

BOARD OF SUPERVISORS

APRIL 2, 1996

The Board of Supervisors of the County of Modoc met in regular session this 2nd day of April, 1996. The following supervisors are present: Nancy J. Huffman, Ron McIntyre, Ed Carver, Joe Colt and Ben Zandstra. County Clerk Maxine Madison, Auditor Judi Stevens and Director of Administrative Services Mike Maxwell also present.

Meeting called to order pursuant to law by Chairperson Huffman. Following the flag salute, the invocation was offered by Supervisor Zandstra. Chairperson Huffman noted that the agenda was posted on March 28, 1996, and amended agenda posted March 29, 1996.

MATTERS INITIATED BY THE PUBLIC:

No matters initiated by the public.

DEPARTMENT HEAD REPORTS:

None.

2. PRESENTATION OF 5 YEAR SERVICE AWARD TO KELLY HOLLOWAY. (Road Department)

Kelly Holloway is presented a longevity award for his dedication and service to Modoc County for the last five years. He was hired full time in the Road Department March 25, 1991, as Maintenance Worker I, at the present time he is working on the Specialty Crew, and his recent accomplishments include airport maintenance, reconstruction of the transfer stations, and bridge maintenance repair.

2a. PROMOTE THE ROAD DEPARTMENT CUSTODIAN FROM 29A TO 29B, EMPLOYEE HAS SUCCESSFULLY COMPLETED THE REQUIRED PROBATION PERIOD.

Road Commissioner Pedersen requests that he be authorized to grant Jeff Holloway a step increase from A to B, effective April 1, 1996 as employee has successfully completed the required probation period.

Motion by Supervisor McIntyre, seconded by Supervisor Zandstra and unanimously carried, to authorize a step increase from A to B, to Jeff Holloway effective April 1, 1996.

2b. REQUEST THE BOARD MODIFY THE 1995/96 ROAD BUDGET AS FOLLOWS: INCREASE SALARIES & BENEFITS BY \$106,125; DECREASE PROFESSIONAL/SPECIALIZED BY \$207,225.; DECREASE RENTS & LEASES BY \$80,430.; INCREASE FIXED ASSETS BY \$181,530.:

Motion by Supervisor Colt, seconded by Supervisor Carver and unanimously carried, to grant the modification of the Road Department budget as follows: increase salaries & benefits by \$106,125, decrease professional/specialized by \$207,225., decrease rents & leases by \$80,430., and increase fixed assets budget by \$181,530.

3. DISCUSSION /ACTION: ADOPT RESOLUTION, AUTHORIZE AND APPOINT AN EXHIBIT REPRESENTATIVE FOR MODOC COUNTY FOR CALIFORNIA STATE FAIR.

This matter is continued to the April 16, 1996 board meeting.

4. CHEMICAL BID OPENING:(Agriculture Commissioner Wright)

This is the time advertised for chemical bid opening for Agriculture Department. Bids to be reviewed by Agriculture Department to determine whether the bids meet bid specifications.

Agriculture Department representative reports that the lowest bid received was from Modoc Co-op he has substituted a chemical, it was low bid but does not meet bid specifications. Recommend that the bid of McArthur Farm Supply be accepted in the amount of \$9663.53. Board members suggest that in the future that as part of the bid specifications a statement be included that "no substitutions will be accepted."

Motion by Supervisor McIntyre, seconded by Supervisor Zandstra and unanimously carried, to accept the bid of McArthur Farm Supply in the amount of \$9663.53, being the lowest bid meeting specifications received.

5. MODOC MEDICAL CENTER ITEMS:

a. FINANCIAL REPORT:

Theresa Jacques, FSM Modoc Medical Center presents financial report for February. Accounts receivable are down and they are trying to get it down to 60 days. Discussion of the report. Members of Hospital Board of Trustees are keeping a close watch on the accounts receivable and the goal is to have it down to 60 days by June 30, 1996.

b. A/R TRANSFER REQUEST & ANALYSIS:

Motion by Supervisor Carver, seconded by Supervisor McIntyre and unanimously carried, to approve request to relieve the Hospital Administrator and Financial Services Manager of the active accountability for the collection of the following debts: 28 claims totaling \$4,533.66 and 105 accounts totaling \$18,312.92 to Small Claims for a total of \$22,846.58.

c. SURPLUS EQUIPMENT DESIGNATION AND REQUEST TO SELL SAME:

Request to sell surplus equipment and request to sell the surplus equipment.

