

Meeting called to order pursuant to law by Chairman John Schreiber.

PRESENT: Supervisors Schreiber, Anderson, Jones, Polson and Huffman.

Flag salute. Chairman notes the agenda was posted March 14, 1991.

MINUTES:

Motion by Supervisor Jones, seconded by Supervisor Polson to approve the minutes of March 4, 1991 as filed.

MATTERS INITIATED BY THE PUBLIC:

Loretta Howard: Read January 31, 1991 letter from John Dederick wherein he discussed "designated officer" position relative to her matter. Howard asks about status of the matter. Mike Maxwell responded that he was appointed "designated officer", but now feels it is not appropriate for him to serve as he had served as the chairman of an earlier appeals matter. He suggests new CAO be asked to handle the matter. Board agreed with the suggestion of Mr. Maxwell. Howard says this is "agreeable to her, but if not dealt with by the Board it will result in detriment to the County.

DEPARTMENT OF AGRICULTURE:

Agricultural Commissioner Greenbank requests an ordinance creating the position of Executive Secretary to Department of Agriculture, at Range 39.

Motion by Supervisor Jones, seconded by Supervisor Polson, and unanimously carried, to table the proposed ordinance at this time.

THOMS CREEK ESTATES:

Petition to include a portion of CR 267 into county road system was presented to the Board at the March 4, 1991 Board meeting and referred to Road Commissioner Wickenden for report and recommendation. Road Commissioner Wickenden presents a copy of the June 5, 1989 board minutes that pertained to the inclusion of a portion of CR 267 into the county Road system. Road Commissioner Wickenden suggests if this .85 mile is taken into the county road system that it be on the same terms and conditions as the prior inclusion. The .85 mile section of road connects Unit 2 with Unit 1.

Motion by Supervisor Anderson, seconded by Supervisor Jones, and unanimously carried, that the .85 mile of road in Thoms Creek

Subdivision connecting Unit 2 with Unit 1 be accepted as is, into the County Road system on the same terms as the acceptance of June 5, 1989, being with the understanding that no driveways will be plowed for snow removal, no major upgrades, or overhauls.

MODOC ECONOMIC DEVELOPMENT CORPORATION:

Sean Curtis representing MEDC discusses the county sponsored CDBG application for Surprise Valley Lumber and that a reuse plan for the repayment must be included with the application. If a reuse plan is not submitted for repayment the money will be returned to the state.

Modoc Economic Development Corporation recommends that the program income be utilized by a revolving loan fund operated under the same guideline as the current Modoc Revolving Loan Fund administered by MEDC. The guideline of the CDBG program allows for enough flexibility to be able to make modifications in the reuse if other eligible opportunities come up in the future.

Motion by Supervisor Jones, seconded by Supervisor Huffman, and carried, to approve the reuse plan for CDBG loan funds as proposed by Modoc Economic Development Corporation.

AYES: Supervisors Huffman, Jones, Polson and Schreiber.

ABSTAINS: Supervisor Anderson Motion carries.

JUSTICE COURT--PERSONNEL:

Justice Court Judge Barclay requests authorization to advertise and hire to fill the vacant position of Legal Secretary, Range 26 in the Justice Court Department.

Motion by Supervisor Jones, seconded by Supervisor Polson, and carried, authorizing Justice Court Judge Barclay to advertise and hire to fill the vacant position of Legal Secretary, Range 26, in the Justice Court.

AYES: Supervisors Anderson, Polson, Jones and Huffman.

NOES: Supervisor Schreiber Motion carries.

TAX ADMINISTRATION FEE-PROPOSED ORDINANCE:

Tax administration fee proposed ordinance read in full the first reading waived at the March 18, 1991 meeting.

Motion by Supervisor Jones, seconded by Supervisor Polson, and carried, to adopt ORDINANCE NO. 296, authorizing allocation of property tax administrative costs among public agencies receiving property tax proceeds.

AYES: Supervisors Polson, Jones, Huffman, and Schreiber

NOES: Supervisor Anderson Motion carries.

EMPLOYEE RELATIONS PROPOSED ORDINANCE:

District Attorney Sorensen requests the Employee Relations proposed ordinance be tabled until a later date.

Motion by Supervisor Jones, seconded by Supervisor Huffman, and unanimously carried, to table the Employee Relations proposed ordinance.

