

DAVID ALLAN  
1<sup>st</sup> District

PATRICIA CULLINS  
2<sup>nd</sup> District

KATHIE RHOADS  
3<sup>rd</sup> District

JAMES WILLS  
4<sup>th</sup> District

GERI BYRNE  
5<sup>th</sup> District



TIFFANY A. MARTINEZ  
DEPUTY CLERK OF THE  
BOARD OF SUPERVISORS

204 S. COURT STREET  
ALTURAS, CALIFORNIA 96101

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**June 28, 2016**

**10:00 AM Call to Order**

Attendee Name	Title	Status	Arrived
David Allan	Supervisor District I	Absent	10:00 AM
Patricia Cullins	Supervisor District II	Present	10:00 AM
Kathie Rhoads	Supervisor District III	Present	10:00 AM
James Wills	Supervisor District IV	Present	10:00 AM
Geri Byrne	Supervisor District V	Present	10:00 AM
Chester Robertson	Chief Administration Officer	Present	10:00 AM
Margaret Long	County Counsel	Present	10:00 AM
Tiffany Martinez	Deputy Clerk of the Board	Present	10:00 AM

**Pledge of Allegiance**

**Moment of Prayer**

Prayer provided by Pastor Ken.

**Public Comment**

None.

**Approval or Additions/Deletions to Agenda**

**Motion to approve the agenda as presented.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	James Wills, Supervisor District IV
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**Correspondence**

None.

**Department Head Reports**

Director of Health Services, Karen Stockton, provided an update on the IGT contracts.

**Moved to item 5. Consent Agenda**

**1. PUBLIC HEARING - 10:15 A.M.**

**10:15 a.m.** The meeting reconvene with Supervisor Cullins, Rhoads, Wills and Byrne present.

**1.a. PUBLIC HEARING: Public Hearing - Repealing Section 2.60, Vehicle Use Policy (County Counsel)**

County Counsel, Margaret Long, provided a background on the repeal of section 2.60, Vehicle Use Policy. Long stated she has meet with union representatives who have provided some excellent changes. Long stated she will bring the updated policy back to the Board for final approval after the code has expired.

**Proponents:**

None.

**Opponents:**

None.

**There being no further public comment, the public hearing was closed at 10:17 a.m.**

**2. County Counsel Items:**

**2.a. CONSIDERATION/ACTION: Requesting approval to waive the second reading and approve of an Ordinance repealing Section 2.60, Vehicle Use Policy, of the Modoc County Code. (County Counsel)**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Wills, Supervisor District IV
<b>SECONDER:</b>	Patricia Cullins, Supervisor District II
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**Ordinance #249-B**

**Moved to item 10. Health Services Items**

**3. PUBLIC HEARING - 10:30 A.M.**

**3.a. PUBLIC HEARING: Solid Waste Assessment Appeal Fiscal Year 2015/16- Parcel# 041-631-07 (Public Works)**

Deputy Clerk of the Board, Tiffany Martinez, prepared the teleconference to complete the call to Noel Benoist.

Clerk Martinez completed the call and asked the appealing member to state his name for the record.

The appealing member stated his name as Noel Benoist.

Clerk Martinez informed Mr. Benoist the public hearing would begin.

Chair Rhoads read item 3.a. Public Hearing: Solid Waste Assessment Appeal Fiscal Year 2015/16- Parcel#041-631-07 into the record.

County Administrative Officer, Chester Robertson, stated his name for the record and provided a historical background on the solid waste assessment. Robertson reported the County has taken the position there is no exception for the fee, due to being required to follow the regulations which were outlined and passed by the voters. Robertson stated he is proposing before the Board to deny the \$13.00 solid waste assessment appeal. Robertson then reviewed the exhibits within the Board packet regarding the appeal.

**Proponents:**

Noel Benoist provided an extensive background on his heritage.

Supervisor Wills stated the information which Mr. Benoist is providing has no bearing on the issue before the Board.

