

10:00 a.m.

The Board of Supervisors of Modoc County met in regular session this 1st day of February, 1993 there being present Supervisors John Schreiber, Joe Colt, Ed Carver, Ron McIntyre and Nancy J. Huffman. County Clerk Maxine Madison, Auditor Mike Tedrick and Assistant District Attorney David Mason also present.

Meeting called to order pursuant to law by Chairman Colt. Flag salute. Chairman notes the agenda was posted January 28, 1993.

MATTERS INITIATED BY THE PUBLIC:

Rick Holloway advises Board members that the Alturas Chamber of Commerce is sponsoring a Governor's Task Force on Rural Competitiveness at Alturas City Hall, February 18, 1993 10 a.m. to 4 p.m.

Jim Porter questions Board members pertaining to a discussion at a League-of-California Cities meeting recently regarding no burning of woodstoves. He recommends that Board members and City Council stay "on top" of this issue and it is an important issue in Modoc County.

3 DISCUSSION RE: PAYMENT OF AFDC ASSISTANCE ONCE PER MONTH:

Director of Social Services Belarde advises members that the State Department of Social Services has authorized Social Services to convert to a monthly assistance program commencing April 1, 1993. Recipients will be given a choice whether to go to a once a month payment rather than the twice monthly assistance payment that they are presently receiving. He anticipates that this will save money and staff time. Board members request Director Belarde report to the Board after AFDC recipients are on the once a month payment system for two or three months regarding how the system is working and if it saves funds and staff time.

1 SHERIFF DEPARTMENT PERSONNEL ITEMS:

a) APPOINTMENT OF DESIGNATED COUNTY OFFICER TO IMPLEMENT GRIEVANCE ISSUES:

Discussion re: appointment of designated county officer to Grievance Panel. Sheriff Mix requests board members appoint Richard Belarde as designated county officer to implement grievance issues.

Motion by Supervisor Schreiber, seconded by Supervisor Carver and

unanimously carried, to appoint Richard Belarde as designated county officer on grievance panel under County Code Section 2.56.675 (c) (3).

a) APPOINTMENT OF APPEALS BOARD:

Discussion re: appointment of members to Appeals Board under the provisions of County Code Section 2.56.688.

Motion by Supervisor Schreiber, seconded by Supervisor Carver and unanimously carried to appoint Richard Belarde, Larry Dier and Josie Johnson to the Appeals Board with the term expiring at noon January 1, 1995. Robert Gillaspie appointed as alternate member of Appeals Board with term expiring at noon January 1, 1995.

b) AUTHORIZATION FOR DEPT. HEADS TO ADVANCE COST OF FINGER-PRINTING:

Sheriff Mix discusses the requirement for finger printing of all county employees he informs board members that at times he is requested by Department Heads to waive the requirement for fingerprinting. He requests that each department head be authorized to pay for the finger printing of new employees from office expense and that the employee be required to sign a form authorizing the Auditor to reimburse the county payment for the finger printing from the first paycheck of employee.

Motion by Supervisor Huffman, seconded by Supervisor McIntyre and carried to adopt the policy suggested by Sheriff Mix regarding the requirement for fingerprinting new employees. Effective this date Department Heads are to advance fingerprinting fees out of Office Expense budget for new employees. Employee to sign agreement requesting department head to advance the fingerprinting fee and authorizing Auditor Tedrick to deduct the payment for the fingerprinting from their first paycheck.

AYES: Supervisors Carver, McIntyre and Huffman

NOES: Supervisors Schreiber and Colt Motion carries.

The finger printing policy to be reviewed at budget hearings. Board members suggest a study to determine the impact on the county budget if the cost of finger printing is paid by the county for new employees.

1 c) LETTER TO WASHOE COUNTY, NEVADA COMMISSIONERS:

Motion by Supervisor Schreiber, seconded by Supervisor Huffman and unanimously carried, to authorize chairman to send a letter to Washoe County, Nevada Commissioners thanking them for their help and cooperation in the Stolpa rescue.

