

**MODOC COUNTY BOARD OF SUPERVISORS**

Ned Coe, Supervisor District I  
Patricia Cullins, Supervisor District II  
Kathie Rhoads, Supervisor District III  
Elizabeth Cavasso, Supervisor District IV  
Geri Byrne, Supervisor District V



Kathie Rhoads  
Chairperson  
  
Chester Robertson  
County Administrative Officer

Board of Supervisors Room  
204 S. Court St., Room # 203, Alturas, CA 90101  
(530) 233-6201  
<http://www.co.modoc.ca.us/>

**AGENDA FOR TUESDAY, JANUARY 14, 2020**  
10:00 AM

**10:00 AM Call to Order**

**Pledge of Allegiance**

**Moment of Prayer**

**Public Comment:** *This is the time set aside for citizens to address the Board on matters on the consent agenda and matters not otherwise on the agenda. Comments should be limited to matters within the jurisdiction of the Board. If your comment concerns an item shown on the agenda please address the Board after that item is open for public comment. By law, the Board cannot take action on matters that are not on the agenda. Unless otherwise announced, the Chair reserves the right to limit the duration of each speaker to three minutes. Speaker may not cede their time.*

*Agenda items with times listed will be considered at that time all other items will be considered as listed on the agenda or as deemed necessary by the Chair.*

**Approval or Additions/Deletions to Agenda**

**Correspondence**

**Department Head Reports**

**1. Board of Supervisor Items:**

- 1.a. CONSIDERATION/ACTION: Reorganization of the Board of Supervisors, election of the 2020 Chair and Vice-Chair. (Clerk of the Board)
- 1.b. DISCUSSION/INFORMATION: The Board of Supervisors request an update on the Modoc County external audits from Singleton and Auman, PC. (Board of Supervisors)

**2. PUBLIC HEARING -10:00 AM:**

- 2.a. PUBLIC HEARING: Public Hearing - Amending Chapter 3.06.020 (Assessor)

**3. Assessor Items:**

- 3.a. CONSIDERATION/ACTION: Requesting approval to waive the first reading of an Ordinance to amend Chapter 3.06.020 of the Modoc County Code and set the date for the second reading on January 28, 2020. (Assessor)

**4. PUBLIC HEARING 10:00 AM:**

- 4.a. PUBLIC HEARING: Public Hearing - Recorder Fee Update (Recorder)

**5. Recorder Items:**

- 5.a. CONSIDERATION/ACTION: Requesting approval of a Resolution updating the fee schedule for the Recorder's office in order to be compliant with the passage of SB 780. (Recorder)
- 5.b. CONSIDERATION/ACTION: Requesting approval of a budget modification for Fiscal Year 2019-2020 to Recorder Fund 4780, increasing expenditures in the amount of \$400.00. (Recorder)

**6. Planning Department Items:**

- 6.a. CONSIDERATION/ACTION: Requesting approval to waive the second reading and approve an ordinance for Industrial Hemp Cultivation within the Unincorporated Areas of Modoc County. (Planning)

**7. Consent Agenda Items:**

- 7.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Interim Director of Health Services to sign a contract between Modoc County and Vision y Compromiso, not to exceed \$15,000.00. (Health Services)
- 7.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the County Administrative Officer to sign a lease renewal between the Quality Children's Services and the Newell Migrant Center, effective January 1, 2020 through December 31, 2020. (Agriculture)
- 7.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Interim Director of Behavioral Health Services to sign an agreement# 18-95257 between Modoc County Health Services and Department of Health Care Services (DHCS), this contract will be in effect retroactively from July 1, 2018 through June 30, 2021. (Behavioral Health)
- 7.d. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a daily alcohol license for the Big Valley Endowment Foundation for an event to be held at the Adin Community Center on January 24, 2020. (Clerk of the Board)
- 7.e. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter of support for the Modoc Transportation Commission. (Administrative Services)

- 7.f. CONSIDERATION/ACTION: Requesting approval of the September 24, 2019 Board of Supervisors meeting minutes. (Clerk of the Board)
- 7.g. CONSIDERATION/ACTION: Requesting approval of the November 12, 2019 Board of Supervisors meeting minutes. (Clerk of the Board)
- 7.h. CONSIDERATION/ACTION: Requesting approval of the November 26, 2019 Board of Supervisors meeting minutes. (Clerk of the Board)
- 7.i. CONSIDERATION/ACTION: Requesting approval of the December 10, 2019 Board of Supervisors meeting minutes. (Clerk of the Board)

**Recess as the Board of Supervisors and convene as the Modoc County Air Pollution Control District.**

**8. Air Pollution Control District Items:**

- 8.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and the Air Pollution Control Officer to sign the grant application for the Carl Moyer funding in the amount of \$200,000.00, effective Fiscal Year 2019-2020 (Year 22). (Air Pollution Control District)