Motion by Supervisor Zandstra, seconded by Supervisor McIntyre and carried, to approve request to sell surplus equipment (Puritan Bennet Concentrators), and to sell the equipment as surplus.

d. REQUEST FOR EXPENDITURE--VOLUNTEER LUNCHEON AND AWARDS RECOGNITION:

Request presented to approve an expenditure of \$250 for a Volunteer Awards Luncheon to be held during national volunteer Week, in April, to honor volunteers and auxiliaries. She informs members that she has funds in her department budget to pay for the luncheon.

Motion by Supervisor McIntyre, seconded by Supervisor Zandstra and unanimously carried, to approve the request for a luncheon for the hospital volunteers that spend many hours with little recognition.

e. APPROVAL OF NEW SERVICE, POSITIONS, JOB DESCRIPTIONS AND ASSOCIATED COMPENSATION LEVELS:

The proposed new service is Home Health Services and the requested job positions, are Home Health Services Manager, Home Health Nurse, Home Health Aide and Home Health Office Specialist. Board members discuss the compensation of the positions.

Motion by Supervisor McIntyre, seconded by Supervisor Carver, and unanimously carried, to approve the new service, job descriptions and compensation, subject to meet & confer with MCEA.

11:10 a.m. Board in recess.

11:20 a.m. Board meeting reconvenes with all members present.

6. APPROVE RESOLUTION FOR OCJP JAIL REMOVAL GRANT FUNDING FOR FY 1996/97.

Motion by Supervisor McIntyre, seconded by Supervisor Zandstra and unanimously carried, to adopt Resolution No. 96-18 for OCJP Jail Removal Grant funding for FY 1996/97 with review by County Counsel.

7. RESOLUTION AUTHORIZING TAX SALE AT PUBLIC AUCTION ON AUGUST 9, 1996.

Tax Collector Monroe requests authorization to have a tax sale at public auction on August 9, 1996. She reports that she has 127 parcels up for sale.

Motion by supervisor Carver, seconded by Supervisor McIntyre, and unanimously carried, to adopt Resolution 96-19, granting permission for the tax sale on August 9, 1996.

8. APPOINTMENT OF NATIVE AMERICAN TO LAND USE COMMITTEE:

Supervisor Carver nominees Wally Preston and Darrel Gonzales as Native American members of the Land Use Committee. Wallace Preston was appointed at the last board meeting to the Land Use Committee representing native Americans on the Land Use Committee.

Motion by Supervisor Carver, seconded by supervisor McIntyre and unanimously carried, to appoint Darrel Gonzales as a Native American representative to the Land Use Committee.

9. DISCUSSION/ACTION: SURPRISE VALLEY PREMIER CABLE TV SITUATION -- FRANCHISE AGREEMENT.

Matter taken off the agenda and no action taken at this time.

10. READING AND ADOPTION OF ORDINANCE CREATING THE POSITION OF ASSISTANT DISTRICT ATTORNEY IN FLAT SALARY MANAGEMENT POSITION.

This item removed from the agenda at this time.

11. DISCUSSION/ACTION; LEASE PURCHASE FINANCING; ASSESSOR, TAX COLLECTOR, RECORDER COMPUTER SYSTEM, OFFICE BUILDING LOCATED AT NORTHWEST CORNER OF COURT STREET/NORTH STREET; 130 ACRES BUFFER AT ALTURAS LANDFILL AND COURTHOUSE ELEVATOR PROJECT.

Director of Administrative Services presents staff report of the lease purchase finance package. The proposed package included the replacement of 15 year old computer system, Hardware and software, serving the County Assessor, Tax Collector and Recorder. The system estimate is \$357,666.00 and does not include any needed electrical work, telephone or unforeseen items, estimated at \$20,000. from contingency.

Purchase of approximately 130 acres of vacant land adjoining the County Landfill to create a buffer from future development adjacent to the site. The purchase is complete, the financing would be a reimbursement of one-time funds, then payment over 10 years. The cost is \$40,000.00 for property, escrow \$340. and fencing \$3,700. a total of \$44,040.

The purchase and renovation of office space (approximately 1700 sq. ft., Sorensen building), for purchase, renovation and escrow \$125,500. Installation of elevator as per estimate update of bid with County contingency \$232,000. with \$20% contingency, at total of \$278,400. estimated cost. An estimate for match funds for the Pit River work is \$50,000.