Mr. Benoist stated the information he is providing is in the interest of Modoc County.

Supervisor Rhoads asked for clarification as to why he is appealing the Solid Waste Fee and to please keep his comments to the issue.

Mr. Benoist stated the solid waste fee and the hospital fee are applied to people who do not live in the area and have not had a chance to vote on these issues. Mr. Benoist stated there is no solid waste on his lot and this is taxation without representation. Mr. Benoist stated the fees are creating a bad name for Alturas and Modoc County.

**Opponents:**

None.

**There being no further public comment, the public hearing was closed at 10:37 a.m.**

**4. Public Works Items:**

- 4.a. CONSIDERATION/ACTION: Respectfully request approval or denial of Assessment Appeal for Solid Waste, Parcel# 041-631-07. (Public Works)**

**Motion by Supervisor Wills, seconded by Supervisor Byrne for denial of Assessment Appeal regarding the Solid Waste fee on parcel# 041-631-07.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Wills, Supervisor District IV
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**Moved to item 8. Sheriff/Coroner Items**

**5. Consent Agenda Items:**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Patricia Cullins, Supervisor District II
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

- 5.a. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Karen Stockton, Director of Health Services to sign the Application Service Provider Agreement with Paperless Knowledge, Inc., effective July 1, 2016 through June 30, 2021. (Public Health)**

**Contract#16-68**

- 5.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair to sign an agreement between Modoc County and Northern California EMS, Inc for Local Emergency Medical Services Agency (LEMSA) deliverables, effective July 1, 2016 - June 30, 2017. (Public Health)**

**Contract# 16-69**

- 5.c. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board and Behavioral Health Director, Karen Stockton to sign a contract between Modoc County Behavioral Health and Davis Guest Home, effective July 1, 2016 through June 30, 2017. (Health Services)**

**Contract#16-70**

- 5.d. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and Director Kelly Crosby to sign the Extension/Renewal of the Plan of Cooperation Agreement between the Modoc County Department of Social Services and the Modoc County District Attorney, effective July 1, 2016 through June 30, 2017. (Social Services)

**Contract# 16-71**

- 5.e. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board and Behavioral Health Director, Karen Stockton to sign an annual standard performance contract between the Department of Health Care Services and Modoc County Mental Health Services, effective July 1, 2016 through June 30, 2017. (Behavioral Health)

**Contract# 16-72**

- 5.f. **CONSIDERATION/ACTION:** Requesting approval and authorization for the Chair of the Board to sign the California Department of Veterans Affairs Subvention Certificate of Compliance for fiscal year 2016/2017. (Administrative Services)

**Contract# 16-73**

- 5.g. **CONSIDERATION/ACTION:** Requesting Board approval to hang banners in Alturas and Cedarville to advertise for the Modoc District Fair. (Clerk of the Board)

- 5.h. **CONSIDERATION/ACTION:** Request approval for the Alturas Chamber of Commerce to use the Veterans' Memorial and Rachel Dorris Parks and to allow the sale of alcohol on July 2, 2016 for the annual Fandango Days Celebration. (County Clerk)

- 5.i. **CONSIDERATION/ACTION:** Requesting approval of the June 14, 2016 Board of Supervisors meeting minutes. (Clerk of the Board)

## **6. Agriculture Items:**

- 6.a. **CONSIDERATION/ACTION:** Requesting approval of a budget modification to General Fund 001; Agriculture 2510 increasing total revenues by \$31,224 and increasing total expenditures by \$31,224. (Agriculture)

Agriculture Commissioner, Joe Moreo, provided a background on the budget modification.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	James Wills, Supervisor District IV
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**10:07 a.m. Motion to recess and reconvene at 10:15 at item 1. Public Hearing - 10:15 A.M.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	James Wills, Supervisor District IV
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

## **7. Information & Technology Items:**

### **7.a. CONSIDERATION/ACTION: Requesting approval and authorization for I.T. Manager to generate a P.O. to initiate a 4-yr. lease for the Project 2+6 Server Consolidation. (Information Technology)**

Information and Technology, Jerry Cook, provided a background on the lease and financing terms. Cook reported this is the last step in the major project to complete the improvement of the system within the County.

