

BOARD OF SUPERVISORS

July 3, 1989

9:00 a.m.

Meeting called to order by Chairman Jones, pursuant to law. Flag salute. Chairman notes the agenda was posted June 29, 1989.

PRESENT: Supervisors Schreiber, Anderson, Polson, and Jones.
ABSENT: Supervisor Coulson.

The minutes of the June 19, 1989 and June 27, 1989 meetings approved as filed.

CHILD ABUSE PREVENTION PROGRAM:

Mrs. Iris B. Turner, Administrative Consultant, CAPIT Program, requests permission to advertise for position of Parent Aide/Homemaker, Part time to work in the Youth and Family Services Department.

Motion by Supervisor Anderson, seconded by Supervisor Schreiber, and carried, to authorize CAPIT Administrative Consultant to advertise for position of Parent Aide/Homemaker, part-time position, to work in the Youth and Family Services Department.

MODOC SCHOLARSHIP FUND:

Mr. Ken Smith, representing Modoc County on the Modoc Scholarship Fund updates the Board on the scholarship. He informs Board members that the scholarship is open ended and donations can be made to the fund at any time and are welcomed by the committee. Mr. Smith requests Board members bring this scholarship to the attention of the public.

LABOR NEGOTIATOR:

Proposed contract between Jim Rackerby, Labor negotiator, and Board of Supervisors discussed. The MOU between employee associations expires this fiscal year and employee representatives have requested a "meet & confer" meeting with Board of Supervisors or their representative. The proposed contract is a fee of \$50.00 per hour for all hours of service including travel, research and meeting and conferring time. No action taken on the matter at this time, County Counsel to check with Mr. Rackerby regarding changes in the proposed contract.

MENTAL HEALTH DEPARTMENT:

Bob Gillaspie, Director of Mental Health, requests authorization to add the position of Prevention Outreach Specialist to the Mental Health, Drug and Alcohol Department. This position would be under the direction of the Mental Health Director, and would participate in the planning, implementation, and evaluation of mental health outreach programs and/or substance abuse prevention programs. The person in this position would also provide indivi-

dual, group, and family counseling in compliance with California Mental Health and Drug/Alcohol Service Provider Regulations. Salary range for the position is Range 49.

Motion by Supervisor Schreiber, seconded by Supervisor Polson, to authorize the position of Prevention outreach Specialist in the Mental Health, Drug and Alcohol Department. Ordinance No. 250-WW adopted, creating the position of Mental Health Prevention Specialist, Range 49. It is necessary for the preservation of the public peace, health and safety that this ordinance take effect August 1, 1989, in order to ensure prevention services to the citizens of Modoc County.

AYES: Supervisors Schreiber, Polson and Jones.

NOES: Supervisor Anderson

ABSENT: Supervisor Coulson Motion carries.

Motion by Supervisor Schreiber, seconded by Supervisor Polson, and carried, to approve agreement No. 89-06 MH, between the County of Modoc, and Enderlins Modoc Pharmacy. Period of Agreement shall begin July 1, 1989, to and including June 30, 1990, for an amount not to exceed \$1,000.00.

Motion by Supervisor Schreiber, seconded by Supervisor Polson, and carried, to approve lease agreement No. 89-08 MH, between the County of Modoc, and Stan Decious, for parking area located at 125 West Henderson Street, Alturas, CA. Term of contract is July 1, 1989 and shall expire June 30, 1990, for \$900.00.

Motion by Supervisor Schreiber, seconded by Supervisor Polson, and carried, to approve the agreement No. 89-09 MH, between the Modoc County Mental Health Services, and Modoc County, to provide conservatorship investigations and to act as County Conservator. Term of the contract is for FY 1989/90.

DEPT. OF SOCIAL SERVICES:

Thelma Barker, Director of Social Services requests authorization to hire Phil Smith, to fill the vacant position of Social Worker III, Range 40, Step B, as he has worked in this field previously and has a masters degree in this field.

Motion by Supervisor Anderson, seconded by Supervisor Schreiber, and carried, to authorize Director of Social Services to hire Phil Smith to fill the vacant position of Social Worker III, Range 40, Step B, effective July 10, 1989, to fill the vacant position in the department.

Director of Social Services Barker requests correction of information regarding Sondra Tate, as a provisional appointment to the position of Eligibility Worker II, in Range 21, Step B. Sondra Tate qualifies to be placed in the position of Eligibility Worker III, Range 25, Step B, as she has previous experience in this position in Placer county.

Motion by Supervisor Polson, seconded by Supervisor Schreiber,

and carried, based on new information received from merit system authorizing Director of Social Service to hire Sondra Tate, in Range 25, Step B, a provisional appointment to fill the position of Eligibility Worker III, effective June 26, 1989.

Director Barker renews her request to reclassify and promote Sue McChesney, from Eligibility Worker II, Range 25, to Eligibility Worker III, Step E, effective July 1, 1989. She states that Sue McChesney has qualified for the Eligibility Worker III position under merit system.

Motion by Supervisor Anderson, seconded by Supervisor Schreiber, and carried, that the Director of Social Services be authorized to reclassify and promote Sue McChesney from Eligibility Worker II, Range 25, to Eligibility Worker III, Range 29, Step E, effective July 1, 1989.

DISTRICT ATTORNEY:

Motion by Supervisor Schreiber, seconded by Supervisor Anderson, and carried, authorizing District Attorney Sorensen to hire Sue McChesney, to fill the position of Family Support Administrative Officer, in Range 30, Step E, effective July 17, 1989. She is qualified for Step E, as she has worked in this field for 18 years.

