

**BOARD OF SUPERVISORS**

**MAY 21, 1996**

**9:00 a.m.**

The Board of Supervisors of the County of Modoc met in regular session this 21st day of May, 1996. The following supervisors were present: Nancy J. Huffman, Ron McIntyre, Joe Colt and Ben Zandstra. Absent: Supervisor Carver. County Clerk Maxine Madison, Auditor Judi Stevens and Director of Administrative Services Mike Maxwell also present.

Meeting called to order pursuant to law by Chairperson Huffman. Following the flag salute, the invocation was offered by Supervisor Zandstra. Chairperson Huffman noted that the agenda was posted on May 15, 1996.

**MATTERS INITIATED BY THE PUBLIC:**

Diane Henderson-Bramlette, US Forest Supervisor reports on the Sierra Pacific Power Line project scheduled to commence this spring. She reports that the appeal of Toiyabe Forest was upheld and that right now we do not have a project. Modoc Forest joined Toiyabe Forest in the appeal. Sierra Pacific is in negotiation to try to work out an agreement with Toiyabe and Modoc Forests. There is a meeting in Reno, NV, June 7, 1996 to determine an action plan.

Pat Cantrall questions Forest Supervisor Bramlette regarding the time and location of the meeting in Reno. Forest Supervisor Bramlette is unaware of the location of the meeting at this time.

Mrs. Pat Cantrall brings to attention of board members a concern of Likely residents that when an ambulance is called and the Alturas Ambulance goes out that the Alturas Rural Fire Department follows the ambulance. The person who called for the ambulance is charged for both the ambulance and for the Alturas Rural Fire Department not just for the one that transports the patient.

Director of Administrative Services Maxwell and board members are unaware of this and request Director Maxwell to check into the procedure for ambulance charges and report to the board.

**1. DEPARTMENT HEAD REPORTS:**

No department head reports at this time.

**2. LAND USE COMMITTEE ITEMS: (Sean Curtis)**

**a. LETTER OF SUPPORT FOR FOREST SERVICE REGARDING BIOLOGICAL ASSESSMENT ON T/E SUCKER ALLOTMENTS:**

**b. LETTER TO US FISH & WILDLIFE SERVICE CONCERNING GRAZING RESTRICTION T/E SUCKER ALLOTMENTS:**

Sean Curtis, Land Use Committee representative requests a letter of support for USFS for the efforts they are putting forth to arrive at a reasonable grazing scheme for allotments that have endangered fish on them. The USFS is trying to get a resolution with USFWS.

Mr. Curtis requests that a letter be written to Fish and Wildlife Service, Sacramento, CA urging them to allow grazing for the 1996 season under the parameters of the 1995 Biological Opinion that produced excellent after-season results. The board does not feel that additional restrictions are necessary in fact detrimental results could result with no grazing at all.

Motion by Supervisor Zandstra, seconded by Supervisor Colt and carried, to write a letter of support for the USFS regarding biological assessment on T/E sucker allotments. Further to write a letter to US Fish & Wildlife Service concerning grazing restriction T/E sucker allotments. Ayes: Zandstra, Colt, McIntyre, Huffman Absent: Carver

**c. CONSIDER ADOPTING AS "LOCAL RECOVERY PLAN" 1995 US FISH & WILDLIFE SERVICE BIOLOGICAL OPINION FOR GRAZING T/E SUCKER ALLOTMENT OR 1996 USFS BIOLOGICAL ASSESSMENT FOR GRAZING T/E SUCKER ALLOTMENTS:**

Mr. Curtis informs members that at the present time the Land Use Committee does not have enough backup information to recommend that the board go forward with this and have not had enough time to coordinate the matter with county counsel. He reports that by the end of the week the information will be available. This will have to be discussed with permittees and to the committee to update them on the information that is gathered. Once the biological opinion is signed the window of opportunity will be closed for input. The close off date at this time is May 31, 1996 unless there is an extension granted as requested by USFS Supervisor.

Director Maxwell advises members regarding the procedure for calling a special board meeting. Board members agree to continue item 2c to May 30, 1996 at 9:00 a.m.