County Administrative Officer, Chester Robertson, thanked Jerry Cook for his outstanding effort on completing the work necessary to secure leases for the Information and Technology department.

### **Contract#16-74**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Wills, Supervisor District IV
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**Moved to item 3. Public Hearing - 10:30 A.M.**

## **8. Sheriff/Coroner Items:**

### **8.a. CONSIDERATION/ACTION: Requesting permission to adjust the Personnel Allocation List from two (2) Sheriff's Office Fiscal Administrative Assistants/OES to three (3). (Sheriff's Office)**

Deputy Director of Office of Emergency Services, AJ McQuarrie and Undersheriff, Tex Dowdy, provided a background on request to adjust the personnel allocation list from two (2) Sheriff's Office Fiscal Administrative Assistants/OES to three (3).

Supervisor Byrne stated the request has not been presented before the budget committee and recommends this item be tabled for presentation to the budget committee due to long term consequences.

Supervisor Wills stated he has the same concerns as Supervisor Byrne for long term consequences.

Undersheriff Dowdy reported the two individuals who are retiring as part-time help, consume a large percentage of the Sheriff department part-time help budget. Dowdy reported the cost of having a full time employee will be very minimal.

Supervisor Byrne stated the budget committee is meeting on July 13th and 14th to review the 2016/2017 budget and requested the Sheriff department present their request at that time.

Supervisor Byrne asked about the extra help budget and if there were other extra help which needed to be accounted for.

Deputy Director McQuarrie stated animal control operates within the extra help budget.

Supervisor Byrne stated the requested item is not budget neutral.

Deputy Director McQuarrie stated Supervisor Byrne is correct the item is not budget neutral. McQuarrie stated the estimated increase would be around \$10,000.

Supervisor Byrne once again stated she felt the item should be brought to the budget committee.

Undersheriff Dowdy reported on the staff workload and the requirements needed to fill the position.

Supervisor Cullins asked if the extra help budget included the cost of benefits.

Deputy Director McQuarrie reported their estimated cost for hourly rate is \$52,000. McQuarrie reported the loaded rate is \$61,810 if the employee takes full benefits. McQuarrie stated the other option is a Chief Deputy Civil, which is a sworn position

and would classify the employee to the PERS Safety group. McQuarrie stated the Sheriff department is not mandated to have a Civil Sworn but they are mandated to have a Civil Processor. McQuarrie reported on the level of work for the requested position as well as for the deputies within the department.

Supervisor Cullins asked if there was additional staff who could cover the job duties until this can be presented at the budget hearings.

Deputy Director McQuarrie stated the staff is very concerned and the department is apprehensive about the loss of expertise.

Supervisor Wills stated he understands the situation, but all other departments must come before the budget hearing with possible changes.

Supervisor Byrne asked about the range level for an Office Fiscal Administrative Assistant and asked Director McQuarrie to bring the comparison for job levels to the budget hearings for them to review.

Supervisor Wills asked about the removal of officers to fill this position.

Undersheriff Dowdy stated they are having difficulty recruiting individuals to fill the position due to the large amount of clerical work.

Deputy Director McQuarrie reported on the job position available and the training need.

Undersheriff Dowdy reported the Sheriff department has completed training for several employees resulting in a low retention level.

CAO Robertson reported on the goals for the budget process, a group discussion followed.