**Adjourn as the Modoc County Air Pollution Control District and reconvene as the Board of Supervisors.**

**9. Behavioral Health Items:**

- 9.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Interim Director of Behavioral Health Services to sign an agreement between Modoc County Health Services and California Mental Health Services Authority (MHSA) Innovation Program (Help@Hand) not to exceed \$344,597.00, effective January 1, 2020 through June 30, 2023. (Behavioral Health)

**10. Treasurer/Tax Collector Items:**

- 10.a. CONSIDERATION/ACTION: Requesting approval of a Resolution renewing the delegation of investment authority to the Treasurer for the year February 1, 2020 to February 1, 2021. (Treasurer/Tax Collector)

**11. Agriculture Items:**

- 11.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign an agreement between the County of Modoc and the California Department of Food and Agriculture (CDFA) to enforce all laws and regulations pertaining to industrial hemp program in the amount of \$2,000.00, effective April 30, 2019 through June 30, 2020. (Agriculture)

## **12. Emergency Services Items:**

- 12.a. CONSIDERATION/ACTION: Requesting approval of a Governing Body Resolution required to apply for the Emergency Management Performance Grant (2019) and Homeland Security Grant Program (2019-2020). (Office of Emergency Services)

## **13. Sheriff/Coroner Items:**

- 13.a. CONSIDERATION/ACTION: Requesting approval to create the position of the Correctional Sergeant, Range 256: Step A-F; \$3,690.00 - \$4,709.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)
- 13.b. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Correctional Officer III/Corporal, Range 198: Step A-F; \$2,773.00 to \$3,541.00 to a Correctional Officer III, Range 226: Step A-F; \$3,178.00 - \$4,056.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)
- 13.c. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Correctional Officer II, Range 188: Step A-F; \$2,640.00 - \$3,371.00 monthly to a Correctional Officer II, Range 216: Step A-F; \$3,025.00 - \$3,861.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)
- 13.d. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Correctional Officer I, Range 178: Step A-F; \$2,516.00 - \$3,212.00 monthly to a Correctional Officer I, Range 206: Step A-F; \$2,881.00 - \$3,677.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)
- 13.e. CONSIDERATION/ACTION: Requesting approval to create the position of Dispatch Supervisor, Range 248: Step A-F; \$3,546.00-\$4,526.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)
- 13.f. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the 911 Dispatcher II, Range 184: Step A-F; \$2,590.00 - \$3,306.00 monthly to Dispatcher II, Range 218: Step A-F; \$3,054.00 - \$3,898.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)

- 13.g. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the 911 Dispatch I, Range 174: Step A-F; \$2,467.00 - \$3,149.00 monthly to Dispatcher I, Range 203: Step A-F; \$2,840.00 - \$3,625.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)
- 13.h. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Sheriff's Patrol Sergeant, Range 227: Step A-F; \$3,194.00- \$4,076.00 monthly to Range 272: Step A-F; \$3,997.00 - \$5,101.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)
- 13.i. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Deputy Sheriff II, Range 198: Step A-F; \$2,773.00 - \$3,541.00 monthly to Range 242: Step A-F; \$3,442.00 - \$4,393.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)
- 13.j. CONSIDERATION/ACTION: Requesting approval to reclassify the salary and update the job description of the Deputy Sheriff I, Range 188: Step A-F; \$2,640.00 - \$3,371.00 monthly to Range 227: Step A-F; \$3,194.00 to \$4,076.00 monthly, effective January 1, 2020. The ratification of this item is contingent upon the adoption and signature of the Deputy Sheriff's Association (DSA) Memorandum of Understanding (MOU) by all parties. (Sheriff's Office)

**14. Social Services Items:**

- 14.a. CONSIDERATION/ACTION: Requesting permission to adjust salary for Staff Services Analyst II, Range 240: F+12%; \$4,640.00 monthly to Range 240: F+14%; \$4,733.00, effective November 1, 2019. (Social Services)
- 14.b. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing the county to participate in one-time funding to initiate Whole Person Care Pilot Program. (Social Services)
- 14.c. CONSIDERATION/ACTION: Requesting approval to award bid and authorize the purchase of one (1) 2020 Chevrolet Traverse AWD 4Dr LT from Lithia Chevrolet Redding per County Code, in the amount of \$35,084.19. (Social Services)
- 14.d. CONSIDERATION/ACTION: Requesting approval to award bid and authorize the purchase of three (3) 2020 Chevrolet Suburban 4WD 4dr 1500 Commercial CK15906 from Lithia Chevrolet Redding per County Code, in the amount of \$48,156.96 per vehicle. (Social Services)

**15. Road/Airport Items:**

- 15.a. CONSIDERATION/ACTION: Requesting permission to promote one (1) Road Maintenance Worker II, Range 218: Step-D; \$3,348.00 monthly to Senior Road Maintenance Worker, Range 240: Step-C; \$3,560.00 monthly, effective February 1, 2020. (Road/Airport)