**3. DIRECTOR OF PUBLIC WORKS ITEMS: (JOHN PEDERSEN, DIRECTOR)**  
**a. ADOPT RESOLUTION CONFIRMING FEE SCHEDULE FOR SOLID WASTE ASSESSMENT.**

Motion by Supervisor McIntyre, seconded by Supervisor Colt and carried, to adopt Resolution 96-23, pursuant to Government Code Section 25830 confirming fee schedule for solid waste assessment for fiscal year 1996/97. AYES: Zandstra, Colt, McIntyre, Huffman      Absent: Carver

**3b. INFORMATION REGARDING THE COMPLETION OF THE INSTALLATION OF THE USED OIL TANKS AND UPDATE ON THE USED OIL GRANT:**

Rick Hironymous, Deputy Director of Public Works discusses the status of waste oil collection and progress on the Used Oil Recycling Grant. He advises members that the used oil tanks are installed at all transfer stations. The gate attendants at the transfer stations will pour the oil into the containers and check to be sure there is no contaminants in the oil. The grant pays for cost of the used oil recycling. The oil is removed from the containers and cleaned up and reused. The Department of Public Works will advertise the service including the kinds and size of containers. The advertisement must be approved by the Solid Waste Board prior to being released to the public.

**c. INFORMATION REGARDING PLANNED INSTALLATION OF AUTOMATED SURFACE OBSERVING STATION BY THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION:**

Rick Hironymous reports on the planned installation of the Automated Surface Observing Station by the National Oceanic and Atmospheric Administration. The system allows lower minimum on instrument approaches at the airport. The installation will be this summer and will be at no cost to the county. There will be no interruption in service at the airport.

**4a. PRESENTATION OF 20 YEAR SERVICE AWARD TO TERRY FARBER: (Road Commissioner Pedersen)**

Chairperson Huffman presents a 20 year service award to Terry Farber for his dedication and service to Modoc County Road Department. He began his employment in the Road Department as a seasonal part time equipment operator in Alturas and was hired full time May 1, 1976. Terry was promoted to Maintenance Crew Supervisor to supervisor the maintenance crew at the Davis Creek Shop on January 1, 1994.

**4b. PRESENT INFORMATION ON THE MEETING WITH USFS AND GLASS MOUNTAIN PUMICE REGARDING COUGAR BUTTE ROAD: (John Pedersen, Road Commissioner)**

Road Commissioner Pedersen presents information on the meeting with USFS and Glass Mountain Pumice regarding the Cougar Butte Road. The meeting was April 29, 1996 and was well attended. There is another meeting scheduled for May 30, 1996 in Alturas. Supervisor Huffman attended the meeting. Discussion of the matter. Board members agree that a letter be sent to Forest Supervisor Henderson-Bramlette expressing support of her efforts in trying to come to a resolution with the Niilo Hyytinen, Glass Mountain Pumice regarding Cougar Butte Road. Director Maxwell to write a letter to Forest Supervisor Henderson-Bramlette on behalf of the board.

Road Commissioner Pedersen reports on County Road 10, that the estimate for cost to gravel the road at this time is \$12,000. At this point no one has agreed to come up with the money and another meeting is in order. Supervisor Huffman is going to meet with the Park Service regarding the matter.

10:35 a.m. Board in recess.

10:45 a.m. All present as heretofore.

**5. DEPARTMENT OF HEALTH SERVICES ITEMS: (Robert Gillaspie, Director)**

**a. APPROVAL OF LETTER TO SENATOR TIM LESLIE FROM THE CHAIRPERSON IN RE: TO PROPOSED CUPA.**

Director Gillaspie presents information regarding CUPA-Certified Unified Program Agency. He voices a concern with the problems and cost of CUPA to the county. The program will impact 20 to 30 businesses in the county and will increase fees on affected businesses. He requests a letter be sent to Senator Leslie expressing concerns of the county caused by becoming a Certified Unified Program Agency.

Motion by Supervisor Colt, seconded by Supervisor McIntyre and carried, to write a letter to Senator Leslie expressing concern of the county regarding CUPA.

AYES: Colt, Zandstra, McIntyre, Huffman Absent; Carver

Supervisor Huffman advises members that at the RCRC meeting in June at Cal Pines, the matter will be discussed. Board members feel that the rural counties should try to show a united effort on the issue.