**Motion by Supervisors Byrne, seconded by Supervisor Wills to refer items 8.a and 8.b to the Budget Hearing Committee on July 13 & 14, 2016 for review.**

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	James Wills, Supervisor District IV
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**8.b. CONSIDERATION/ACTION: Requesting permission to fill position Sheriff's Fiscal/Administrative Assistant/OES Range 227: Step A-F; \$3,026-\$3,862 monthly. (Sheriff's Office)**



**Motion by Supervisors Byrne, seconded by Supervisor Wills to refer items 8.a and 8.b to the Budget Hearing Committee on July 13 & 14, 2016 for review.**

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	James Wills, Supervisor District IV
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**9. Treasurer/Tax Collector Items:**

**9.a. CONSIDERATION/ACTION: Requesting approval of a Resolution authorizing temporary transfer of funds for Fiscal Year 2016-2017. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, reported on the annual Resolution.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Patricia Cullins, Supervisor District II
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**Resolution# 2016-18**

**9.b. CONSIDERATION/ACTION: Requesting approval of a budget modification increasing expenditures General Fund 001; Tax Collector 1160; Publications account 7190 in the amount of \$6,320 and decreasing expenditures of multiple accounts by \$6,320; net zero overall change. (Treasurer/Tax Collector)**

Treasurer/Tax Collector, Cheryl Knoch, provided a background on the budget modification.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	James Wills, Supervisor District IV
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**Moved to item 12.a Social Services Items**

**10. Health Services Items:**

**10.a. CONSIDERATION/ACTION: Request permission to hire an exceptional applicant as an Office Specialist II, Range 132: Step-F; \$2,403 monthly, effective July 1, 2016. (Public Health)**

Deputy Director of Public Health, Stacy Sphar, reported on the possible hire for Office Specialist II.

Director of Health Services, Karen Stockton, reported the requested level of pay represents a decrease in pay from her previous employer.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Patricia Cullins, Supervisor District II
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**10.b. CONSIDERATION/ACTION: Request permission to hire a Health Specialist at Range 221: Step-B; \$3,083 monthly, effective June 20, 2016. (Public Health)**

Deputy Director of Public Health, Stacy Sphar, reported on the possible hire of a Health Specialist.

Supervisor Byrne asked about the % increase.

County Administrator Officer, Chester Robertson, provided a background on the MOU in regards to the 5% increase.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**11. Planning Department Items:**

**11.a. CONSIDERATION/ACTION: Second reading and approval of an Ordinance amending the zoning maps under Chapter 18 Section 18.18.070 for project #RZ2016-08, Assessor Parcel Number 022-040-39. (Planning)**

Associate Planner, Lori Galvin, provided a background on the proposed rezone.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**Ordinance #236-143**

**11.b. CONSIDERATION/ACTION: Requesting approval to hire an Executive Secretary Range 193: Step A-F; \$2,554 - \$3,260, depending on qualifications. (Planning)**

Building and Safety, Dominic Budmark, provided a background on the possible hire.

Supervisor Byrne asked if the budget was affected and for clarification as to the number of employees.

Budmark reported this would not affect this year’s budget but will affect next years. Budmark stated the hire is to replace the previous Executive Secretary.

Supervisor Cullins asked about the possible step which the applicant will be hired at.

Budmark reported the hire will most likely be at a Step-D.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	James Wills, Supervisor District IV
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**Moved to item 7. Information & Technology Items**

**12. Social Services Items:**

**12.a. CONSIDERATION/ACTION: (A): Requesting authorization to add to the Personnel Allocation List one Merit System Services (MSS) Eligibility Supervisor position; Range 236: Step A-F; \$3,165 - \$4,038, departmental promotion only. (Social Services)**

Director of Social Services, Kelly Crosby, provided a background on the change to the personnel allocation list.

Supervisor Cullins asked if in order to meet the 5% minimum there will be a difference in the step level.

Director Crosby provided a background on the step level needed depending on hire.

Supervisor Byrne asked about selecting a step as close to a 5% as possible.

