

MODOC COUNTY BOARD OF SUPERVISORS

June 13, 1985

The meeting was called to order pursuant to law by Chairman John L. Coulson.

PRESENT: Supervisors John B. Laxague, Melvin "Andy" Anderson, M.W. "Mick" Jones, Lesley J. Chace and John L. Coulson.

9:00 a.m. This is the time advertised for Budget Hearings for FY 1985/86.

ORDERED on motion of Supervisor Laxague, seconded by Supervisor Jones, that the 1985/86 budgets be the lessor of the 1984/85 final budget or the 1985/86 proposed budget.

Following discussion it is the decision of the Board to proceed with the budget hearings to take each budget under submission and the Board will make a decision of the budgets at a later date.

The budgets of Board of Supervisors, Library, Office of Emergency Services, Public Guardian, Veterans Service Officer, Senior Citizens, and Department of Social Services are presented by the Department Heads, and taken under submission as adjusted.

NOON RECESS:

1:30 p.m. Budget hearings reconvene with all Board members present.

The budgets of Assessor, T.E.A.C.H. Coordinator, Mental Health, Department of Public Works and Superintendent of Schools are presented and taken under submission as adjusted.

Motion is made by Supervisor Anderson, and seconded by Supervisor Jones, to place \$1,300.00 in the Department of Public Works budget for decals for all county vehicles.

AYES: Supervisors Anderson and Jones.

NOES: Supervisors Laxague, Chace and Coulson. Motion is defeated.

ORDERED on motion of Supervisor Laxague, seconded by Supervisor Jones, that the Clerk write a letter to the appropriate Department Heads that would be affected by the school property proposal and the Department Heads are directed to work with the school officials on the proposal.

All Ayes.

Chairman Coulson recesses the meeting until Friday, June 14, 1985, at the hour of 9:00 a.m..

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June 14, 1985

9:00 a.m.

Budget Hearings continued...all members present.

The budgets of Superior Court, Grand Jury, Delinquency Prevention Commission, Court Wards, Court Reporter, District Attorney, Public Administrator, Public Defender, Sheriff and Coroner were presented and taken under submission as adjusted.

NOON RECESS:

1:30 p.m. Meeting reconvened with all members present.

The budgets of Public Health, California Children Services, Fire Coordinator, Delinquency Prevention Coordinator, Road Department, Farm Advisor, Agriculture Commissioner/Sealer of Weights and Measures, Predatory Animal Control, Air Pollution District, Treasurer and Tax Collector, County Clerk, Elections, Auditor and Recorder were presented and taken under submission as adjusted.

The Board discusses reorganization of departments in order to cut budgets.

Meeting recessed until Monday, June 17, 1985 at the hour of 9:00 A.M. to continue budget hearings.

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June 17, 1985

9:00 A.M.

Chairman John L. Coulson reconvenes the budget hearings with all Board members present.

Board discusses reorganization of Road Department and Department of Public Works. Reorganization of departments to be considered by the Board with possible implementation in 1986/87 FY.

10:00 A.M.

Regular meeting of the Board of Supervisors convenes with all members present.

The minutes of the June 3, 1985 meeting are corrected as follows, the Surprise Valley Hospital District Directors request budget support for the Surprise Valley Hospital. The minutes state that the Board requests support of SB 1021.

Minutes of the meeting June 3, 1985 approved with the correction of the minutes as stated.

CORRESPONDENCE:

A letter is read from David B. Coats, Administrator, of Mercy Modoc Medical Center requesting the Board to support their application for license for 10 swing beds.

A motion is made by Supervisor Chace, seconded by Supervisor Anderson, to send a letter supporting the swing bed proposal as presented by David B. Coats, Administrator, of Mercy Modoc Medical Center  
AYES: Supervisors Jones, Anderson, Chace and Coulson.  
NOES: Supervisor Laxague. Motion carries.