**b. PERSONNEL MATTER: CONSIDERATION/ACTION--EXTRA HELP PERSON TO REPLACE EMPLOYEE GOING OUT FOR SURGERY:**

Director Gillaspie request authorization for a budget transfer of funds from Salaries and Benefits into Extra Help and to advertise and hire extra help to replace employee out on sick leave.

Motion by Supervisor Zandstra, seconded by Supervisor McIntyre and carried, to authorize budget transfer in Department of Health Services from Salaries and Benefits into Extra Help. Director Gillaspie is authorized to advertise and hire extra help as requested.

AYES: Zandstra, Colt, McIntyre, Huffman Absent: Carver

**c. APPROVAL OF PURCHASE FOR CHDP, DEPUTY DIRECTOR A COMPUTER TO BE PAID FROM STATE MONEY:**

Director Gillaspie informs board members that the funding is from CHDP state funding. He explains that a member of the Data Processing Committee suggested networking, he does not network due to confidentiality of the records and materials in the various departments.

Motion by Supervisor Colt, seconded by Supervisor Zandstra and carried, to approve the purchase of computer plus add-ons as requested as suggested by Data Processing Committee.

Ayes: Zandstra, Colt, McIntyre, Huffman Absent: Carver

**d. CONTRACT APPROVAL: #95-23437 LOCAL ASSISTANCE CONTRACT FOR AIDS SERVICES:**

Director Gillaspie informs members this contract is for a \$6,000. AIDS grant for Local Assistance Contract for AIDS Services. This would pay for AIDS testing and follow up after the testing. The grant is for FY 1995/96.

Motion by Supervisor McIntyre, seconded by supervisor Zandstra and carried, to approve Contract No. 95-23437 between the County Modoc and Department of Health Services for AIDS Services.

AYES: Zandstra, Colt, McIntyre, Huffman Absent: Carver

**e. CONSIDERATION/ACTION: MENTAL HEALTH BUDGET REVISION FOR FY 1995/96; ALCOHOL & DRUG BUDGET REVISION FOR FY 1995/96; PUBLIC HEALTH BUDGET REVISION FOR FY 1995/96:**

Director Gillaspie informs members that when the board decided to combine the Health, Mental Health and Alcohol & Drug Departments some salaries were divided by percentages between the three departments.

Director of Administrative Services Maxwell informs members that when Director Gillaspie took over the three departments that he had to analyze the budgets. He has changed the time allocated for the personnel in each department. The funding was not previously defined to the board.

Motion by Supervisor Colt, seconded by Supervisor Zandstra and carried, to accept the Mental Health, Alcohol & Drug and Public Health Departments budget revisions for 1995/96 FY as revised.

AYES: Zandstra, Colt, McIntyre, Huffman Absent: Carver

Supervisor Huffman questions Director Gillaspie regarding the number of persons treated by the departments annually. Director Gillaspie will provide the information to board members.

**6. DISTRICT ATTORNEY/COUNTY COUNSEL ITEMS: (Hugh Comisky, Jr., DA)**

**a. REQUEST THAT A MONETARY TRANSFER IN THE AMOUNT OF \$7,500 BE ALLOWED AS FOLLOWS: FROM DA'S ACCOUNT #7001 (REGULAR SALARIES & WAGES) TO DA'S ACCOUNT #7002 (EXTRA HELP).**

Motion by Supervisor McIntyre, seconded by Supervisor Zandstra and carried, to approve the request of District Attorney/County Counsel to transfer \$7,500. from DA's Account #7001 Salaries and wages to DA's Account #7002 Extra Help. AYES: Zandstra, Colt, McIntyre, Huffman Absent: Carver

**b. REQUEST THAT A MONETARY TRANSFER IN THE AMOUNT OF \$7,800 BE ALLOWED AS FOLLOWS: FROM DA'S ACCOUNT #7001 (REGULAR SALARIES & WAGES) TO DA'S ACCOUNT #7160 (OFFICE EXPENSE).**

He requests a transfer from #7001 Salaries and Wages to DA's #7160 Office Expense in the amount of \$7,800. He would like to purchase an automated criminal records information management and exchange system. The system will make record keeping and reporting more efficient and less time consuming. There will be an annual \$1,100. maintenance fee for the software.