County Administrative Officer, Chester Robertson suggested that all future agenda items include the verbiage "selecting step (insert step) to meet as close to the minimum 5% as possible and comply with Article 9. Robertson provided a background on the process and the presentation by Director Crosby for the changes.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Patricia Cullins, Supervisor District II
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**12.b. CONSIDERATION/ACTION: B) If (A) is approved, requesting authorization to advertise and fill the Eligibility Supervisor position as promotional only with the ability to hire Step A-F in order for the employee to receive at least a 5% increase. (Social Services)**

**Motion by Supervisor Byrne, seconded by Supervisor Cullins to authorize and fill the Eligibility Supervisor position as promotional only with the ability to hire Step A-F in order for the employee to receive a 5% increase, with the stipulation to higher the step which meets as close to the minimum 5% as possible and comply with Article 9 of the MOU.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Patricia Cullins, Supervisor District II
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**12.c. CONSIDERATION/ACTION: C) Request authorization to add to the Personnel Allocation List one Merit System Services Social Worker I/II position Range 183: Step A-F; \$2,430 - \$3,103 monthly. (Social Services)**

Director of Social Services, Kelly Crosby, reported on the addition to the Personnel Allocation list.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patricia Cullins, Supervisor District II
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

- 12.d. CONSIDERATION/ACTION: D) If (C) is approved, requesting authorization to advertise and fill the Social Worker I/II position as promotional only with the ability to hire Step A-F in order for the employee to receive at least a 5% increase. (Social Services)**

**Motion by Supervisor Byrne, seconded by Supervisor Cullins to authorize the ability to advertisement and fill the Social Worker I/II position as promotional only with the ability to hire Step A-F in order for the employee to receive at least a 5% increase, with the stipulation to higher the step which meets as close to the minimum 5% as possible and comply with Article 9 of the MOU.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	James Wills, Supervisor District IV
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**11:11 a.m. Motion for a 10 minute recess.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Wills, Supervisor District IV
<b>SECONDER:</b>	Patricia Cullins, Supervisor District II
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**11:20 a.m. The meeting reconvened with Supervisor Cullins, Rhoads, Wills and Byrne present.**

**13. Administrative Services Items:**

- 13.a. CONSIDERATION/ACTION: Request approval and authorization for the Chair and CAO to sign a facility lease between Ronda and Jake Gysin and the County of Modoc, effective July 1, 2016. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the lease detailing the terms, improvements, and budget increase details. Robertson stated the increase in the first three years are due to the improvements in the HVAC system and will then decrease as the cost recovery is complete.

Supervisor Byrne asked about the increase to the general fund.

CAO Robertson detailed the possible areas where there will be an increase.

**Contract#16-75**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Patricia Cullins, Supervisor District II
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**13.b. CONSIDERATION/ACTION: Requesting approval and authorization for the Chair of the Board to sign a property lease agreement between David D. Dodge and the County of Modoc, effective July 1, 2017. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the long term lease for the parking facility.

Supervisor Wills asked about possible future improvements.

CAO Robertson reported on the possible improvements which will be completed by the County and will be built into the budget proposals.

Supervisor Cullins asked about the blocking of the private parking area.

CAO Robertson reported there has been removable speed bumps to reduce the traffic speed, and there will be a future installation of safety bollards to restrict the parking on the private parking area.

**Contract#16-76**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Wills, Supervisor District IV
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**13.c. CONSIDERATION/ACTION: Requesting approval of a budget modification increasing expenditures General Fund 001; Indigent Defense 4040; in the amount of \$26,000.00. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background on the budget modification. Robertson stated this amount is due to the Anthony Newell case which has created an exceptional amount of cost. Robertson stated at one point the amount was about 40% of the overall budget. Robertson reported \$7,000 is for the Rhoades case.

Supervisor Wills asked for clarification on the number of cases and dollar amounts.

CAO Robertson provided clarification on the amount of invoices.

Supervisor Wills asked about the case activity and if there was any progress.