A letter is read from Donna M. Donald, Administrator, of Surprise Valley Hospital District, to David Coats, Administrator of Mercy Modoc Medical Center thanking Mr. Coats for working with the Board of Directors and Administrator in seeking a solution to the problems concerning them in reopening the Surprise Valley Hospital.

AGRICULTURAL COMMISSIONER:

ORDERED on motion of Supervisor Laxague, seconded by Supervisor Jones, that the Agricultural Commissioner be authorized to negotiate for lease of a vehicle for his department. All Ayes.

ORDERED on motion of Supervisor Laxague, seconded by Supervisor Anderson, that the contract with State Department of Food and Agriculture, No. 7536, to subvent County Weights and Measures program in a sum not to exceed \$6,864.00, be approved and the Chairman of the Board authorized to sign said contract on behalf of the County of Modoc. All Ayes.

ORDERED on motion of Supervisor Anderson, seconded by Supervisor Laxague, that the contract with the Department of Fish and Wildlife as negotiated by the Agricultural Commissioner for matching funds in the amount of \$50,000 for County Trapper program be approved and the Chairman of the Board authorized to sign said contract on behalf of the County of Modoc.

TREASURER AND TAX COLLECTOR:

ORDERED on motion of Supervisor Jones, seconded by Supervisor Laxague, that Resolution No. 85-28, be adopted, authorizing the Modoc County Treasurer to deposit and withdraw County of Modoc monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment. All Ayes.

PROBATION OFFICER:

ORDERED on motion of Supervisor Chace, seconded by Supervisor Jones, that the Auditor be authorized to transfer the sum of \$3,806.18, from the Modoc Judicial District Court budget item Justice Court Judge Salaries into Court Ward budget. All Ayes.

YOUTH AUTHORITY CONTRACT:

Probation Officer Dederick submits a proposed contract between the State of California, Youth Authority and the County of Modoc. ORDERED on motion of Supervisor Laxague, seconded by Supervisor Chace, that the contract between the County of Modoc and Department of Youth Authority be approved as presented. All Ayes.

BAR-O-BOYS RANCH AGREEMENT:

ORDERED on motion of Supervisor Chace, seconded by Supervisor Laxague, that the agreement between the County of Del Norte and the County of Modoc for detention and services of Bar-O-Boys Ranch on a space available basis, be approved and the Chairman of the Board is authorized to sign said agreement on behalf of the County of Modoc. All Ayes.

Probation Officer discusses the contract with Siskiyou County Juvenile Hall. Mrs. Dederick requested to check into the matter further and report to the Board.

SHERIFF:

ORDERED on motion of Supervisor Anderson, seconded by Supervisor Jones, that the contract between the Forest Service and the Modoc County Sheriff's Department for the Sheriff's Department to take aggressive law enforcement action on marijuana cultivation on Modoc National Forest lands, including aerial detection, surveillance to apprehend suspects, and eradication raids, approved and the Sheriff authorized to sign said contract on behalf of the County of Modoc. All Ayes.

PRIVATE INDUSTRY COUNCIL APPOINTMENTS:

ORDERED on motion of Supervisor Jones, seconded by Supervisor Chace, that Gary Bradley and Alan Cain be appointed to the Private Industry Council to fill the unexpired terms of Kathy Hall and Delores Bellon. All Ayes.

T.E.A.C.H.

ORDERED on motion of Supervisor Jones, seconded by Supervisor Chace, that T.E.A.C.H. Coordinator, Daniel Steinhagen and District Attorney Sorensen be authorized and directed to prepare a lease agreement for the Weatherization Program to lease the County shop space for \$150.00 per month commencing July 1, 1985. All Ayes.

SENIOR CITIZEN BOND ACT REPORT:

Supervisor Chace reports on the Senior Citizen Bond Act Proposal screening committee.