Motion by Supervisor Zandstra, seconded by Supervisor McIntyre and carried, to authorize the transfer from DA's Account #7001 Salaries and Wages to DA's Account #7160 Office Expense in the amount of \$7,800. Further authorize the expenditure of \$7,800. for the software. Based upon recommendation of District Attorney Comisky the board finds that it is in the best interest of the public not to go out to bid for the software.

AYES: Zandstra, Colt, McIntyre, Huffman      ABSENT: Carver

**c. DISCUSSION/INTRODUCTION/FIRST READING; PROPOSED ORDINANCE AMENDING TITLE 2.56.080 TO ELIMINATE THE POSITION OF ASSISTANT DISTRICT ATTORNEY AND AMENDING TITLE 2.56.090 TO ADD THE FLAT RATE POSITION OF ASSISTANT DISTRICT ATTORNEY/COUNTY COUNSEL, PAYABLE AT THE RATE OF \$52,000 ANNUALLY PLUS FULL COUNTY BENEFITS.**

Proposed ordinance discussed. District Attorney expects to have someone in the position by the end of the summer. He will advertise in two legal papers as they are newspapers of general circulation and will not advertise in the local paper. He is not sure that the MCEA will request "meet and confer" on the position. Director Maxwell will bring the matter back for second reading with an answer from the MCEA.

Motion by Supervisor Zandstra, seconded by Supervisor McIntyre, to introduce the proposed ordinance, amending Title 2.56.80 to eliminate the position of Assistant District Attorney and amending Title 2.56.090 to add the Flat Rate Exempt Position of Assistant District Attorney/County Counsel, payable at the rate of \$52,000 annually plus benefits, waive first reading and set for reading and adoption. District Attorney Comisky to add the word "exempt" to proposed ordinance.

AYES: Zandstra, Colt, McIntyre, Huffman      ABSENT: Carver

**7. REQUEST TRANSFER OF \$1,420.63 FROM BUDGET CODE 5020--ACCOUNT 7194 TO BUDGET CODE 5010--ACCOUNT 7250 TO AUGMENT TRANSPORTATION AND TRAVEL. (Don Lancaster, Farm Advisor)**

Motion by Supervisor McIntyre, seconded by Supervisor Colt and carried, to approve the transfer of \$1,420.63 from budget #5020 account 7194 to budget code 5010 account 7250 to augment Transportation and Travel budget. AYES: Zandstra, Colt, McIntyre, Huffman      ABSENT: Carver

**NOON RECESS:**

1:30 p.m.

**8. CONSIDERATION/ACTION: APPROVAL OF ADDITIONAL COMPUTER EQUIPMENT AND PROGRAMS. THE EQUIPMENT AND PROGRAM UPGRADES WILL BE USED FOR THE E911 SYSTEM. WE HAVE APPLIED TO THE STATE FOR REIMBURSEMENT OF THE EQUIPMENT ALONG WITH EMPLOYEE TIME. THE AMOUNT TO BE REIMBURSED IS UNKNOWN AT THIS TIME. (Scott Kessler, Planning Director)**

Planning Director Kessler requests approval for computer upgrade to be used for the E911 system. He reports that the primary layer of the 911 addressing is completed. In order to complete the secondary layer an upgrade in the computer system must be made. Work is at a standstill until the upgrade is made at a cost of \$670.00. The long-term memory or disk drive needs to be upgraded. He is concerned with the speed, security and dependability. It takes an optical disk drive at a cost of \$1600. IDRISI GIS program from Clark University will provide additional layers of information which will allow physical topography to be added to basic road map. It will allow all departments to map additional layers of information on top of the base maps. The cost is \$800.00. FAX modem is also requested at a cost of \$170.00. He informs members that the equipment must have a very high priority to finish the Enhanced 911 program. The total cost is \$3240. He has made application to the state for reimbursement of the equipment and employee time. At this time the amount to be reimbursed is unknown.

Motion by Supervisor Colt, seconded by Supervisor Zandstra to approve the request for purchase of computer equipment for Planning Department as requested by Planning Director Kessler.