CAO Robertson reported there was a change in Counsel which reset the invoicing.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	James Wills, Supervisor District IV
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**13.d. CONSIDERATION/ACTION: Requesting Board approval of Fiscal Year 2016/17 recommended Personnel Allocation Table. (Administrative Services)**

County Administrative Officer, Chester Robertson, provided a background and reported on the proposed allocation table in Exhibit A. Robertson stated the allocation table is not directly reflective of the roll over budget. Robertson reported on the changes and time frame of the process.

Robertson reported there are several departments who do not have changes in the allocation table which had requested changes.

Treasure/Tax Collector, Cheryl Knoch, asked about the reclassification study and the status of the report.

CAO Robertson stated the study will continue to move forward, but Administration will ask the restricted departments to prepare cost analysis into their budgets.

Treasurer/Tax Collector Knoch stated she is awaiting the reclassification study.

CAO Robertson stated they will move forward with the reclassification study if and when funding is available to complete.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Wills, Supervisor District IV
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**13.e. CONSIDERATION/ACTION: Requesting Board approval of the September 22, 2015 Fiscal Year 2015/16 adopted budget as the June 30, 2016 Fiscal Year 2016/17 recommended budget with inclusion of attached amendments. (Administrative Services)**

County Administrative Officer, Chester Robertson, reported on the details of the proposed budget. Robertson reported there was technical difficulty while posting the agenda packet and multiple copies of the budget were included in the packet. Robertson clarified the attachments which are the final versions are page 286 attachment 13.e. and page 283 attachment 13.a.b.

Robertson stated he included material changes and clarified a material change is items 5% or more. Robertson reported the large increase is due to the CalPERS unfunded liability first and second year payment. Robertson reported the beginning estimated balance will be \$618,886 with an ending balance \$121,634.

CAO Robertson provided a detailed reported on the attachment, (Attachment e. Final in the packet) Rollover Amendments Recommended Fiscal Year 16/17.

CAO Robertson stated the ending projected designation is \$121,634 which does not include many of the proposals such as salary survey and additional positions. Robertson stated the County is legally obligated to have a balanced budget and will have to rely heavily on increased accuracy in the budget process.

Supervisor Byrne asked about the PILT payment.

CAO Robertson provided a background on the figure which was presented.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	James Wills, Supervisor District IV
<b>SECONDER:</b>	Geri Byrne, Supervisor District V
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

#### **14. Comments/Reports:**

##### **a. Public Comments**

Tiffany Martinez reported on behalf of Modoc Heritage Foundation member, Melinda Stephan, updating the Board on the activities for the Modoc District Fair. Martinez reported the fair will be held August 18-21. Martinez thanked the County, Supervisors and CAO Robertson for the staff support from Buildings and Grounds on maintaining the fair facilities.

##### **b. Administrative Services Report**

CAO Robertson reported on CalPERS reporting and his required attendance for depositions.

##### **c. Department Head Reports**

Natural Resource Analyst, Sean Curtis, reported on the request to join other counties for the 2.0 Coalition which addressed the BLM to follow their existing rules. Curtis



reported there has been a request for the signature counties to be a party to litigation which will present no financial cost for the County. Curtis reported he will have more information at the next meeting.

Treasure/Tax Collector, Cheryl Knoch, reported on the 2016 Tax Sales and provided a report for the record. Knoch stated the number of delinquent parcels on the current roll are 5,160 parcels and the number which are subject to sell (over five years delinquent) of the 5,160 parcels are over 2,000 parcels. Knoch reported on the level of phone calls to her office by property owners. Knoch reported on the difficulty to sell Cal Pines and Modoc Recreational Estates lots. Knoch reported on the level of work needed to be able to sell a parcel and the cost associated.

Supervisor Byrne asked if other counties are experiencing this issue.

Knoch reported other counties have very few properties which are subject to sell.

Supervisor Byrne asked what was the percentage of parcels, how many parcels are in Modoc County.