CRIMINAL JUSTICE ADMINISTRATIVE FEE (BOOKING FEE):

Criminal Justice Administrative Fee (booking fee) proposed ordinance read in full the first reading waived at the March 18, 1991 meeting.

Motion by Supervisor Jones, seconded by Supervisor Polson, and unanimously carried, to adopt ORDINANCE NO. 297, establishing a Criminal Justice Administrative Fee (Booking Fee).

MUSEUM CURATOR:

Public Works Director Maxwell requests authorization to advertise and hire Museum Curator, Range 32 for a six (6) month period. This covers the period the museum will be open plus one month before and one month after the museum is closed. Director Maxwell requests that he be permitted to transfer \$2000.00 from the museum trust fund into the operating account for the museum.

Motion by Supervisor Polson, seconded by Supervisor Jones, and carried, to authorize Public Works Director to advertise and hire to fill the position of Museum Curator, Range 32. Director Maxwell authorized to transfer \$2,000. from Museum Trust fund into the museum operating budget.

AYES: Supervisors Jones, Polson, Huffman and Schreiber.

NOES: Supervisor Anderson Motion carries.

COURTHOUSE BASEMENT REMODELING:

Director of Public Works Maxwell requests \$30,000.00 be transferred to the Community Programs budget for remodeling the courthouse basement. During budget hearings it was estimated that the cost to remodel the basement would be \$30,000. Director Maxwell expects the project to commence in approximately three (3) weeks to be completed in the next fiscal year and estimates it will cost less than the estimated \$30,000.00.

Motion by Supervisor Jones, seconded by Supervisor Polson, and unanimously carried, directing Auditor Tedrick to transfer \$15,000. from the contingency funds into the Community Programs budget for remodeling the courthouse basement.

TOURIST TRAIN:

Community Programs Director Maxwell requests permission to expend \$2,000. for consultant to come to Alturas to evaluate the tourist train project. The money is interest on grant funds that can only be used for consultants and projects that is in the Community Programs budget.

Motion by Supervisor Polson, seconded by Supervisor Jones, and carried, to expend \$2,000. to pay costs for a consultant to come to Alturas to evaluate the tourist train project.

AYES: Supervisors Polson, Jones, Huffman and Schreiber.

NOES: Supervisor Anderson Motion carries

HOSPITAL OFFICE SUPPLY BIDS:

Tom Mitchell, Hospital Administrator, presents office supply bid results. Two qualified bids were received from Amidon's in Klamath Falls and Schwabacher Frey in Reno. No local bids were received. Schwabacher Frey bid is the low bid by approximately \$1600. per year. BRIM contract to be maintained for certain office supply items.

Motion by Supervisor Jones, seconded by Supervisor Polson, and unanimously carried, to accept the low bid of Schwabacher Frey, Reno, Nevada in the amount of \$5,516.00 for office supplies for the Modoc Medical Center.

11:05 a.m. Recess.

11:10 a.m. Board meeting reconvenes with all members present.

CLAIM--EVELINA B. LAWRENCE:

Claim filed by Evelina B. Lawrence against the County of Modoc is reviewed by Board members. Claim was referred to insurance adjustors for preliminary investigation and they recommended denial of the claim.

Motion by Supervisor Jones, seconded by Supervisor Polson, and unanimously carried, to reject the claim filed by Evelina B. Lawrence against the County of Modoc.

BUDGET DISCUSSION:

Board members discuss the freeze on fixed assets. The Road Department being separate funds is exempt from the freeze. Road Commissioner has agreed to discuss all anticipated large purchases and leases with Board members.

CONSENT AGENDA:

Motion by Supervisor Jones, seconded by Supervisor Huffman, and unanimously carried, to approve consent agenda items as presented.

DEPARTMENT OF HEALTH:

Contract with the California Department of Health Services for participation in the County Medical Services Program.

SHERIFF:

Sheriff requests permission to draw \$500.00 from 24-5270 (Jail support & care of persons budget) to buy the initial inventory of items to sell in the County Jail Store pursuant to Penal Code Section 4025.

Sheriff requests implementation of Work Release Program and amendment to the program as presented.

PROBATION OFFICER:

Probation Officer Dederick requests permission to implement Grand Jury Interim Report recommendations as outlined in her request.