AYES: Zandstra, Colt, McIntyre, Huffman ABSENT: Carver

**9. AUDITOR/RECORDER ITEMS:**

**a. APPROVE ALLOCATION OF 5% ADMINISTRATION FEE OF SUPPLEMENTAL TAXES COLLECTED TO THE GENERAL FUND AS TAX COLLECTOR, ASSESSOR AND AUDITOR DEPARTMENT'S REVENUE.**

Motion by Supervisor Colt, seconded by Supervisor McIntyre and carried, to approve the allocation of 5% administration fee of supplemental taxes collected to the General Fund as Tax Collector, Assessor and Auditor department's revenue. AYES: Zandstra, Colt, McIntyre, Huffman ABSENT: Carver

**b. APPROVAL OF AGREEMENT TO PROVIDE PROFESSIONAL CONSULTING SERVICES BY DAVID M. GRIFFITH & ASSOCIATES, LTD. FOR COST ALLOCATION PLAN FOR 1996/97 FISCAL YEAR:**

Motion by Supervisor Colt, seconded by Supervisor McIntyre and carried, to approve the agreement with David m. Griffith 7 Associates, Ltd. to provide cost allocation plan for 1996/97 FY.

AYES: Zandstra, Colt, McIntyre, Huffman ABSENT: Carver

**C. REQUEST BUDGET TRANSFER OF \$500 FROM 4724 - RECORDER MODERNIZATION TRUST FUND TO RECORDER - FIXED ASSET BUDGET FOR BALANCE OF FUNDS TO PURCHASE THREE MORE WORK CENTERS FOR AUDITOR/RECORDER'S OFFICE.**

Auditor Stevens informs members that she is short \$469.68 to complete purchase of 3 additional work stations for her office. She requests a budget transfer from Recorder Modernization Trust Fund 4724 into the Recorder Fixed Asset budget in the amount of \$500.00.

Motion by Supervisor Zandstra, seconded by Supervisor Colt and carried, to approve the transfer of \$500. from Recorder Modernization No. 4724 to Recorder Fixed Asset budget.

AYES: Zandstra, Colt, McIntyre, Huffman ABSENT: Carver

**10. REQUEST BUDGET TRANSFER OF \$4,667.50 FROM TAX COLLECTOR'S COST-TRUST FUND 4760 TO GENERAL FUND--FUND 001-1160-5450 TO REPAY THE GENERAL FUND FOR COST OF PARTY OF INTEREST SEARCH DONE BY MODOC COUNTY TITLE COMPANY IN REGARD TO THE UP-COMING TAX SALE. THIS IS PER AGREEMENT IN LAST YEAR'S BUDGET SESSIONS. (L. Monroe, Tax Collector)**

Motion by Supervisor McIntyre, seconded by Supervisor Colt and carried, to approve the budget transfer of \$4667.50 from Tax Collector's cost Trust Fund 4760 to General Fund 001-1160-5450, to repay the General Fund for cost of party of interest search done by Modoc County Title Company in regard to up-coming tax sale. AYES: Zandstra, Colt, McIntyre, Huffman ABSENT: Carver

**11. CONSENT AGENDA:**

**a. APPROVAL OF BOARD MEETING MINUTES OF 4/16/1996 & 4/19/1996**

**b. APPOINTMENT OF DENNIS TATE, TO FISH, GAME AND RECREATION COMMISSION, DISTRICT 4, TO FILL A VACANT POSITION.**

**c. AGRICULTURE DEPT: APPROVAL OF NURSERY INSPECTION CONTRACT #96-0029 WITH CALIFORNIA DEPT. OF FOOD & AGRICULTURE. CHAIRMAN AUTHORIZED TO SIGN CONTRACT.**

**d. AGRICULTURE DEPT.: APPROVAL OF PESTICIDE USE REPORTING CONTRACT #96-0145 WITH THE CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION. CHAIRMAN AUTHORIZED TO SIGN CONTRACT.**

**e. AGRICULTURE DEPT.: APPROVAL OF MONTHLY PESTICIDE USE REPORT CONTRACT #96-0088 WITH THE CALIFORNIA DEPARTMENT OF PESTICIDE REGULATION. CHAIRMAN AUTHORIZED TO SIGN CONTRACT.**