DEPT. OF SOCIAL SERVICES:

Thelma Barker, Director of Social Services, requests a waiver from the 8:30 a.m.--5:00 p.m. office hours and to be authorized to maintain the present hours of 10:00 a.m. to 4:00 p.m. She informs Board members that the hours would create a hardship on her office and require hiring additional personnel.

Motion by Supervisor Polson, seconded by Supervisor Schreiber, and carried, to authorize a waiver for the Department of Social Services from the regular county office hours open to the public of 8:30 to 5:00 p.m. to 10:00 a.m. to 4:00 p.m.

PROP 99 FUNDS DISTRIBUTION:

Director of Social Services Baker requests Board members support action regarding Prop. 99 (tobacco tax) funds, and request fair distribution of the funds to all counties.

Motion by Supervisor Schreiber, seconded by Supervisor Anderson and carried, to write a letter to state representatives, CSAC and RCRC requesting fair distribution of Prop. 99 funds.

COMMUNITY PROGRAMS DEPARTMENT:

Motion by Supervisor Schreiber, seconded by Supervisor Polson, and carried, to adopt Resolution No. 89-30, approving the Modoc-Siskiyou CAA Emergency Community Services Homeless Grant Agreement #89J-9333, in the amount of \$3,531.00, between the California

nia State Department of Economic Opportunity, as grantor, and the Modoc-Siskiyou CAA as grantee.

Motion by Supervisor Polson, seconded by Supervisor Schreiber, and carried, authorizing Community Programs Coordinator to advertise and hire to fill the vacancy of Assistant Community Programs Coordinator/Assistant GAIN Coordinator.

PURCHASING:

Statement from Amidon's Office Equipment, Inc. regarding balance due per Central Purchasing Contract in the amount of \$3126.07. The contract was awarded August 15, 1988, and all county departments were notified the items were available from Amidon's pursuant to the bid received.

Motion by Supervisor Polson, seconded by Supervisor Schreiber, and carried, that all department heads be directed to use the items received from Amidon's being the balance ordered pursuant to the bid before buying more of the following items.

- Bic pens-fine/medium/blue/black/red
- File Folders-legal and letter size
- Copy paper-legal and letter size
- Legal pads-legal and letter size
- Liquid paper-white
- Pencils-#2, #2-1/2, & # 3

Mike Maxwell directed to contact Amidon's Office Supply and check with them regarding payment and if it can be paid for as used by county departments.

AMBULANCE-MODOC MEDICAL CENTER:

Auditor Tedrick reports on the purchase of the ambulance for the Modoc Medical Center. Board members reaffirm the purchase for the ambulance.

ASSESSOR:

Assessor Dederick reports on the meeting with Farm Home Administration regarding conservation easements.

Motion by Supervisor Schreiber, seconded by Supervisor Polson, and carried, to write a letter to Congressman Shumway, opposing the disposition of FHA properties. This is not a blanket opposition to conservation easements.

SMOKING POLICY IN COUNTY BUILDINGS:

Stan Townsend, President of Modoc County Employees' Association reports on survey regarding a possible smoking control ordinance for county buildings. President Townsend reports that 90 responses were received in answer to the following:

Should the County have an ordinance controlling smoking in County Buildings: Yes-63 No-27

If a smoking control ordinance is adopted, should it ban smoking in all county buildings or limit smokingⁱⁿ county buildings to designated areas: Ban smoking-15
Limit smoking-75

PORAC survey: No-13 Yes-4 for controlling smoking in county buildings. Limit smoking in county buildings No-13

District Attorney directed to prepare a no smoking ordinance for county buildings including vehicles due to liability to the county.

ORDINANCE RE: STARTING TIME FOR BOARD MEETING:

This matter to be placed on the agenda for the July 17, 1989 board meeting. District Attorney directed to prepare proposed amended ordinance.

SOLID WASTE DISPOSAL:

A group of citizens from Adin and Lookout areas present and discuss the problem of out of county residents using the landfills.

Bob Wickenden, Director of Public Works, informed Board members that he recommended tipping fees based on the schedule in force in Lassen County. He informs Board members that this would require landfills being manned in order to help solve the problem of out-of-county residents using the Modoc County landfills. Director Wickenden recommends that public hearings be held in each district and that notices with rate structure, days and hours be publicized prior to time of the public hearings.

HOSPITAL:

Purchase Agreement is taken off agenda. No hospital report until the July 17, 1989 Board meeting.

LABOR NEGOTIATOR:

Jim Rackerby contacted regarding the proposed contract and Board members request Mike Maxwell, Community Programs Coordinator to check to see if there are other consultants available and their fee schedules. Board members to check with Board members from other counties regarding labor negotiators.

CAO QUALIFICATIONS:


Board members discuss CAO qualifications. Supervisors Polson and Anderson are committee members to meet with Management Task force Committee to develop a job description for CAO position. Management Task force having submitted previously a proposed job description for Administrative Assistant to the Board and County

Administrative Officer, and the Board established the position of County Administrative Officer. At this time it is suggested that a meeting with board representatives and Management Task Force Committee be set up for input from the Board regarding job description for CAO.

No further business to come before the Board at this time the meeting is adjourned to meet in regular session on Monday, July 17, 1989, at 9:00 a.m.



MAXINE MADISON, CLERK



M.W. "MICK" JONES, CHAIRMAN