4 PRESENTATION OF MODOC COUNTY GRAND JURY'S INTERIM REPORT AND MID TERM REPORT:

Mel Berry, Grand Jury Audit Committee Chairman presents Mid Term Report regarding investigation and recommendation on the Modoc Medical Center. The recommendations are as follows:

1. Terminate the lease agreement with BRIM at the earliest possible time, with little or no cost to the county.
2. Explore the possibility of a hospital district.
3. Administrative personnel to remain at its current level.
4. A bimonthly financial report be filed with the Auditor.

Discussion of the report by Board members. The report is referred to the Hospital Board of Trustees for report and recommendation. John Dederick, Hospital Board of Trustees member is present and discusses the matter with Grand Jury members and the Board.

Mel Berry presents Interim Report with recommendations re: County Telephone Credit Cards and Travel as follows:

1. All telephone credit cards be withdrawn. Any calls that are county business will be placed on personal cards, telephones or reversed charges. Log all calls that are county business and their reason, submit bills for reimbursement.
2. Supervisor may only attend out of area meetings that are their committee responsibility, unless supervisors pay their own expense.

Grand Jury foreman Porter is present and agrees with the recommendation of the committee. Mr. Berry advises Board members that this matter was investigated by the Grand Jury upon a complaint being filed.

Supervisor Schreiber requests permission to meet with the Grand Jury Audit Committee regarding this matter. No objection by Grand Jury members.

Board members agree with the Grand Jury that committee members or alternate member should attend out of area meetings or if they cannot attend another Board member can be appointed to represent the Board.

Chairman Colt thanks Grand Jury members for their report.

5 MODOC MEDICAL CENTER ITEMS:

a) FINANCIAL AND PERFORMANCE REPORT - DECEMBER 1992:

Richard Wheat, CFO presents financial & performance report for December 1992.

b) POLICY APPROVAL-BUSINESS MEALS:

Discussion regarding establishment of a policy and procedure to reimburse administrative staff for business related meals. Administrative staff defined as the Hospital Administrator, Chief Financial Officer, Director of nursing and Hospital Board of Trustees. The matter has been reviewed by the Hospital Board of Trustees and approval is recommended.

Motion by Supervisor Carver, seconded by Supervisor Huffman and carried, to adopt the policy and procedure for Modoc Medical Center business meals as follows: All business-related meals will be approved by the Hospital Board of Trustees. Original receipts are required, except reasonable tips. Administrative staff will submit documentary evidence, the business purpose and identify persons present and person's business affiliation. Expenses to be presented for approval and processing.
Ayes: Supervisors Colt, Carver, McIntyre and Huffman
Noes: Supervisor Schreiber Motion carries.

c) POLICY APPROVAL-PHYSICIAN RECRUITING EXPENSE:

Discussion regarding establishing a policy and procedure to reimburse for physician recruiting expenses. Physician is defined as a Medical Doctor, Doctor of Osteopath, Physician Assistants and Family Nurse Practitioner. Hospital Board of Trustees recommend approval of the policy.

Motion by Supervisor McIntyre, seconded by Supervisor Carver and unanimously approved, to adopt the policy and procedure for Modoc Medical Center Physician Recruiting Expenses as follows: expenses to be approved by the Hospital Board of Trustees; original receipts required for reimbursement, except reasonable tips will be considered without receipts; documentary evidence must be submitted; MMC Expense Report form must be completed in accordance with Hospital policy, expense reports to be submitted for approval to the hospital administration, and presented to the Board of Trustees for approval to be processed by the County Auditors Office. The Physician will follow Modoc County and Modoc Medical Center's Per Diem and Travel Policy. In addition, limits and benefits may be extended to other family members.

d) DISCUSSION: APPOINTMENT RECOMMENDATION/NEW OFFICERS-BOARD OF TRUSTEES-APPOINTMENTS TO BOARD OF TRUSTEES:

Hospital Board of Trustees report that Bobby Ray was elected as President and Bob Brooks as Vice President for 1993.

Motion by Supervisor McIntyre, seconded by Supervisor Carver and carried, to appoint pursuant to recommendation of the Hospital Board of Trustees the following members, John Dederick for three year term from District 3, and Fred Franks to a three year term as a community member "at large".
Ayes: Supervisors Colt, Carver, McIntyre and Huffman
Noes: Supervisor Schreiber Motion carries.