**f. AGRICULTURE DEPT.: APPROVAL PESTICIDE ENFORCEMENT CONTRACT #96-0026 WITH THE CALIFORNIA DEPT. OF PESTICIDE REGULATION. CHAIRMAN AUTHORIZED TO SIGN CONTRACT.**

Motion by Supervisor McIntyre, seconded by Supervisor Colt and carried, to approve the consent agenda items a, b, c, d, e, and f as presented. AYES: Zandstra, Colt, McIntyre, Huffman ABSENT: Carver

**12. MODOC MEDICAL CENTER ITEMS:**

**a. FINANCIAL & STATISTICAL REPORT.**

**b. A/R ANALYSIS:**

Hospital Board of Trustees Chairman Brooks present and members John Dederick, Fred Franks, Beverley Palmer, Emma Johnson and Edna Kresge. Hospital Administrator Donald and Fiscal Services Manager Officer Jacques also present.

Hospital Board of Trustees Chairman Brooks presents Financial & Statistical Report of the month of March, 1996. He reports that skilled nursing days are at about 60.39 at this time. Historically May and June are not good months for the hospital. Discussion of the Modoc Medical Center's cash position has changed by \$800,000. in 9 months. FSM Jacques discusses the cash position with members and explains to members that she is unable to predict what the cash position will be at the end of the fiscal year. The reimbursement and paybacks from programs should be \$320,000. will bring it down, but she cannot forecast whether it will go up again. She advises members that the budget has not held up this year it is impossible to predict. Chairman Brooks informs members that the trustees have a proposal to present to the board that they anticipate will help the cash situation of the hospital. Director Maxwell informs members that at this time the board may want to continue this issue in closed session.

**c. A/R TRANSFER REQUEST:**

Motion by Supervisor McIntyre, seconded by Supervisor Colt and carried, to approve the request to relieve the Hospital Administrator and Financial Services Manager from active accountability for the collection of the following debts in the amount of \$22,507.10. Thirty five accounts totaling \$5,015.21 to go to Small Claims and ninety five accounts totaling \$17,491.89 to be referred to a collection agency.

AYES: Zandstra, Colt, McIntyre, Huffman ABSENT: Carver

**d. AMENDMENTS 1 & 2 TO BOARD OF TRUSTEES BYLAWS TO GOVERN NEW SERVICES: HOME HEALTH #1, DENTAL #2 AND NEW ORGANIZATIONAL CHART TO INCLUDE NEW SERVICES.**

Hospital Administrator Donald reports that the Home Health Service is in business and that they have 6 to 9 patients at this time.

Motion by Supervisor Colt, seconded by Supervisor Zandstra and carried, to approve the amendments to Board of Trustees Bylaws to govern the new services, amendment #1 Home Health, #2 Dental and the new organizational chart to include new services. AYES: Zandstra, Colt, McIntyre, Huffman ABSENT: Carver

**e. NEW SERVICES JOB DESCRIPTIONS/REVISIONS AND ASSOCIATED COMPENSATION CLASSIFICATIONS:**

Discussion of the proposed job descriptions and salaries. Director of Administrative Services recommends that the positions be approved contingent upon meet and confer with MCEA. Board members would like the jobs clarified to show which job descriptions are changes, and which ones are new and the ones that are to be filled and that positions anticipated to be filled later. Board members request a hospital representative explain the job descriptions that are to be filled.

3:30 p.m. Board in recess.

3:40 p.m. **CLOSED SESSION: GOVERNMENT CODE SECTION 54957.6 INSTRUCTIONS TO LABOR NEGOTIATOR (Modoc Medical Center)**

5:10 p.m. Board meeting reconvenes in open session

**12c. (FURTHER INFORMATION AND ACTION ON THIS ITEM)**

Becky Steward, HR Manager present and answers questions regarding the job descriptions. The new descriptions are Medical Advisor (HH), Home Health Services Mgr., Home Health Office Specialist, Home Health Aide, Home Health Nurse, Dental Services Manager (Dentist), Dental Assistant and Dental Hygienist. The amended job descriptions are Physical Therapy Manager, Physical Therapy Aide, Administrator and Director of Nursing Services. The amended positions add the duties pertaining to Home Health. She reports the compensation has not changed.