Jones

ORDERED on motion of Supervisor Chace, seconded by Supervisor Jones, that Resolution No. 85-29, be adopted to support the Senior Citizen screening committee recommendations and to recommend to the Governing Body of the Area Agency on Aging for Planning and Service Area II, the two projects

for funding with Senior Citizens Bond Act funds in the following order, 1st Project, Stanley Senior Center in Cedarville; 2nd Project, Modoc Senior Center in Alturas. All Ayes.

ORDERED on motion of Supervisor Chace, seconded by Supervisor Jones, that thank you letters be sent to Val Neeley and Gordon Ash for serving on the screening committee for the Senior Citizens Bond Act proposals. All Ayes.

INSURANCE:

Mr. Robert F. Brooks discusses liability insurance for the County. ORDERED on motion of Supervisor Jones, seconded by Supervisor Chace, that Robert F. Brooks be authorized to proceed with the liability insurance as submitted by California Institutional Insurance Administrators, being \$25,000.00 self insurance retention liability plan, and Mr. Brooks is authorized to renew the blanket personal property and property insurance with Fireman's Fund Insurance. The Auditor is authorized to increase the 1984/85 insurance budget in the amount of \$20,000.00 and to pay the insurance payment as presented by Mr. Brooks. All Ayes.

BID OPENING--PHONE SYSTEM:

11:00 A.M. This is the time and place fixed for bids for the phone system for the County of Modoc.

Citizens Communications Services Inc.	Total Price	\$ 54,509.60
CONTEL - Continental Telephone	Total Price	\$ 59,850.00

The bids were taken under submission.

BID OPENING--PARK MAINTENANCE:

11:15 A.M. This is the time and place regularly advertised for bids for Park Maintenance.

The following bids were received.

<u>Lookout Park</u>	<u>Adin</u>	<u>Canby</u>
\$200. Potter	\$540.40 Olive	\$200. Sherer
\$210. Olive	\$800.00 Dunn	\$185. Olive
	\$700.00 Dunn	
<u>Cedarville</u>		<u>Newell</u>
\$497.60 Olive	\$475.00 Kelly	No bids were received
\$512.00 E. Conklin	\$512.00 E. Conklin	
\$560.00 W. Conklin	\$580.00 W. Conklin	
\$215.00 Konz		
\$469.00 Schreiber		

Bids are taken under submission to be reviewed by the Director of Public Works.

DEPARTMENT OF PUBLIC WORKS:

ORDERED on motion of Supervisor Chace, seconded by Supervisor Anderson, that the County Planning Department coordinate efforts for the 1990 Census. All Ayes.

Public hearing in the matter of the applications of George and John Schwarz and California Department of Transportation for zoning amendment is fixed for Monday, July 1, 1985 at the hour of 11:00 A.M.

Public hearing in the matter of the application of Tom Krotky for zoning amendment is fixed for Monday, July 1, 1985 at the hour of 11:15 A.M.

DEPARTMENT OF MENTAL HEALTH:

ORDERED on motion of Supervisor Chace, seconded by Supervisor Jones, that the Addendum to the agreement between the County of Modoc, and the County of Butte, to add the maximum amount to be expended under this agreement to be \$7,000.00. All Ayes.

ORDERED on motion of Supervisor Chace, seconded by Supervisor Anderson, that the Addendum to the Agreement between the County of Modoc and B & W Pharmacy, should add the maximum amount for prescriptions not to exceed \$1,900.00; The Addendum to the Agreement between the County of Modoc and Enderlin's Modoc Pharmacy the maximum to be paid for prescriptions to be \$1950.00. All Ayes.

MENTAL HEALTH ADVISORY BOARD APPOINTMENTS:

ORDERED on motion of Supervisor Anderson, seconded by Supervisor Chace, that Mary Ann Porter and Julia Johnson be reappointed to the Mental Health Advisory Board retroactive to May, 1985, for 3 year terms to expire in May, 1988. All Ayes.