11:42 a.m. Board in recess.

11:52 a.m. Board meeting reconvenes with all members present.

COMMUNITY PROGRAMS/PUBLIC WORKS ITEMS:

a) REQUEST AUTHORIZATION TO PROCEED WITH U.S. FOREST SERVICE ECONOMIC DIVERSIFICATION GRANT APPLICATION:

Community Programs Director Maxwell informs members that due to the funding level of the U.S. Forest Service Economic Diversification Grant and the lack of back-up funding for a three to four year commitment to an Economic Development Specialist and support, making reapplication for use of these funds for that purpose is futile. He further advises members that the local USFS representative has indicated that they might be interested in assisting with the local effort to locate an Area Information Center in Alturas. The proposed Center is currently being worked on by the Alturas Chamber of Commerce and volunteers. It would be placed in a highly visible place and would contain information and sites of interest within the county.

The proposed Center is a retrofitted and refurbished train car-boose that has been donated for this purpose. The grant funds would be used for materials and relocation expenses. It is estimated that \$15,000.00 to \$18,000.00 will be needed to complete the project.

Director Maxwell requests authorization to make the grant application for funds to be used in the establishing of the Information Center and that Chairman Colt be authorized to sign a letter of support of the project.

Motion by Supervisor McIntyre, seconded by Supervisor Carver and unanimously carried, to authorize Community Programs Director to proceed with the U.S. Forest Service Economic Diversification grant application for funds to be used in establishing an Information Center in Alturas, and that Chairman Colt be authorized to sign a letter of support of the project.

7 HEALTH DEPARTMENT: 1ST READING OF PROPOSED ORDINANCE ESTABLISHING POSITION OF "PERINATAL OUTREACH COORDINATOR":

Motion by Supervisor Schreiber, seconded by Supervisor Carver and unanimously carried, to waive first reading of proposed ordinance establishing position of Perinatal Outreach Coordinator. Proposed ordinance to be placed on the February 16, 1993 for adoption.

12:05 p.m. NOON RECESS

1:30 p.m. Board meeting reconvenes with all members present.

6. COMMUNITY PROGRAMS/PUBLIC WORKS ITEMS:

b. REQUEST BOARD SUPPORT FOR GRANT APPLICATION; PRELIMINARY ENGINEERING STUDY NEWELL SEWER SYSTEM:

Letters received by the Board requesting support and help of the Board in obtaining grant funds to conduct preliminary engineering studies of the Newell County Water District sewer system.

Motion by Supervisor McIntyre, seconded by Supervisor Huffman and unanimously carried, to send a letter of support for grant application, preliminary engineering study for Newell County Water District sewer system.

c) SHASTA COUNTY SOLID WASTE PROPOSAL:

Community Programs Director Maxwell requests permission to work with Lassen County on a study to be used by Shasta County in the development of a Solid Waste Study.

Motion by Supervisor McIntyre, seconded by Supervisor Carver and unanimously carried, to authorize Community Programs Director Maxwell to work with Lassen County on the requested study to be used by Shasta County in the development of a Solid Waste Study.

9. BUDGET REVIEW:

Budget reviews discussed and set for the 17th and 18th of February, 1993. Department Heads to be notified of time of budget reviews. Auditor Tedrick discusses Governor Wilson's proposal for the budget for this year and how this could effect the county and Special Districts.

8 DISCUSSION AND POSSIBLE ACTION RE: LABOR NEGOTIATOR(S)/PERSONNEL CONSULTANT:

Supervisor Colt discusses the issue of labor negotiator/personnel consultant. He informs members that he has discussed the Modoc County issues with C.E. Lafferty a former Shasta County Personnel Director who is presently working as a private personnel management consultant. He is willing to come to Modoc County and discuss the matter with the Board and perhaps work out a contract with the County.

This matter is continued until Thursday, February 4, 1993 at 10:00 a.m. to meet with Mr. Lafferty.