The hospital has asked to join with the financing package for two of their immediate needs purchases, the purchase of an ambulance to replace a 1972 ambulance and to replace floor coverings/other needed renovation to long-term care facility, with a cost of \$95,000.00. The total cost of the county projects is \$875,606.00 and hospital package \$95,000.00. County funds available are \$58,000. from Recorder's Modernization Trust, Treasurer's Trust \$15,000., elevator one-time funds \$137,491.00 allocated for the elevator for the past two years, and from one-time funds \$100,000.00, total county funds \$310,491.00. He informs members that there is approximately \$462,242 in unallocated one-time funds.

He further informs members that he has received two finance package bids. The total estimated cost for the county projects is \$875,606. with \$310,491.00 county cash. The annual payment under this with 10 year payback would be \$74,798.62. He presents several alternatives which would reduce the annual payment and also the interest rate. He also reviews leaving out or reducing the elevator project to the amount bid in September plus 5%. This would reduce the package and bring the lease payment down to \$59,696. Another suggestion for consideration is remove elevator for further study, for instance ramp to basement, ramp to first floor with visual and sound communication to second floor, possibly less than \$100,000. He presents for review the package without the office purchase, the imaging package in the Assessor's office and the elevator project. This would leave the landfill project, Pit River project and computer. With the county cash of \$310,491. the amount for financing would be \$108,102., the annual cost \$14,049. The hospital package is not included as the funds are separate from general funds.

Director Maxwell informs members that financing for the elevator project can be obtained at any time. If the board withdraws the elevator project and the set aside funds for the elevator \$137,491. it would change the annual county cost. Director Maxwell recommends that the board proceed with the purchase of the computer, landfill purchase, office purchase/renovation and Pit River project. If the board chooses to include the elevator he recommends that Director Pedersen confer with the previous bidder to get an update on his bid. If it does not exceed the \$222,632., then proceed with the finance package and if it does exceed then withdraw the elevator project for further study.

Board members discuss the proposals. This matter continued until after the Board of Equalization hearing.

12:30 p.m. Noon recess.

**1:30 p.m. Board meeting reconvenes with all members present.
Board of Supervisors meeting in recess and Board of Equalization meeting convenes. All members present.**

Board of Supervisors meeting reconvenes with all members present.

2:30 p.m.

12. DISCUSSION/INFORMATION: COUNTY FISH AND GAME COMMISSION REPORT.

Supervisor Colt requests this matter be continued until the April 16, 1996 board meeting.

13. CERTIFICATION OF PRIMARY ELECTION RESULTS.

County Clerk Madison requests that this matter be continued until the April 16, 1996 board meeting.

11: DISCUSSION/ACTION: LEASE PURCHASE FINANCING; ASSESSOR, TAX COLLECTOR, RECORDER COMPUTER SYSTEM; OFFICE BUILDING LOCATED @ NORTHWEST CORNER OF COURT STREET/NORTH STREET; 130 ACRES BUFFER @ ALTURAS LANDFILL AND COURTHOUSE ELEVATOR PROJECT.

Continued discussion of finance package. Board members are concerned with the maintenance cost of the hardware and software being \$49,000. which guarantees a 12 hour response as we are out of the maintenance radius. The computer system maintenance agreement on the present system is approximately \$28,000. an increase of \$20,000. The purchase and renovation of the Sorensen property for additional office space is discussed. Director Maxwell discusses the various items of repair and renovation needed for the building. He informs members that the heating system and phone systems needs to be replaced.

Discussion of the elevator project. Supervisors express a concern for the over run cost of the project, one of the alternatives discussed is ramps and communication system to the second floor. The alternative of placing the elevator on the outside of the building is discussed. The various options are presented Director Maxwell advises members that if any changes are made in the bid received that more engineering costs will be involved. If the board wishes to include the elevator he will check with Public Works Director Pedersen regarding an update on the bid. Discussion regarding removing the elevator project from the financial package at this time. The funds set aside for the elevator in the amount of \$137,491.00 will be removed from the cash available and those funds will remain in the trust fund for the elevator project.

Director Maxwell to discuss the elevator project with Public Works Director Pedersen to determine if the project can be completed for \$222,632.00. If the project cannot be completed the board will remove the \$137,491. from the cash available and the finance package will be \$374,206. for the computer, office purchase/renovation and Pit River clean up project. This matter is continued to the next board meeting and Director Maxwell will have a proposed contract available at that time.

4:04 p.m. Board in recess.