MENTAL HEALTH CLINICIAN:

Director of Department of Mental Health, Larry Wade, advises the Board that Barbara A. Marshall, has been appointed to fill the position of Mental Health Clinician, at Range 51, Step A, commencing June 4, 1985.

JUSTICE COURT:

Judge Barclay discusses the bailiff position for Justice Court with the Board. ORDERED on motion of Supervisor Laxague, seconded by Supervisor Jones, that the Auditor be directed to pay the salary for the Justice Court bailiff for the month of June, 1985 from the Justice Court salary budget, in the amount of \$596.00. All Ayes.

NOON RECESS:

AUDITOR:

ORDERED on motion of Supervisor Chace, seconded by Supervisor Jones, that the Auditor be authorized and directed to refund the overpayment for the year 1983/84, to the State Department of Health, CMSP, the amount of \$4,896.00, said amount to be transferred from the Justice Court salary budget. All Ayes.

PENALTY ABATEMENT APPLICATIONS:

ORDERED on motion of Supervisor Anderson, seconded by Supervisor Chace, that the application for abatement of penalty as filed by Parvaneh Moradi-Shalal, on Assessor's Parcel No. 13-122-04, in the amount of \$100.00, be denied. All Ayes.

ORDERED on motion of Supervisor Chace, seconded by Supervisor Anderson, that the application for abatement of penalty as filed by Marjorie D. Harden, on Assessor's Parcel No. 39-251-14, in the amount of \$100.00 be denied. All Ayes.

BIG VALLEY DAYS ASSOCIATION:

ORDERED on motion of Supervisor Jones, seconded by Supervisor Laxague, that the Board of Supervisors interposes no objection to the sale of beer and wine at the Adin Community Center on Saturday, June 22, 1985, provided there is compliance with all Federal, State and local ordinances. All Ayes.

WARNER MOUNTAIN ROUND-UP:

ORDERED on motion of Supervisor Laxague, seconded by Supervisor Jones, that the Board of Supervisors interposes no objection to the sale of beer and wine during the Warner Mountain Round-up by the Cedarville Fire Department, provided there is compliance with all Federal, State and local ordinances. All Ayes.

MEMORIAL PARK:

ORDERED on motion of Supervisor Chace, seconded by Supervisor Anderson, that the Board of Supervisors interposes no objection to the sale of alcoholic beverages during the Modoc High School class of 1975 reunion on Saturday, August 10, 1985, at the Memorial Park, provided there is compliance with all Federal, State and local ordinances. All Ayes.

INSURANCE:

Health Insurance is discussed by the Board, a proposal is reviewed which would raise the deductibles for employees, also discussed is the portion to be paid by County employees. Clerk directed to notify the employee associations for county employees of a meeting to discuss the insurance proposal. Meeting fixed for Thursday, June 20, 1985 at the hour of 9:00 A.M.

PURCHASING ORDINANCE NO. 278;

This being the time set for the second reading of a proposed purchasing ordinance. Reading of the proposed ordinance is waived. ORDERED on motion of Supervisor Laxague, seconded by Supervisor Jones, that ORDINANCE no. 278 be adopted, setting policies and procedures governing purchases of supplies, equipment and contractual services by the County of Modoc. All Ayes.

ORDINANCE NO. 279 LAYOFF PROCEDURE:

Proposed ordinance read regarding layoff procedure for Modoc County Employees. ORDERED on motion of Supervisor Laxague, seconded by Supervisor Chace, that ORDINANCE NO. 279, be adopted, being layoff procedure. Ordinance adopted as presented effective June 17, 1985, it being necessary for the preservation of the public peace, health, and safety, due to the present fiscal crisis which the county is experiencing may have the unfortunate effect of necessitating layoffs for the 1985-86 fiscal year, the present layoff ordinance may be insufficient, and the instant ordinance is necessary to ensure an orderly process of lay offs and reorganization while maintaining effective county government. All Ayes.