Knoch reported there are 27,000 parcels in Modoc County, with 15,000 of those parcels located in California Pines. Knoch reported the biggest problem is the hospital assessment on the California Pines lots. Knoch stated she receives at least five calls per day on the assessment fee. Knoch stated this is a very large problem and she is concerned about the assessment fee.

County Administrative Officer, Chester Robertson, reported on the provisions in the law and clarified the ballot measure.

Supervisor Byrne asked about the ballot measure.

Knoch stated the only way to remove the assessment fee is to create another ballot measure.

Supervisor Rhoads asked about the hospital district including the assessment fee in their budget in order to build the new hospital.

Knoch stated the hospital district is financing the project and her understanding is they are using part of the assessment funds to pay the bond. Knoch stated her opinion is a hospital facility is needed, but a vacant lot should not have the same assessment fee as one with a home located on the property.

CAO Robertson reported with this percentage of parcels in default the County will not have the ability to use funds in other areas.

**Report of 2016 Tax Sales - Handout provided during meeting.**

**d. Board of Supervisors Reports**

Supervisor Wills reported on the following; meeting with Kevin Kramer about issues with the hospital, attended a broadband meeting and reported Frontier is on board as a provider for broadband, Modoc Lassen Flood Control District meeting and reported he will assist in creating an updated budget, attended a wild horse meeting with Region 5 representatives and the Modoc District Forest Ranger.

Supervisor Byrne reported on the following; LAFCO, conference call with LaMalfa on irrigation issues, Southern Cascade Community Services District meeting, meeting with Assembly Member, Brian Dahle to discuss the information on how Big Valley Basin was designated as a medium priority basin, attended RCRC and reported on the following tree mortality, wildlife services, marijuana cultivation on Williamson Act land, SB 88 water monitoring device regulation, state budget update, modest funding for state fairs, maintains SRA fire fee, jail funding, funding to override medical marijuana regulatory functions, waters of the U.S. rule update, drought bill, Lassen Modoc Flood Control District meeting, UC Extension dinner and baseload coalition letter.

Supervisor Cullins reported on the following; funding for PSA2, Sportsman's Expo, PSA2 Executive Board meeting, Library Advisory Board Special meeting, conference call for Superior Economic California Development, meeting with Carol Cullins on possible funding regarding PSA2, and Modoc Lassen Flood Control District meeting.

Supervisor Rhoads reported on the following; Lassen Modoc Flood Control District meeting, Groundwater Resources Advisory meeting, Modoc Outdoor Recreation Tourism, and will have correspondence at the next regular meeting from the Modoc County Fire Council regarding the fire evacuation plan for juniper acres.

Supervisors Rhoads read the closed session items into the record

**12:42 p.m. Motion to go into Closed Session.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	Patricia Cullins, Supervisor District II
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

**15. Closed Session:**

**15.a. CLOSED SESSION: Pursuant to Government Code 54956.9: Pending Litigation. Case Name: Tule Lake Committee v. Modoc County (CU 14104). (County Counsel)**

Direction given.

**15.b. CLOSED SESSION: Closed Session Pursuant to CA Government Code 54957; Performance Evaluation; Title: County Administrative Officer. (Administrative Services)**

Direction given.

**2:54 p.m. Supervisor Rhoads reported on the Closed Session items.**

**ADJOURNMENT**

Motion to Adjourn the June 28, 2016 meeting.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Geri Byrne, Supervisor District V
<b>SECONDER:</b>	James Wills, Supervisor District IV
<b>AYES:</b>	Cullins, Rhoads, Wills, Byrne
<b>ABSENT:</b>	Allan

The meeting was adjourned at 2:57 PM

**No further business to come before the Board at this time, the meeting was adjourned to meet in regular session Tuesday, July 12, 2016 at 10:00 a.m.**

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Tiffany A. Martinez  
Deputy Clerk of the Board

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Kathie Rhoads  
Chair, Modoc County Board of Supervisors