10. CONSENT CALENDAR:

a) APPROVAL OF MINUTES OF JANUARY 19, 1993:

This matter is continued until February 4, 1993.

Motion by Supervisor McIntyre, seconded by Supervisor Schreiber and unanimously carried, to approve the following consent agenda items as presented. Items E withdrawn for discussion.

- b) APPOINTMENT OF RAY PAGE TO STEWARDSHIP COMMITTEE:
- c) APPROVAL OF SUBCONTRACT FROM TOBACCO CONTROL WITH NORTHEASTERN RURAL HEALTH, INC.
- d) REQUEST TO BE AUTHORIZED TO DECLARE CRACK SEALER SURPLUS FOR DISPOSITION TO PUBLIC WORKS.

CONSENT AGENDA ITEM 10(e): CONTINUE EMERGENCY PROCLAMATION:

Sheriff Mix reports on storm/flood emergency.

Motion by Supervisor McIntyre, seconded by Supervisor Carver and unanimously carried, to declare the emergency situation still in existence due to snow/flooding in the county.

11. BOARD OF SUPERVISORS REPORTS:

Supervisor Huffman reports on AB 32 (Isenberg) Trial Court Funding bill regarding allocation of \$140 million of Trial Court Trust Funds.

Supervisor Huffman reports that CMSP Counties are requested to share in the cost of the RFP on a proportional basis to CMSP realignment funds. The state will share the costs of the study. Currently 34 California counties participate in CMSP.

Supervisor Huffman reports on the Recovery Plan in the Klamath River Basin. She will be attending a meeting that Fish and Game will be presenting information on the water issue this week.

DEPARTMENT HEADS:

District Attorney Sorensen advises Board members that a criminal case has been transferred to another county and will take 5-7 days for trial of the matter. Modoc County is required to pay the cost of the trial.

No further business to come before the Board at this time the meeting is continued until Thursday, February 4, 1993 at 10:00 a.m.

3:20 p.m. Meeting recessed.

FEBRUARY 4, 1993

Chairman Colt calls the meeting to order with Supervisors Schreiber, Colt, Carver, McIntyre and Huffman present. District Attorney Sorensen and County Clerk Madison also present. Flag salute.

CONSENT AGENDA ITEM 10(e): CONTINUE EMERGENCY PROCLAMATION:

Sheriff Mix reports on storm/flood emergency.

Motion by Supervisor Schreiber, seconded by Supervisor McIntyre and unanimously carried, to declare the emergency situation still in existence due to snow/flooding in the county.

10. CONSENT CALENDAR:

a) APPROVAL OF MINUTES OF JANUARY 19, 1993:

Supervisor Huffman requests minutes be amended to show the Data Processing Committee members.

Motion by Supervisor Huffman, seconded by Supervisor McIntyre and unanimously carried, to approve the minutes of January 19, 1993 as amended.

8 DISCUSSION AND POSSIBLE ACTION RE: LABOR NEGOTIATOR(S)/PERSONNEL CONSULTANT:

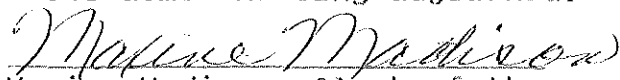
Mr. C.E. "Bud" Lafferty present and discusses his qualifications as labor negotiator/personnel management consultant. Possible contract discussed with the term of contract.

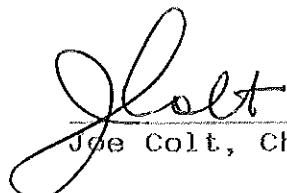
Motion by Supervisor McIntyre, seconded by Supervisor Carver and unanimously carried, to request Mr. Lafferty prepare and submit to the Board a tentative contract for hourly rate and monthly rate to negotiate with bargaining units and evaluate personnel issues for Modoc County.

Chairman Colt thanks Mr. Lafferty for meeting with the Board to discuss the labor negotiator/personnel issues and possible contract.

No further business to come before the Board at this time the meeting is adjourned to meet in regular session Tuesday, February 16, 1993 at 10:00 a.m.

11:45 a.m. Meeting adjourned.


Maxine Madison, Clerk of the
Board


Joe Colt, Chairman