COUNTY CLERK:

ORDERED on motion of Supervisor Laxague, seconded by Supervisor Chace, that the County Clerk be authorized and directed to proceed with the election proposal as presented, and Auditor directed to make the necessary transfers. All Ayes

There being no further business to come before the Board at this time, the Board will proceed with further budget hearings.

BUDGET HEARINGS:

Modoc Judicial Judge Barclay presents his budget. Budget taken under submission as adjusted.

The Board of Supervisors take the following action in order to reduce the budget.

Reorganize the Office of Emergency Services, Veteran's Service Officer and Public Guardian. The Office of Emergency Services will be placed in the Sheriff's Office, the position of Veteran's Service Officer will be

reassigned, the duties of Public Guardian will be reassigned, and the services of the person holding the above positions will be terminated. Deputy Public Guardian to assume the responsibilities of Public Guardian and remain in the position of Assistant Veterans Service Officer.

Department Heads are to be notified to eliminate positions as stated below. Layoffs to be effective July 10, 1985, at 5:00 p.m.

Assessor (Appraiser position)  
District Attorney (Clerical Position)  
Farm Advisor (1/2 time position)  
Justice Court (Clerk I)  
Senior Citizens (Activities Director)  
Probation Officer (Deputy Probation Officer)  
Superintendent of Schools (1 position)  
Treasurer & Tax Collector (1 position)  
Public Defender-part time secretary position combined with Public Defender position  
Department of Public Works --- 2 part time custodians, 1 planner and 1 engineering technician.

The position of Affirmative Action Coordinator to be reassigned.  
The position of Fire Coordinator to be eliminated.

The extra-help item in the library budget is eliminated. The extra-help budget for Agricultural Commissioner and County Clerk reduced 50%.

ORDERED on motion of Supervisor Laxague and seconded by Supervisor Chace, that the Clerk notify department heads of reorganization of County Departments and lay-offs. All Ayes.

The hours for the Museum will be cut and the number of months open to the public, this will reduce the Director's salary by \$3,000.00 and the part-time Clerk salary by \$2,000.00.

The Modoc Work Activity Center allocation to be \$2,000.00. The Delinquency Prevention budget allocation to be \$2,600.00.

Clerk to notify the Department Heads and the newspaper that Modoc County Offices will be open to the public during the hours of 10:00 a.m. to 4:00 p.m. only. The working hours for county employees will remain the same, this reduction of service to the public is necessary due to the reduction of county personnel.

#### FEE SCHEDULES:

ORDERED on motion of Supervisor Laxague, seconded by Supervisor Jones, that the proposed fee schedules as presented by Department Heads be adopted as presented. The fees for Agricultural Commissioner, Veterans Memorial Hall, Planning Department, Building Department, and Health Department to be updated by each department. All Ayes.

#### JANITORIAL SERVICE:

ORDERED on motion of Supervisor Chace, seconded by Supervisor Jones, that two part-time janitorial positions be eliminated, and the county janitorial service will be conducted by the Supervising custodian, plus one (1) full time and one (1) part time custodian, to be effective July 10, 1985.

AYES: Supervisors Laxague, Jones, Chace and Coulson.

NOES: Supervisor Anderson.

ORDERED on motion of Supervisor Chace, seconded by Supervisor Jones, that the Clerk send a Memorandum to all Department Heads to notify them that departments will be responsible for emptying their own wastebaskets, and that janitor service will be as follows:

All restrooms cleaned each day; spot cleaning performed as necessary; floors cleaned weekly, office furniture shall be cleaned and dusted weekly; floors waxed twice yearly; carpets cleaned twice yearly; light fixtures shall be cleaned yearly; woodwork cleaned yearly; floor mats cleaned weekly. Cleaning of common areas, halls, lobbies, courts, etc., shall be cleaned twice a week or oftener as needed.

All Ayes.

