

**MODOC COUNTY RECLASSIFICATION REVIEW AND SALARY ADJUSTMENT
COMMITTEE**



Kathie Rhoads
Chairperson

Chester Robertson
County Administrative Officer

Board of Supervisors Room
204 S. Court St., Room # 203, Alturas, CA 90101
(530) 233-6201
<http://www.co.modoc.ca.us/>

**AGENDA FOR MONDAY, JUNE 10, 2019
9:00 AM**

**9:00 AM Call to Order
Public Comment
Approval or Additions/Deletions to Agenda**

1. Sheriff/Coroner Items

- 1.a. DISCUSSION/INFORMATION: Discussion and overview from Sheriff regarding the current and proposed organizational changes to the Sheriff, Jail, and Dispatch units. (Sheriff's Office)
- 1.b. DISCUSSION/INFORMATION: Discussion and review of the Deputy Sheriff I, Range 188: Step A-F; \$2,640-\$3,371 monthly. (Sheriff's Office)
- 1.c. DISCUSSION/INFORMATION: Discussion and review of the Deputy Sheriff II, Range 198: Step A-F; \$2,773-\$3,541 monthly. (Sheriff's Office)
- 1.d. DISCUSSION/INFORMATION: Discussion and review of the Correctional Officer I, Range 178: Step A-F; \$2,516-\$3,212 monthly. (Sheriff's Office)
- 1.e. DISCUSSION/INFORMATION: Discussion and review of the Correctional Officer II, Range 188: Step A-F; \$2,640-\$3,371 monthly. (Sheriff's Office)
- 1.f. DISCUSSION/INFORMATION: Discussion and review of the Correctional Officer III, Range 198: Step A-F; \$2,773-\$3,541 monthly. (Sheriff's Office)

2. Auditor Items

- 2.a. CONSIDERATION/ACTION: Requesting to create the position of Assistant Auditor/Clerk and make recommendation for the job description and salary to the Board of Supervisors. (Auditor)
- 2.b. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Accountant/Auditor I position, Range 227: Step A-F; \$3,026 - \$3,862 and make recommendation for salary adjustment to the Board of Supervisors. (Auditor)

- 2.c. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Accountant/Auditor II position, Range 240: Step A-F; \$3,229 - \$4,121 and make recommendation for salary adjustment to the Board of Supervisors. (Auditor)
- 2.d. CONSIDERATION/ACTION: Requesting to create the position of Accountant/Auditor III and make recommendation for job description and salary to the Board of Supervisors. (Auditor)
- 2.e. CONSIDERATION/ACTION: Requesting a review of the job classification and salary for the Deputy Clerk I position, Range 131: Step A-F; \$1,874 - \$2,391 and make recommendation to the Board of Supervisors. (Auditor)
- 2.f. CONSIDERATION/ACTION: Requesting to create the position of Deputy Clerk II, and make recommendation for the job description and salary to the Board of Supervisors. (Auditor)
- 2.g. CONSIDERATION/ACTION: Requesting to review the job classification and salary for the Sr. Deputy Clerk (Deputy Clerk III) position, Range 203: Step A-F; \$2,684 - \$3,425 and make recommendation for salary adjustment to the Board of Supervisors. (Auditor)
- 2.h. CONSIDERATION/ACTION: Requesting to create the position of Payroll Specialist I, Range 240: Step A-F; \$3,229 - \$4,121 monthly and make recommendation for the job description and salary to the Board of Supervisors. (Auditor)
- 2.i. CONSIDERATION/ACTION: Requesting to create the position of Payroll Specialist II and make recommendation for the job description and salary to the Board of Supervisors. (Auditor)
- 2.j. CONSIDERATION/ACTION: Requesting to create the position of Payroll Specialist III and make recommendation for the job description and salary to the Board of Supervisors. (Auditor)

3. Administrative Services Items

- 3.a. CONSIDERATION/ACTION: Requesting to update the job description and reclassify the salary of the Director of Social Services as an appointed position and make a recommendation to the Board of Supervisors. (Administrative Services)
- 3.b. CONSIDERATION/ACTION: Requesting to reclassify the salary of the Director of Health Services as an appointed position and make a recommendation to the Board of Supervisors. (Administrative Services)

ADJOURNMENT

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the Clerk of the Board at least 48 hours prior to the meeting. If you wish to review the attachments available for each item you can view them at the Clerk of the Board's Office which is located at 204 S. Court Street, Room #204, Alturas, CA 96101 or you can find them on our website at: <http://www.co.modoc.ca.us/departments/board-of-supervisors/agenda-minutes-audio>. You may also contact the Clerk of the Board at (530) 233-6201 or by email at TiffanyMartinez@co.modoc.ca.us

POSTED ON BOARDROOM DOOR, COURTHOUSE BULLETIN BOARD AND THE ALTURAS POST OFFICE, JUNE 6, 2019.