4:15 p.m. Board meeting reconvenes with all members present as heretofore.

14. DEPARTMENT HEAD REPORTS:

Auditor Stevens informs board members that the direct deposits for all three banks in town worked this past county pay period. She reports that she received two bids on the remodeling project of the three rooms for the Recorder's office. The low bid was received from Modoc Contracting for \$31,000. An additional cost will be incurred for handicapped accessible doors in the office.

Auditor Stevens reports regarding hospital financial situation. Discussion by members whether they should have a joint meeting with Hospital Board of Trustees. Auditor Stevens is meeting with Hospital Fiscal Officer Jacques to discuss the issue.

Administrative Services Director Maxwell presents for consideration of board members a letter opposing AB 2846 (Sweeney) Assembly Local Government Committee which prohibits the sphere of influence of a city unless a county has reached a new sphere of influence agreement with its cities. Chairperson Huffman to sign the letter.

Letter of thanks received from Lookout Fire Department for certificate of appreciation to Bob Seibert.

Director Maxwell reports that the salary study has not been completed and he is not sure when it will be completed. He met with MCEA president Larry Trotter and Steve Allen, labor representative, regarding the inaccuracies in the report. He reports that there are some problems on the job classifications and this cannot be finished before the salary study can be completed. He reports that there is problems with Blue Shield insurance. He is in the process of ordering an audit of the county account. He believes it is in the best interest of the county to go out for RFP. He does not intend to confine the insurance to self funding any longer. He recommends that a committee of himself, a supervisor, department head, retiree representative and employee groups review the RFP's and make recommendation to the board.

4:50 p.m. CLOSED SESSION; CONSIDERATION/REJECTION OF CLAIM WOLFGANG HOCKE VS. COUNTY OF MODOC AS RECOMMENDED BY ADJUSTERS ROONEY & ANDERSON, INC.

4:55 p.m. Board members reconvenes in open session. Chairman Huffman announces that no action was taken in closed session.

Motion by Supervisor McIntyre, seconded by Supervisor Colt and unanimously carried, to reject the claim filed by Wolfgang Hocke vs. County of Modoc pursuant to insurance adjusters Rooney & Anderson, Inc..

BOARD OF SUPERVISOR REPORTS:

Supervisor Colt requests that item 12 be continued until the next meeting and that the Certificate of Appreciation of Carrol Cloud be on the next agenda. On April 17th there will be an agency meeting regarding CR 53 to determine why the road is not open. He is studying material regarding the cinder pit on Pencil Road and is meeting with Road Commissioner Pedersen.

Supervisor Carver reports that he and Andy Anderson attended the PSA II meeting in Burney on March 21, 1996. They will meet monthly now that they missed some meetings and now that Shasta County is a part of the program. He reports that the Senior Citizens contract with the schools has expired, the contract was a 10 year contract. The Superintendent does not feel that there is a real problem as they are not trying to kick the seniors out or close them down.. A Senior Citizen representative is working on a contract to present to the schools.

Supervisor McIntyre reports that he attended the CSAC meeting, he attended the Land Use Committee meeting and they had an attorney that spoke that gave a good presentation.

Supervisor Zandstra attended the Library Board meeting and reports that they are reviewing the library endowment fund. He reports that the operating costs have taken a big jump over projections when the library district was formed. He would like to thank Senator Leslie for "going to bat" for the county on the mountain lion issue. He has a group of 31 people from the College Community Congressional Church in Fresno in Surprise Valley. They are doing work projects in Surprise Valley around the churches, the parks and the reservation.

Supervisor Huffman reports that she had a petition delivered to her with approximately 100 names on it with people in the Newell area that concerned with all the trash building up in the area. She would like department heads to come to the meeting to discuss the nuisance abatement ordinance. She attended the biodiversity meeting in Monterey, CA. She feels it is important that counties take part in the meetings. Supervisor Huffman reports that she went to a RCRC meeting with Wells Fargo Bank. She reports that they will help with small business loans but no first home mortgage loans. The Natural Resource Conservation Service (RCD) is having a meeting in McCloud, CA the 17th & 18th of this month. They are working to help counties determine their water needs. The NorCal meeting is in Lassen County the 11th and 12th.

There being no further business to come before the board at this time, the meeting is adjourned to meet in regular session Tuesday, April 16, 1996 at 9:00 a.m.

5:45 p.m. Board meeting adjourned.



Maxine Madison, Clerk



Nancy J. Huffman, Chairperson