee - Supervisor Coe and Byrne

2019 Board of Supervisors Policy Ad Hoc Committee - Supervisor Rhoads and Byrne

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Ned Coe, Supervisor District I           |
| <b>SECONDER:</b> | Patricia Cullins, Supervisor District II |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

- 14.b. CONSIDERATION/ACTION: Discussion and approval for the Chair of the Board to set the 2019 Standing Committees for the Board of Supervisors. (Board of Supervisors)**

A discussion was held on the various 2019 Standing Committees.

The Board requested to update the following committee:

Nor-Cal EMS - Supervisor Coe, Representative and Supervisor Cullins, Alternate

The Board requested to add the following committee:

Modoc Fire Safe Council - Supervisor Cavasso, Representative and Supervisor Coe, Cullins, Rhoads, and Byrne as Alternate

The Board requested to remove the following committee:

Sierra Nevada Conservancy (term for Modoc County has expired moves to Shasta County)

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>          |
| <b>MOVER:</b>    | Ned Coe, Supervisor District I       |
| <b>SECONDER:</b> | Geri Byrne, Supervisor District V    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne |

**14.c. CONSIDERATION/ACTION: Requesting approval to adopt the 2019 Board of Supervisors meeting calendar schedule. (Clerk of the Board)**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Patricia Cullins, Supervisor District II |
| <b>SECONDER:</b> | Ned Coe, Supervisor District I           |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

**14.d. CONSIDERATION/ACTION: Requesting approval of a Resolution to update the Modoc County Employee Recognition Program adopting amended guidelines and an updated nomination form for use by county employees. (Board of Supervisors)**

Supervisor Cavasso provided a background on the committees recommended changes to the policy.

**Resolution# 2019-04**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>          |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V    |
| <b>SECONDER:</b> | Ned Coe, Supervisor District I       |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne |

**FINAL CERTIFIED RESOLUTION# 2019-04**

**4.d. Requesting approval of the December 11, 2018 Board of Supervisors meeting minutes.**

A discussion was held and several amendments were made to the Clerk of the Board.

**Ordered on a motion by Supervisor Coe, seconded by Supervisor Byrne to approve the December 11, 2018 Board of Supervisors meeting minutes as amended.**

**Motion carried unanimously.**

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| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>          |
| <b>MOVER:</b>    | Ned Coe, Supervisor District I       |
| <b>SECONDER:</b> | Geri Byrne, Supervisor District V    |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne |

**15. Comments/Reports:**

**a. Public Comments**

None.

**b. Administrative Services Report**

County Administrative Officer reported on the following: 1) Southern Cascades Community Service District Board meeting update on advanced life support (ALS) and basic life support (BLS) issues; 2) Surprise Valley Ambulance service update; 3) Update on Burney ambulance service.

**c. Department Head Reports**

None.

**d. Board of Supervisors Reports**

Supervisor Cullins reported on the following: 1) Technology Committee meeting; 2) Law Library Committee meeting; 3) Employee Recognition Committee meeting.

Supervisor Cavasso reported on the following: 1) Civility in the Workplace training; 2) Employee Recognition Committee meeting; 3) Participated on the interview panel for Information and Technology position; 4) Swearing in Ceremony for Elected Officials and Undersheriff.

Supervisor Coe reported on the following: 1) LAFCo; 2) Klamath Basin Water Issues meeting (Coalition of the willing); 3) Technology Committee meeting.

Supervisor Byrne reported on the following: 1) US Forest Service Coordination meeting; 2) Swearing in Ceremony of Elected Officials; 3) Adin CSD meeting; 4) RCRC meeting; 5) Klamath Basin Water Issues meeting (Coalition of the willing).

Supervisor Rhoads reported on the following: 1) LAFCo; 2) US Forest Service Coordination meeting; 3) Calls from constituents; 4) Resource Tour meeting.

A discussion was held and several questions were asked regarding the update on Forest Service campgrounds.

The Chair of the Board read the Closed Session items into the record.

**2:52 p.m. Motion to go into Closed Session.**

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>              |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V        |
| <b>SECONDER:</b> | Patricia Cullins, Supervisor District II |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne     |

**16. Closed Session:**

**16.a. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation;  
Title: Road Commissioner. (Administrative Services)**

|                |                        |
|----------------|------------------------|
| <b>RESULT:</b> | <b>DIRECTION GIVEN</b> |
|----------------|------------------------|

**16.b. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation;  
Title: County Administrative Officer. (Administrative Services)**

|                |                        |
|----------------|------------------------|
| <b>RESULT:</b> | <b>DIRECTION GIVEN</b> |
|----------------|------------------------|

**5:24 p.m. The Board reported out of Closed Session with Supervisor Coe, Cullins, Rhoads, Cavasso and Byrne present.**

**ADJOURNMENT**

**Motion to adjourn.**

Motion to adjourn the January 8, 2019 meeting.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>               |
| <b>MOVER:</b>    | Geri Byrne, Supervisor District V         |
| <b>SECONDER:</b> | Elizabeth Cavasso, Supervisor District IV |
| <b>AYES:</b>     | Coe, Cullins, Rhoads, Cavasso, Byrne      |

The meeting was adjourned at 5:26 PM

**There being no further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, January 22, 2018 at 10:00 a.m.**

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Tiffany A. Martinez  
Deputy Clerk of the Board

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Kathie Rhoads  
Chair, Modoc County Board of Supervisors