She reports that the amendments to the Physical Therapy descriptions were to add home visits and automobile insurance coverage limits to the same as other home health staff. The amendments to the Administrator and Director of Nursing Services were to add responsibility for the Home Health and/or Dental Service. The positions of Home Health Services Mgr., two Home Health Aides, and an "extra help" Home Health Nurse, and Office Specialist position are filled at this time. She reports that they will be filling another Home Health Aide, Nurse, Dental Services Manager and Dental Assistant this summer.

Board members question whether there is a budget for this department. The Home Health Program was approved at a prior meeting. Members request that a budget be presented for the department. Board members note there is no amended job description for Administrator. The amended job description for Administrator will be presented at a later date. The Dental Services Manager, Dental Assistant and Dental Hygienist positions will be considered when the budget is presented.

Motion by Supervisor Zandstra, seconded by Supervisor Colt and carried, to approve the eight new positions with five new job descriptions and to approve the three amended job descriptions that are included in the package. AYES: Zandstra, Colt, McIntyre, Huffman ABSENT: Carver

**14. CONSIDERATION/ACTION: ADOPT RESOLUTION TO AMEND AMOUNT OF GRANT FOR FEE RESERVOIR. (Supervisor Zandstra)**

Supervisor Zandstra reports that the total grant application has increased to \$179,500. and includes the cost of a floating dock for the Fee Reservoir Project.

Motion by Supervisor Zandstra, seconded by Supervisor Colt and carried, to adopt resolution No. 96-24, requesting a grant in the amount of \$179,500.00 for developing a boat launching facility at Fee Reservoir. AYES: Zandstra, Colt, McIntyre, Huffman ABSENT: Carver

**15. DEPARTMENT HEAD REPORTS:**

County Auditor Steven's reminds members of the open house in her remodeled offices on May 23, 1996.



County Counsel Comisky reports that he attended a seminar at Davis having to do with Land Use Plans. He reports that Modoc County is recognized as a leader on the Land Use Plan development. He attended the OCJP convention and reports that the discussion the most meaningful to Modoc County was the impact of 3 strikes on local detention facilities. Discussion regarding the future of the impact locally is that the county jail cells will be filled by non 3 strikers. Persons that are sentenced to six years or less to the Department of Corrections will serve their time in local facilities. If a county facility has unused beds other counties can transfer individuals into the county to serve their sentence. He reports that it will be coming within two years and will be expensive, it is very gloomy.

5:30 p.m. Board in recess.

5:40 p.m. All present as heretofore.

**BOARD OF SUPERVISORS REPORTS:**

Supervisor Colt reports that he attended the VFW Auxiliary 60 year celebration. Virgie Meyer was presented a pin for 60 year membership in VFW Auxiliary.

Supervisor McIntyre discusses correspondence from Yuba County having to do with property taxes being returned to counties. He reads correspondence from San Bernardino County criminal paying taxes. He requests the matters be placed on the agenda.

Supervisor Zandstra requests permission to perform a wedding at the Cedarville Park. He has been in budget hearings the last week and they are continuing this week. He would like to set up a procedure to evaluate appointed department heads. He would like board members to encourage department heads to evaluate their employees. With the classification study on employees currently being worked on he would like an evaluation of department heads and to find out their projections for the year.

Board members request Director of Administrative Services Maxwell to look into Central Purchasing.

Supervisor Huffman reports that she attended budget hearings the last week. She attended RCRC and Nor Cal meetings. She will be attending CMSP meeting this week and Director Gillaspie and Belarde gave her input for the meeting. She will attend a meeting with the Mountain Counties group on water rights the 5th of June.

**ADMINISTRATIVE SERVICES DIRECTOR REPORTS:**

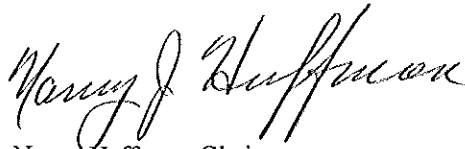
Director Maxwell reports that budget hearings are going well. More information is available for budget hearings this year with the new computer system in the Auditor's office.

No further business to come before the board at this time. The meeting is adjourned to meet in continued session, Thursday, May 30, 1996 at 9:00 a.m.

6:30 p.m. Meeting adjourned.



Maxine Madison, Clerk



Nancy Huffman, Chairperson