PSA II ADVISORY COUNCIL:

ORDERED on motion of Supervisor Jones, seconded by Supervisor Laxague, that the Clerk send a letter of recommendation and support of the appointment of Mrs. Rae Gloster, to the Triple A Advisory Council. All Ayes.

There being no further business to come before the Board at this time the meeting is recessed until Thursday, June 20, 1985 at the hour of 9:00 A.M.

June 20, 1985  
9:00 A.M.

Meeting called to order by Chairman John L. Coulson. All members present.

INSURANCE PROPOSAL:

Representatives of the Modoc County Employees Association present. Assessor Dederick presents the health insurance proposal of the Board to the employees. Mr. Jim Hetherwick, President of the Modoc County Employees Association advises the Board that the proposal will be presented to the employees and that the association will meet June 27, 1985 and discuss the proposal, and will advise the Board of the decision of the employees after their meeting.

ASSESSOR:

Assessor Dederick requests the Board to allow him to grant exemption in accordance with Ordinance No. 279, Section 2.56.333, being certification in his department, regarding layoff of one employee in his department. ORDERED on motion of Supervisor Laxague, seconded by Supervisor Anderson, that exemption be granted and that one position be eliminated pursuant Modoc County Ordinance No. 279. All Ayes.

VETERAN'S SERVICE OFFICER, OFFICE OF EMERGENCY SERVICES, PUBLIC GUARDIAN:

Walter O. (Jim) Holcomb, Veteran's Service Officer, Public Guardian and Emergency Services Officer, requests the Board to delay his layoff date to October 1, 1985, being his employment anniversary date, and in that time he will assist with the transition of his departments into other departments.

ORDERED on motion of Supervisor Laxague, seconded by Supervisor Jones, that Walter O. (Jim) Holcomb's layoff be effective October 1, 1985, and that Mr. Holcomb will help with the transition of his department into other county departments. All Ayes.

SHERIFF:

ORDERED on motion of Supervisor Chace, seconded by Supervisor Anderson, that \$5,000.00 be placed in the Jail budget for matron services for FY 1985/86. All Ayes.

DEPARTMENT OF PUBLIC WORKS:

ORDERED on motion of Supervisor Chace, seconded by Supervisor Laxague, that pursuant to request of Director of Public Works, Jerry Grove, that he be authorized to delay the lay off date of the County Planner position in his office to November 30, 1985, in that the employment anniversary date for the County Planner is November 11, 1985 and he is anticipating retirement at that time. All Ayes.

AUDITOR:

Auditor Tedrick requests permission to fill the vacant position in his office of Assistant Auditor. ORDERED on motion of Supervisor Laxague, seconded by Supervisor Jones, that the Auditor be granted permission to fill the position of Assistant Auditor. All Ayes.



COUNTY CLERK:

ORDERED on motion of Supervisor Laxague, seconded by Supervisor Chace, that the Clerk be directed to publish a summary of the Board proceedings and that a full and complete minutes of the meetings will be available for public review at the County Clerk's Office. All Ayes.

SCHOOL PROPOSAL:

Superintendent of Schools, Lew Foster, and Deputy Superintendent of Schools Larry Buchanan, discuss the School District reorganization with the Board and Director of Mental Health Larry Wade. This proposal would transfer certain duties and functions from the Board of Supervisors to the County Board of Education. Following discussion it is ORDERED on motion of Supervisor Laxague, seconded by Supervisor Jones, that the Board agree in principal providing that all reasonable concerns of affected departments are addressed. All Ayes.


ORDERED on motion of Supervisor Laxague, seconded by Supervisor Jones, that the following department heads be notified by the Clerk to work with school officials in order to expediate the school proposal:

Department of Public Works  
Road Department  
Department of Mental Health  
District Attorney  
Public Health

All Ayes.

There being no further business to come before the Board at this time the meeting is adjourned to meet in regular session on Monday, July 1, 1985 at the hour of 10:00 A.M.

  
MAXINE MADISON, Clerk

  
JOHN L. COULSON, Chairman