Probation Officer annual report acknowledged as filed.

Contract between County of Modoc and County of Del Norte to use Bar-O Boys Ranch for housing certain Juvenile Court Wards.

GRAND JURY:

Grand jury requests a copy of Memorandum re: Local vendors preference.

Grand Jury interim report acknowledged as filed.

APPOINTMENTS AB 90 ADVISORY GROUP FY 1991-92:

AB 90 Advisory Group members appointments as recommended.

STATE FAIR EXHIBIT ENTRY FORM:

Chairman authorized to sign State Fair Exhibit entry form and authorize Bill Bittenbender to prepare exhibit for Modoc County and authorize any award money received by Modoc County on the exhibit to be paid to Bill Bittenbender.

SUPERIOR COURT:

Superior Court Judge Young requests authorization to transfer \$1600.00 from jury and witness account to office expense for the purpose of ordering one ell-shaped work station for front office plus one wall cabinet with doors.

The above items were approved in the consent agenda item motion.

CORRESPONDENCE:

Correspondence read and considered from Washoe Medical Center. Hospital Administrator Mitchell recommends that no action be taken on the matters.

Motion by Supervisor Huffman, seconded by Supervisor Jones, and unanimously carried, to ignore the letters from Washoe Medical

Center regarding payment for transfer patients from Modoc Medical Center to Washoe Medical Center.

MODOC COUNTY HEALTH PLAN REVIEW AND RECOMMENDATIONS:

Bill Golden Insurance Agent for Modoc County Health Plan reviews county health insurance plan. Scott Schimke and Rose Capello also review the present insurance plan and present recommendations for the Modoc County Health Plan. The recommendations are as follows:

1. Enforce the PPO Program and reduce payments to Non-PPO by 20% (80/20 Program)
2. Increase the deductible to \$200. per person, no limit per family.
3. Increase medical premiums by 10%.
4. Set lifetime organ transplants limit to \$50,000 and AIDS and related illnesses to \$50,000.

The insurance will be considered during negotiations with employee groups.

12:40 p.m. NOON RECESS:

1:45 P.M. Board meeting reconvenes with all members present.

CORRESPONDENCE:

A letter is read from Sturgis, Ness, Brunsell & Sperry in answer to an inquiry from the Board on the question of whether the special tax revenues of the Community Facilities District No. 1 can be used to assist in the operation of the Modoc County Museum. The attorneys advise Board members that the changes can be made if the matter is submitted to voters and a two-thirds vote for approval is received.

Supervisors agree that the matter be reconsidered at budget hearings.

Correspondence is read from Public Employees Roundtable inviting Modoc County to participate in observance of Public Service Recognition Week 1991, the week of May 6 through 12th.

COUNTY ADMINISTRATIVE OFFICER:

Supervisor Huffman reports on the County Administrative Officer interviews and presents the recommendation of the committee for approval of the Board. Supervisor Huffman advises members that 25 applications were received for the position and that eight (8) were interviewed by the committee. The committee recommends that Larry Pennell be hired as the County Administrative Officer.

Larry Pennell present and will accept the position of Modoc County Administrative Officer.

2:20 p.m. Closed session re: personnel. Supervisor Anderson is

not present during the closed session.

2:40 p.m. Open session. Board meeting reconvenes with all members present.

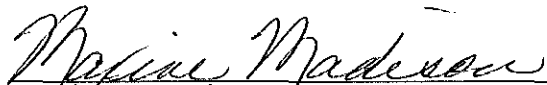
Chairman announces that no action was taken during the closed session.

Motion by Supervisor Jones, seconded by Supervisor Polson and carried, to fix the salary for County Administrative Officer at \$52,000.00 plus benefits.

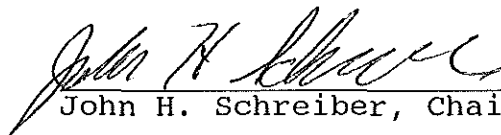
AYES: Supervisors Polson, Jones, Huffman and Schreiber

NOES: Supervisor Anderson Motion carries.

No further business to come before the Board at this time the meeting is adjourned, to meet in regular session on Monday, April 1, 1991 at 10:00 a.m.



Maxine Madison, Clerk of the Board



John H. Schreiber, Chairman