- 15.b. CONSIDERATION/ACTION: Requesting permission to promote one (1) Road Maintenance Worker II, Range 218: Step-C; \$3,189.00 monthly to Senior Road Maintenance Worker, Range 240: Step-B; \$3,390.00 monthly, effective February 1, 2020. (Road/Airport)
- 15.c. CONSIDERATION/ACTION: Requesting permission to promote one (1) Road Maintenance Worker II, Range 218: Step-B; \$3,037.00 monthly to Senior Road Maintenance Worker, Range 240: Step-A; \$3,229.00 monthly, effective February 1, 2020. (Road/Airport)

**16. Administrative Services Items:**

- 16.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign the updated 2020 Equal Employment Opportunity Policy (EEO) in compliance with the Fair Employment and Housing Act (FEHA) regulations. (Administrative Services)
- 16.b. CONSIDERATION/ACTION: Requesting permission to increase compensation of the following positions in order to comply with the California minimum wage for exempt employees, effective January 1, 2020: Amounts listed are annual total: (2) Deputy Road Commissioners from \$51,228 annually to \$54,080; (1) Payroll Specialist from \$50,436 annually to \$54,080; (1) Support Services Administrator annually from \$49,992 to \$54,080; (1.65) Support Services Administrators from \$52,488 to \$54,080; (1) Watermaster from \$49,920 to \$54,080; (1) Social Worker Supervisor from \$54,060 to \$54,080. (Administrative Services)
- 16.c. CONSIDERATION/ACTION: Requesting approval to purchase one (1) John Deer Gator for the Newell Migrant Housing Center in the amount of \$16,181.00 and bid exemption pursuant to County Code 3.24.060 (B) (3). (Administrative Services)
- 16.d. CONSIDERATION/ACTION: Requesting appointment of Margaret Long as County Counsel and approval and authorization for the Chair of the Board to sign a Legal Services Agreement between the County of Modoc and PrenticeLong, PC for County Counsel services in the amount of \$10,000.00 monthly for fixed retainer, effective January 1, 2020 through January 1, 2024. (Administrative Services)

**17. Board of Supervisors Items:**

- 17.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter regarding the Bureau of Reclamation Fiscal Year 2020 funding of the Klamath Project. (Board of Supervisors)
- 17.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a letter of support for the proposed Intermountain West Joint Venture and Sierra Nevada Conservation (SNC) land conservation project # 1159 - LC Kramer. (Board of Supervisors)
- 17.c. CONSIDERATION/ACTION: Requesting approval to adopt the 2020 Board of Supervisors meeting calendar schedule. (Clerk of the Board)
- 17.d. CONSIDERATION/ACTION: Discussion and approval for the Chair of the Board to set the 2020 Standing Committees for the Board of Supervisors. (Clerk of the Board)

17.e. CONSIDERATION/ACTION: Discussion and approval for the Chair of the Board to set the 2020 Ad Hoc Committees for the Board of Supervisors. (Clerk of the Board)

**18. Comments/Reports:**

- a. Public Comments
- b. Administrative Services Report
- c. Department Head Reports
- d. Board of Supervisors Reports

**19. Closed Session:**

- 19.a. CLOSED SESSION: Closed Session Pursuant to CA Government Code 54957; Performance Evaluation; Title: Interim Health Services Director. (Board of Supervisors)
- 19.b. CLOSED SESSION: Pursuant to CA Government Code 54957; Performance Evaluation; Title: Road Commissioner. (Board of Supervisors)
- 19.c. CLOSED SESSION: Closed Session Pursuant to Government Code 54956.9: Pending Litigation. Case Name: McCauley v. Modoc County. (Administrative Services)
- 19.d. CLOSED SESSION: Pursuant to Government Code 54956.9 (b); Significant Exposure to Litigation - Number of cases one (1). (County Counsel)

**ADJOURNMENT**

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Clerk of the Board at least 48 hours prior to the meeting. If you wish to review the attachments available for each item you can view them at the Clerk of the Board's Office which is located at 204 S. Court Street, Room #204, Alturas, CA 96101 or you can find them on our website at: <http://www.co.modoc.ca.us/departments/board-of-supervisors/agenda-minutes-audio>. You may also contact the Clerk of the Board at (530) 233-6201 or by email at [TiffanyMartinez@co.modoc.ca.us](mailto:TiffanyMartinez@co.modoc.ca.us)

POSTED ON BOARDROOM DOOR, COURTHOUSE BULLETIN BOARD AND THE ALTURAS POST OFFICE, JANUARY 10, 2020.

**NEXT REGULAR BOARD OF SUPERVISORS MEETING WILL BE 10:00 AM, JANUARY 28, 2020.**